

**DORSET LOCAL ENTERPRISE PARTNERSHIP SKILLS ADVISORY BOARD AND PANEL**
**14 NOVEMBER 2022 FROM 2.00 PM TO 4.00 PM**
**TEAMS MEETING**
**MINUTES**
**Board Attendees:**

Luke Rake, Kingston Maurward College, Chair (LR)  
 Adrian Trevett, Bournemouth, Christchurch and Poole Council (AT)  
 Antony Carr, Bournemouth and Poole College (AT)  
 David Matthews, Upton Beach Consulting (DM)  
 Hugh Joseph, Air Bearing Solutions (HJ)  
 Jim Andrews, Bournemouth University (JA)  
 Jon Bird, Dorset Council (JB)  
 Jon Gibson, Dorset and Somerset Training Providers (JG)  
 Karen Taylor, DWP (DD)  
 Lesley Haig, AECC (LH)  
 Lesley Spain, Skills and Adult Community Education (LS)  
 Nicola Newman, Dorset Chamber (NN)  
 Rod Davis, Dorset and Somerset Training Providers (RD)  
 Rebecca Davies, Dorset LEP Head of Enterprise, Skills and Industry (Rebecca)

**Also present:**

Vinita Nawathe, Dorset LEP (VN)

**Apologies:**

Heidi Cooper-Hind, Arts University Bournemouth (HCH)  
 Richard Renaut, University Hospitals Dorset NHS Foundation Trust (RR)  
 Tim Ford, Independent Director (TF)  
 Julia Howe, Weymouth College (JH)

Item	Welcome, introductions and apologies	Action
1.	Apologies were received for: Heidi-Cooper-Hind, AUB, Richard Renaut, UHD, Tim Ford, Ind Dir, Julia Howe, WC.  There were no Declarations of Interest.	
2.	<b>Approval of minutes of last meeting – July 2021</b>	
	The Minutes were agreed as an accurate reflection of the last meeting. Both actions had been completed.	

<b>3.</b>	<b>Local Skills Improvement Plan Presentation and Discussion</b>	
	<p>NN gave a presentation to the Committee on the Local Skills Improvement Plan, its launch event on the 4<sup>th</sup> Nov and the updated guidance issued by DfE. Presentation is provided with these minutes.</p> <p>Comments arising from the presentation were as follows:</p> <p>It was noted that any changes to curriculum delivery with FE colleges would need to be aligned to contracted DfE delivery and FE funding regulations. Whilst sweeping changes are unlikely, nuanced changes aligned to future need and within framework of delivery would be incorporated.</p> <p>LSIP Launch event raised issues with labour supply. It was important to recognise that the LSIP is a plan for the workforce, with focus from 16-64 years. DWP noted that we would be looking to maximise the opportunities for the people we have available. DWP are keen to recognise transferable skills and encourage employers to review recruitment processes to enhance reach into new/existing talent pools.</p> <p>It is anticipated there will be a £96m Local Skills Improvement Fund to support the changes needed by the LSIP. At a local level, this funding will be relatively small, so its critical to scope the work possible under the plan, recognising that influence for future thinking and change would also be a key outcome of the plan.</p> <p>NN would be meeting with HE leads soon, recognising all parties as employers as well as delivery partners.</p> <p>NN confirmed that data analysis would be completed by Christmas, with planning time to feed into draft outcomes and potential actions by Feb '23.</p>	
<b>4.</b>	<b>Labour Market Information Q3 update</b>	
	<p>RD updated the SAPB on the latest LMI information. A full version of the LMI would be available on our website with associated press release. Links to this will be shared with the SAPB.</p> <p>It was also highlighted that there are a range of LMI posters that have been produced for use with young people and parents, and a link to these would be shared.</p>	
<b>5.</b>	<b>Updates</b>	
	<p><b>BCP</b></p> <p>UK SPF work continues with notification from government expected in a matter of weeks. BCP Skills plan was developing with actions and would go to cabinet in December.</p> <p>BCP hosted a Careers in Engineering Event at Curtis-Wright on the airport with 500 young people attending with parents/carers. This generated a high level of interest with 23 companies taking stands and 400 surveys being returned indicating 98% good/excellent reviews of the event.</p> <p>BU and BCP had conducted research into careers fairs and were considering how to advertise better to engage employers. BCP would also be holding sector boards in the new year to further help engagement with businesses.</p>	

	<p><b>DSTPN</b></p> <p>RD provided apprenticeship data highlighting numbers of starts and completions. This information will be shared with the minutes. DSTPN have created a 2022/23 'Your Future' resource for young people to understand options available at 16+. The updated version would go live soon with copies being provided to all schools and colleges, and SAPB members. RD also advised of Skillup Employer guides created to help employers understand key elements of skills opportunities. These would be shared when complete.</p> <p>Wave 4 of Skills Boot Camps is currently being planned, and RD encouraged businesses and providers to work together on needed delivery topics.</p>	
	<p><b>Dorset Council</b></p> <p>UK SPF is currently in a waiting period, with government advising of further information in the coming weeks. DC skills provision was being given greater emphasis with a cross council skills group being formed to deliver on 16+ opportunities within DC supporting economic growth in the area.</p> <p>It was noted that DC had agreed a new Council Strategy and plan at the recent council meeting.</p>	
	<p><b>Skills and Learning</b></p> <p>A new Skills and Learning centre had opened in Poole Dolphin Centre with noticeably higher footfall from a prominent town centre location. Multiply opportunities were being delivered with national advertising around the theme of 'what more could you do with additional numeracy skills' expected this month.</p> <p>Towns fund project launch is on the 23/11/22 in the Boscombe old Arcade. This includes the provision of a Skills Hub. Kings Park Bowls club has now been purchased, and there are future plans to develop. Due to rising costs, the bowling has become unviable, so BCP Leisure dept is reviewing opportunities for the ground floor space.</p>	
	<p><b>Kingston Maurward</b></p> <p>KMC Higher Education Centre is open and offers lecture style space, offices for local businesses and charities. The centre would be used for bid writing workshops in the Spring.</p>	
	<p><b>Bournemouth and Poole College</b></p> <p>AC advised on the SDF project awarded of £1.6m to drive forward sustainability in skills education between BPC and Weymouth colleges would launch on the 30<sup>th</sup> November. SAPB were encouraged to attend.</p>	
<p><b>6.</b></p>	<p><b>Any Other Business</b></p>	
	<p>Following from discussions about the LSIP and related to previous SAPB information relating to the skills funding and LEP future, LR raised the opportunity with members for the SAPB to continue.</p>	
	<p>It was agreed the next meeting would be moved to early February 2023.</p>	