

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

24 MAY 2016

1.30 PM TO 4.00 PM AT THE ARTS UNIVERSITY BOURNEMOUTH

Parking spaces will be reserved in the Arts University car park

AGENDA

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| 1. | Apologies and declarations of interest | 2 mins | Gordon Page |
| 2. | Minutes of last meeting and matters arising, Forward Plan and Action Log | 5 mins | Gordon Page |

3. FOR DISCUSSION AND/OR DECISION

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|-----|------------------------------|---------|--------------|
| 3.1 | Environment Agency | 20 mins | Nick Lyness |
| 3.2 | Growth Deal 3 | 60 mins | Lorna Carver |
| 3.3 | Board Business | 10 mins | Gordon Page |
| | 3.1 Deputy Chair | | |
| | 3.2 Incorporation | | |
| | 3.3 Board Member Second Term | | |
| 3.4 | Growing Places Fund Update | 10 mins | James Weld |

4. FOR INFORMATION

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|-----|--|---------|--------------|
| 4.1 | Budget | 5 mins | Lorna Carver |
| 4.2 | Director's Update | 10 mins | Lorna Carver |
| 4.3 | Combined Authority and Devolution Update | 15 mins | Debbie Ward |
| 4.4 | Inward Investment | | |

5. PROGRAMME MANAGEMENT

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| 5.1 | Programme Management Update | 10 mins | Katherine May |
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6. ANY OTHER BUSINESS

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| 6.1 | Date of Next Meeting: 28 July at 10.00 am
Venue: Bournemouth University |
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DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON

TUESDAY 24 MAY 2016 FROM 1.30 PM TO 4.00 PM AT THE ARTS UNIVERSITY BOURNEMOUTH

Board Attendees:

Alison Moore (AM)
Andrea Smith (AS)
Deborah Croney (DC)
Diane Grannell (DG)
Emma Hunt (EH)
Geoffrey Smith (GS)
James Weld - Chaired the Meeting (JW)
Janet Walton (JWa)
Jim Andrews (JA)
Jim Stewart (JS)
John Beesley (JB)
Richard Smith (RS)
Robert Gould (RG)

Also Present:

Andrew Flockhart (AF)
Debbie Ward (DW)
Katherine May (KM)
Kathryn Hill (KH)
Lorna Carver (LC)
Martin Hamilton (MH)
Richard Bates (RB)
Tony Williams (TW)

Presenting:

Nick Lyness - Environment Agency
Neil Watson - Environment Agency

Apologies:

Bruce Grant-Braham (BG)
Gordon Page (GP)
Rob Dunford

Item	Content	Who
1	Apologies and Declaration of Interest	
1.1	Apologies received: Bruce Grant-Braham, Gordon Page and Rob Dunford	
1.2	Emma Hunt declared an interest in agenda item 3.2.	
2	Minutes of Last Meeting and Matters Arising The Minutes were agreed as an accurate reflection of the last meeting and the Action Log was reviewed. There were no matters arising.	
3.	FOR DISCUSSION AND/OR DECISION	
3.1	Environment Agency Nick Lyness and Neil Watson from the Environment Agency presented an EA overview of flood predictions in the future across Dorset. He spoke of the need in Poole, Weymouth and other areas regarding flood defences. There was a suggestion that the LA's could work more closely together, as there are 7 working on coastal work and that would assist with future investment and working as part of devolution. He mentioned that Dorset was at a tipping point, with EA offices retiring in the near future. He explained that funding was usually made up of a mixture of partners, ie the Environment Agency, infrastructure providers like Wessex Water or rail providers and local companies. LEP's coming on board has allowed things to happen that haven't happened before. Action: KH to circulate Nick Lyness' contact details and presentation.	KH
3.2	Growth Deal 3 - Confidential/Commercial in Confidence (Board Only) Adam Blake from Bournemouth University came to explain the process that was used in prioritising the Growth Deal 3 projects. JW then introduced the item and explained that this is a competitive process and we are in competition with the rest of the country. DC expressed her concerns about the process, particularly around linking to previous GD projects. LC explained that the prospectus will link GD1, 2 and 3 together to provide the strategic detail of where growth can happen. LA officer support was offered. Action: LC to inform Board Members of the time frames involved in the Growth Deal 3 process. Action: It was agreed that the 16 projects prioritised would be taken forward, with the addition of a scaled back version of the Weymouth project. Action: MH to get a scaled back version of the Weymouth project worked up and sent to Rob Dunford.	LC All Agreed MH

Item	Content	Who
3.	FOR DISCUSSION AND/OR DECISION CONT'D	
3.2	<p>Growth Deal 3 - Confidential/Commercial in Confidence (Board Only) Cont'd</p> <p>Action: LC to circulate the draft prospectus, subject to further review of projects, for the Board to approve the week commencing 6 June.</p> <p>Action: LC to review the Growth deal process for any round 4.</p>	<p>LC</p> <p>LC</p>
3.3	<p>Board Business</p> <p>3.3.1 Deputy Chair James Weld was appointed as Deputy Chair of the Board.</p> <p>3.3.2 Incorporation JW updated on the current position of incorporation of the Board and that the paperwork had been received by Companies House and we are now waiting for it to be processed.</p> <p>3.3.3 Board Member Re-election for Second Term Alison Moore was appointed for a second term on the Board.</p>	<p>All Agreed</p> <p>All Agreed</p>
3.4	<p>Growing Places Fund Update - Confidential/Commercial in Confidence (Board Only)</p> <p>JW gave an update on the Growing Places Fund.</p> <p>Action: The Board agreed all recommendations made in the report.</p>	All Agreed
4.	FOR INFORMATION	
4.1	<p>Budget - Confidential (Board Only)</p> <p>The Budget was reviewed and discussed.</p> <p>Action: All agreed happy to approve 2015/16 accounts.</p>	All Agreed
4.2	<p>Director's Update</p> <p>LC gave a brief summary of the Director's update and brought to the Board's attention the fact that we have attracted more funding into Dorset from the Career and Enterprise Company.</p>	
4.3	<p>Combined Authority and Devolution Update</p> <p>DW gave an update on the Combined Authority and Devolution. She informed that a detailed prospectus is being worked up. DW explained that they do need the LEP Board's support and that the devolution ask will align with the SEP.</p> <p>Action: All agreed were happy to support the consultation.</p> <p>Action: LEP Board requested more input into Devolution.</p>	<p>All Agreed</p> <p>DW</p>

Item	Content	Who
5.	PROGRAMME MANAGEMENT	
4.4	Inward Investment (Confidential - Board Only) It was noted that the paper was for information only.	
5.1	Programme Management Update (Confidential - Board Only) In regards to Growth Deal 1 projects: the A338 project is set to finish on time and within budget, the Kingston Maurward opening is on Friday 10 June and the ORI launch is due over the summer.	
6.	ANY OTHER BUSINESS	
6.1	AM asked if a copy of the draft Minutes of the meeting could be circulated to the Board soon after the meeting, rather than waiting until the next meeting. Action: KH to circulate draft Minutes of the Board meeting within two weeks.	KH
6.2	AM questioned whether it would be a good idea for the LEP team to have 'dorsetlep.co.uk' email addresses. Action: LC to look into this.	LC
6.3	DG informed that the FE representative was on a 3 year rolling basis and that Nigel Evans would be taking over from her from the July Board meeting. JW thanked DG for all her help during her time on the Board.	
6.2	Date of Next Meeting: 28 July at 10.00 am Venue: Bournemouth University	