

DORSET LOCAL ENTERPRISE PARTNERSHIP: BUSINESS GROWTH AND INWARD INVESTMENT COMMITTEE MEETING
04 MARCH 2021 - 09.30 AM TO 11.00 AM
ZOOM MEETING

AGENDA

Time	Item	Subject/Title	Presenter	Paper	Recommendation
09:30	1.0	Standing Items			
5 mins	1.1	Welcome & Apologies	- John Sutcliffe	Verbal	
	1.2	Action & Decision Log	- John Sutcliffe	Paper A	To review
09:35	2.0	Purpose and People			
5 mins	2.1	Membership update	- Finn Morgan	Verbal	To welcome new committee members
09:40	3.0	Strategy			
30 mins	3.1	Supply Chain Resilience Study	- Chris Rawson, Hatch Associates & Sergi Martorell, Glassai	Presentation	To discuss and make recommendations
30 mins	3.2	Dorset Business Support Discussion regarding Dorset's overall business support: <ul style="list-style-type: none"> o Achievements to the year April 2021 o Future funded delivery requirements for 2021/22 o Dorset's investment opportunities 2021/22. 	- Rebecca Davies, Finn Morgan	Verbal and presentation	For discussion
10 mins	3.3	DIT Investment Services Team <ul style="list-style-type: none"> o Inward Investment update o HPO Round 2 – Marine Autonomy HPO 	- Rob Emony	Verbal	To note and discuss.
10:50	4.0	Future Business			

5 mins	4.1	<ul style="list-style-type: none"> - Forward Plan - Meeting dates 2021/22 	- Finn Morgan	Paper B	Future dates and agenda items discussed and agreed.
10:55	5.0	Any Other Business			

Note: Date of Next Meeting – TBC

DORSET LOCAL ENTERPRISE PARTNERSHIP: BUSINESS GROWTH AND INWARD INVESTMENT COMMITTEE MEETING

11 December 2020 - 09.30 AM TO 11.00 AM

Via Microsoft Teams

ACTION & DECISION LOG

PRESENT: Adrian Trevett (AT), David Walsh (DW), Finn Morgan (FM), Glyn Hughes (GH), Helen MacSorley (HMS), Ian Jones (IJ), Jayne Codling (JC), John Sutcliffe – Chair (JS), Mark Howell (MH), Ian Girling (IG), John Beesley (JB), Nick Gaines (NG), Rebecca Davies (RD), Geoff Sagar (GS), Rob Emony (RE), Sophia Storey (SS), Amy Spreadbury (AS) & Jacqui Timms (JT).

IN ATTENDANCE: Hayley Wallbank (HW), Sergi Martorell (SM), Simon Hooton (SH) & Sandra Rothwell (SR).

APOLOGIES: Arabella Lewis-Smith (ALS), Corrina Osborne (CO), Dan Cox (DS) & Chris Rawson (CR).

Item	Subject/Title	Item ref.	Action/Decision	Owner	Deadline	Progress
1.	Action and Decision log	1.2	- No matters arising. Actions agreed.	-	-	-
2.	Purpose and People Membership Update	2.1.	Committee Members - FM advised there were still several vacancies. JS suggested encouraging members of the Ambassadors Programme to consider committee membership.	-	-	-
3.	Strategy Supply Chain Resilience Study COVID-19	3.1. 3.2	Hatch Associates - Simon Hooton (Hatch Associates) and Sergi Marotell (glass ai) provided members with an overview of their Dashboard which provides an economic and social insight into businesses within the Dorset area and the local economy. - SH and FM to circulate Dashboard example to members prior to next meeting in March so feedback is available. - FM would send an invitation to committee members to take part in a short focus group discussion to help further inform some of the data collection Update from local authorities - DW, AT & IG provided members with an update from the two local authorities and Dorset Chamber. The two local	FM/SH FM/SH FM -	04.03.21 02.03.21 12/12/20 -	On agenda On agenda Completed

Item	Subject/Title	Item ref.	Action/Decision	Owner	Deadline	Progress
			authorities were continuing to administer the COVID-19 grant schemes for businesses and undertake advisory and enforcement activities. Dorset Chamber was working closely with its members on a range of support programmes around COVID-19 as well as helping businesses prepare for the end of the EU transition period through its international trade service.			
	International Trade & EU Readiness <ul style="list-style-type: none"> o DIT International Growth Plan o DIT Investment Services Team Key Sector Growth	3.3. 3.4 3.5	DIT International Growth Plan - HW delivered presentation to committee. Internationalisation fund opens 14 December 2020 and runs to December 2023. Applications to be referred to HW or local adviser. FM to action levelling up for Dorset Ambassadors. - RE provided the committee with a summary of the national success figures and thanked Dorset LEP for providing data. Key Sector Growth - JS informed the committee the investment prospectus will define priorities and the action plan will drive activity for Dorset. Prospectus to be signed off by LEP Board in January. Members asked to delay announcements until January	- - -	- - -	In progress - -
5.	Any Other Business	5.1	- Nothing raised.	-	-	-

Dorset Local Enterprise Partnership

Business Growth and Inward Investment Committee – Forward Plan 2020/21

Date of Meeting	Subject	Detail	Delivery priority	Lead	Expected outcome
4 th March 2021	Supply Chain Resilience Study	<ul style="list-style-type: none"> • Presentation of findings from the supply chain study carried out by Hatch Associates 	Increase business resilience		Feedback on draft report before it is finalised for release
	Priority areas support	<ul style="list-style-type: none"> • Discussion regarding Dorset's key sectors and existing and future support mechanisms 			Recommendations on priority areas support for 2021/22
TBC		<ul style="list-style-type: none"> • 			

Future meeting dates

- Dates for 2021/22 tbc