

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON

TUESDAY 28 JULY 2015 FROM 10.00 AM TO 12.30 PM AT SPECTRUM HOUSING

Board Attendees:

Alex Picot (AP)
Andrea Smith (AS)
Bruce Grant-Braham (BG)
Emma Hunt (EH)
Geoffrey Smith (GS)
Gordon Page (GP) - Chair
Janet Walton (JWa)
Jim Stewart (JS)
Jitinder Takhar (JT)
John Beesley (JB)
Richard Smith (RS)
Robert Gould (RG)
Terence O'Rourke (TO)

Also Present:

Andrew Flockhart (AF)
Debbie Ward (DW)
Cllr Graham Carr-Jones (deputing for Deborah Croney)
Kathryn Hill (KH)
Kelly Hunter (KHu)
Rob Dunford (RD)
Stephen Hill (SH)
Tony Williams (TW)
Vinita Nawathe (VN)

Presenting:

James Hassett (JH) - Airport Project
Julian McLaughlin(JM) - Borough of Poole
Nigel Jump - Bournemouth University

Apologies:

Alison Moore (AM)
Angela Alderman (AA)
Deborah Croney (DC)
Diane Grannell (DG)
James Weld (JW)
Jim Andrews (JA)
Richard Bates (RB)
Steve Davies (SD)

Item	Content	Who
1	<p>Apologies and Declaration of Interest</p> <p>1.1 Apologies received: Alison Moore, Deborah Croney, Diane Grannell, James Weld, Jim Andrews, Steve Davies and Richard Bates.</p> <p>1.2 No declarations of interest were made.</p> <p>GP thanked Spectrum Housing for hosting the meeting. He introduced Vinita Nawathe (Interim Director) to the Board and informed everyone that Lorna Gibbons gave birth to a baby daughter and mother and baby are doing well.</p>	
2	<p>Minutes of Last Meeting and Matters Arising</p> <p>The Minutes were agreed as an accurate reflection of the last meeting and the Action Log was reviewed.</p> <p>Matters Arising:</p> <p>Housing - A correction to the Minutes were mentioned by AS, in that she had not taken over chairing the LEP Housing Group, this was still being done by Alison Moore.</p>	
3.	<p>FOR DISCUSSION AND DECISION</p>	
3.1	<p>The State of the Dorset Economy</p> <p>Professor Nigel Jump (NJ) from Bournemouth University gave an update on the State of the Dorset Economy. He spoke about Gross Disposable Household Incomes and that, on that particular measure, the rural areas do better than the urban ones. He explained that when looking at the economy you need to look at the story behind the figures, not just the figures themselves.</p> <p>The Board said that they would like NJ to present again and it was confirmed that NJ was going to present at the September Board meeting.</p>	
3.2	<p>Programme Management</p> <p>RD ran through the report and gave an update on the projects.</p>	
3.2.1	<p>Airport Project Update</p> <p>James Hassett gave an update to the Board on the Airport Project.</p>	
3.2.2	<p>Port of Poole Project Update</p> <p>JS declared an interest in this project.</p> <p>Julian McLaughlin (JM) gave an update on the Port of Poole project. He explained it was only in the design stage. The Programme Delivery Board has been set up and the DLEP are part of that.</p>	

Item	Content	Who
3.	FOR DISCUSSION AND DECISION CONT'D	
3.2.2	<p>Port of Poole Project Update Cont'd</p> <p>Regeneration in Poole is already happening, showing confidence not just in regards the infrastructure. They have identified a consultation plan and have started to engage with stakeholders. The project is in the design stage so they will be looking at resources but don't know exactly what will be required yet.</p> <p>If you look at the Appendix to the report, Port of Poole would like to extend the timescales to the work on Poole Bridge to seek to avoid the summer. This could mean a 3 month delay to the work.</p> <p>JS informed that the closing of lifting bridge during the Summer would bring sever problems to traffic. AF also mentioned that other businesses in Poole would also appreciate it if the work was not carried out over the summer.</p> <p>Action: All Agreed to happy to go with Option 2.</p>	All Agreed
3.3	<p>Growing Places Fund</p> <p>GP updated on the latest Growing Place Fund meeting.</p> <p>Action: The Board approved all the recommendations in the report.</p>	All Approved
3.4.1	<p>Combined Authority Update</p> <p>RG updated that Government have made it very clear that devolution is very high up on its agenda and the devolution agenda has over taken the Growth Deal 3 conversations. The Government want to know what we are doing in this regard. RG said we need to move forward promptly with what we have got and that it is up to us to come up with our model.</p> <p>AP asked how the relationship between the Combined authority and LEP will work. RG said it was up to us to explain how it will work. That it is good to look at the bigger picture and he saw a really close relationship with the LEP.</p> <p>VN stated that in regards to devolution the Government want LEPs to be involved. The conversation about what do we want to do needs to involve all of us and our asks regarding local control, not just projects should be based on common purpose.</p>	
3.4.2	<p>Enterprise Zones</p> <p>RG spoke to the paper submitted. Recommendation from Leaders Growth Board was that we should support an enterprise zone at Dorset Green.</p> <p>Action: All happy to go ahead and submit an Expression of Interest for the Dorset Green site.</p> <p>Action: VN to organise submission of the Expression of Interest.</p>	<p>All Agreed</p> <p>VN</p>

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3.	FOR DISCUSSION AND DECISION CONT'D	
3.5	<p>Board Arrangements</p> <ul style="list-style-type: none"> Terms of Reference <p>VN informed that once the Terms of Reference for the Board have been approved we will then look at Terms of Reference for Sub Committees.</p> <p>TW asked for the wording from Section 4.5 in the old Terms of Reference, which reflects the position of the Chief Execs attending the meetings, be added.</p> <p>EH asked whether a Board Member should sit on each of the sub groups as chair. JH explained that the Airport Steering Group had Board members attending but not as chair, as it would work involve so much work for that Board Member if they chaired the group. GP suggested that maybe a Board Member should chair when appropriate.</p> <p>Action: Terms of Reference agreed with the addition of the wording regarding Chief Execs attendance at the meetings.</p> <p>Action: RD to update the Assurance Framework in response to this.</p>	<p>All Agreed</p> <p>RD</p>
4.	FOR INFORMATION	
4.1	<p>Budget</p> <p>All happy with the budget.</p>	
4.2	<p>Director's Update</p> <p>VN talked to her paper and highlighted the Expression of Interest for Growth Deal 3, that some of the ESIF calls are out this week and that the website is being worked on over the summer.</p>	
4.3	<p>Bournemouth, Dorset and Poole Minerals and Waste Planning</p> <p>The paper was to inform the Board of the progress being made on the Mineral Sites Document and the Waste Plan.</p> <p>Action: The Minerals and Waste Planning Authority would also welcome any comments that the LEP may wish to make on the Draft Waste Plan and/or Mineral Sites Plan policies and/or site options.</p>	All
5.	ANY OTHER BUSINESS	
5.1	<p>South West Marine Group</p> <p>VN updated that she attended a meeting on 27 July with the four South West LEPS and British Marine Federation, to look at whether they should work together on Marine things. They are going to look at definitions.</p> <p>Action: The Board agreed it was a good idea to pursue this further.</p>	All Agreed

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5.	ANY OTHER BUSINESS	
5.2	<p>Partners in Care</p> <p>GP informed that he had received a letter from Partners in Care who were asking if there was a Board Member who could replace Elaine Atkinson on their Strategy Board.</p> <p>Action: All to let GP know if they would like to take up this position.</p>	All
5.3	<p>Date of Next Meeting: 22 September 2015 at 1.30 pm Venue: Cattistock Room, Poole Council, Civic Centre, Poole</p> <p>The dates for the 2016 meetings have been issued. Any problems please let KH know.</p>	