

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

24 NOVEMBER 2016

10.00 AM TO 12.30 PM AT THE TANK MUSEUM, BOVINGTON (SHERMAN SUITE)

Parking spaces will be available in the main car park

AGENDA

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| 1. | Apologies and declarations of interest | 2 mins | Gordon Page |
| 2. | Minutes of last meeting and matters arising, Forward Plan and Action Log | 5 mins | Gordon Page |
| 3. | FOR DISCUSSION AND/OR DECISION | | |
| 3.1 | Western Growth Corridor Presentation (paper) | 15 mins | Martin Hamilton |
| 3.2 | Enterprise Zone Sub Group Update (paper) | 20 mins | John Sutcliffe |
| 3.3 | Enterprise Zone Land Purchase (paper) | 20 mins | Lorna Carver |
| 4. | FOR INFORMATION | | |
| 4.1 | Budget (paper) | 5 mins | Lorna Carver |
| 4.2 | Sub Group Updates: (papers) | 10 mins | Lorna Carver |
| | <ul style="list-style-type: none"> ▪ Connected Dorset ▪ Dorset Tourism Association ▪ Employment and Skills Board ▪ Growth Hub ▪ Growing Places Fund ▪ Housing ▪ Inward Investment ▪ Rural Enterprise Group | | |
| 4.3 | Director's Update (paper) | 10 mins | Lorna Carver |
| 4.4 | Communications Update (paper) | 10 mins | Katherine May |
| 4.5 | Combined Authority Update (verbal) | 5 mins | Andrew Flockhart/
Gary Suttle |
| 4.6 | European Maritime Day Update (paper) | 10 mins | Jim Stewart |
| 4.7 | Assurance Framework (paper) | 10 mins | Rob Dunford |
| 5. | PROGRAMME MANAGEMENT | | |
| 5.1 | Growth Deal (paper) | 15 mins | Rob Dunford |
| 6. | ANY OTHER BUSINESS | | |
| 6.1 | Date of Next Meeting: 24 January 2017 at 1.30 pm
Venue: Bournemouth University | | |

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON 24 NOVEMBER 2016

DATE FROM 10.00 AM TO 12.30 PM AT THE TANK MUSEUM, BOVINGTON

Board Attendees:

Alison Moore (AM)
Andrea Smith (AS)
Andrew Wickham (AW)
Gary Suttle (GSu)
James Weld (JW) - Chair
Jim Andrews (JA)
Jim Stewart (JS)
Kim Slowe (KS)
Nigel Evans (NE)
Richard Smith (RS)
Robert Gould (RG)
Sara Uzzell (SU)

Also Present:

Andrew Flockhart (AF)
Andy Smith (AS) (attending for Richard Bates)
Bridget Downton (BD)
Debbie Ward (DW)
Jane Portman (JP) (Tony William's deputy)
Kathryn Hill (KH)
Katherine May (KM)
Lorna Carver (LC)
Cllr Mohan Iyengar (MI) (Janet Walton's deputy)
Cllr Nicola Greene (NG)
Rob Dunford (RD)
Yvonne Elsorougi - BIS

Cllr Cherry Brooks (Enterprise Zone item only)
Richard Wilson (Enterprise Zone item only)

Presenting:

Martin Hamilton - Dorset Council Partnership

Apologies:

Emma Hunt (EH)
Geoffrey Smith (GS)
Gordon Page (GP)
Janet Walton (JMW)
John Beesley (JB)
John Sutcliffe (JSu)
Tony Williams (TW)

Item	Content	Who
1	<p>Apologies and Declaration of Interest</p> <p>Apologies received: Emma Hunt, Geoffrey Smith, Gordon Page, Janet Walton, John Beesley, John Sutcliffe and Tony Williams.</p> <p>JW mentioned he and GP didn't think there was a Conflict of Interest in regards the Enterprise Zone, as the Weld Estate has relinquished any rights to the land. All agreed JW could chair this agenda item.</p> <p>No declarations of interest were made.</p>	
2	<p>Minutes of Last Meeting and Matters Arising</p> <p>The Minutes were agreed as an accurate reflection of the last meeting and the Action Log was reviewed.</p> <p>There were no matters arising.</p> <p>The Forward Plan was agreed and LC ran through the Action Log. She confirmed that the date for the Awayday is Friday 27 January and will be held at BU.</p> <p>Action: If anyone has any suggestions for the awayday to let LC know.</p> <p>LC also mentioned that the LEP Network have a very useful newsletter and if anyone wants to sign up for it the link to the website is: https://www.lepnetwork.net/</p>	All
3.	FOR DISCUSSION AND/OR DECISION	
3.1	<p>Western Growth Corridor Presentation</p> <p>Martin Hamilton gave a presentation on the studies that were funded under Growth Deal 2 and how they follow through to capital projects on the ground and resulting outputs and outcomes.</p> <p>In regards to housing needs, MH explained that they were looking at what they need to do in terms of moving it forward and they were looking at their own assets to do this.</p> <p>MH said they were looking at how the transport network links into the site. They were looking at traffic flow, at parking and the north/south routes. They were using models to look at this.</p>	
3.2	<p>Enterprise Zone Sub Group Update (Confidential/Commercial in Confidence - Board Only)</p> <p>The paper was reviewed and a discussion took place.</p>	

Item	Content	Who
3.	FOR DISCUSSION AND/OR DECISION CONT'D	
3.3	<p>Enterprise Zone Land Purchase (Confidential/Commercial in Confidence - Board Only)</p> <p>The paper was reviewed and a discussion took place.</p>	
4.	FOR INFORMATION	
4.1	<p>Budget (Confidential in Confidence - Board Only)</p> <p>The Budget was reviewed and discussed</p>	
4.2	<p>Sub Groups Update</p> <p>The Sub Group reports were discussed.</p> <p>DTA - RS mentioned the DTA were going to organise a County wide Tourism Conference.</p> <p>Housing - AF mentioned he was pleased to hear the Chancellor mention funding for housing in the Autumn Statement and explained they were getting to the position to be able make a proposal for that funding to benefit the whole of Dorset.</p> <p>Rural Enterprise Group - JW mentioned they were having a third attempt to get information from DEFRA regarding the ESIF money.</p>	
Item	Content	Who
4.	FOR INFORMATION CONT'D	
4.3	<p>Director's Update</p> <p>LC introduced her paper and specifically mentioned the LGF in the Autumn Statement and that the figure of £191m was mentioned for the South West which includes Dorset. The actual number for Dorset is to be confirmed.</p> <p>Sally Edington mentioned the letter that went into Government expressing disappointment at the allocation but explained that this had been determined by the letter Greg Clark sent out explaining they would favour areas with mayoral devolution deals. BEIS were hoping to get information on the figures soon and that an announcement was due by mid to end December which will lay out what our funded projects are.</p> <p>LC informed that Dorset were having their Annual Conversation with BEIS on Friday 2 December and that LC, RD, GP and Richard Bates were attending the meeting in Bristol.</p>	

Item	Content	Who
4.	FOR INFORMATION CONT'D	
4.4	<p>Communications Update</p> <p>KM gave an update on Comms and mentioned that the newsletter was sent out to 504 people and the next one would be going out in December.</p> <p>Action: If you have any comments on the newsletter please let KM know.</p> <p>KM explained that we wanted to get an idea of what meetings and events LEP Board members attend. A form will be sent round to the Board to capture this information.</p> <p>Action: All to complete form to capture what meetings and events you attend on behalf of the LEP.</p>	<p>All</p> <p>All</p>
4.5	<p>Combined Authority Update</p> <p>AF reminded the Board that the focus of the Combined Authority was joint ownership of the SEP with the LEP and take sole ownership of the Local transport plan. They are working towards a Combined Authority by April 2017 but this is subject to Parliamentary approval of orders. The biggest risk to this Parliamentary timeframe. There is a meeting with LEP on 22 December where they will go into detail about how they work with the LEP going forward.</p> <p>JW clarified that the ownership of the SEP will be shared by the LEP and the Combined Authority.</p>	
4.6	<p>European Maritime Day Update</p> <p>JS gave an update on the European Maritime Day events and that this was a show case event for the European Maritime sector. He updated that since Brexit there had been some discussions about location and Poole has been re-confirmed as hosting this event.</p> <p>It has been mentioned that a Minister might be attending the Royal Marines will be heavily involved with the event. They are also expecting 1,200 delegates from across Europe to attend the business conference to be held in the Lighthouse. The Poole Boat Show will take place at the end of the week. They are also hoping to introduce the cruise ships at the event.</p> <p>JS also mentioned that the Poole Harbour Commissioners were hosting a four day British Port Association event in October.</p>	
4.7	<p>Assurance Framework</p> <p>RD updated on the Assurance Framework. He explained that we had committed to review this every March but this date had been brought forward due to the Government re-issuing an updated version of their one. The Framework will be brought back to the January Board meeting for approval before being signed off by the Accountable Body and submitted to Government by the end of February.</p>	

Item	Content	Who
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5.	PROGRAMME MANAGEMENT	
5.1	<p>Programme Management Update (Commercial in Confidence - Board Only)</p> <p>RD gave an update and mentioned that there was a lot of good news to report on the growth deal, with lots of delivery activity happening. Gravel Hill will open on 27 November.</p> <p>The Board was asked to approve the recommendation from the BIG Programme Steering Group to reallocate funding within the A338 package of projects. There is no change to the overall programme budget.</p> <p>Action: All agreed happy to support that change.</p>	All Agreed
6.	ANY OTHER BUSINESS	
6.1	<p>Date of Next Meeting: 24 January 2017 at 1.30 pm</p> <p>Venue: Bournemouth University</p>	