

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD
26 SEPTEMBER 2017
1.30 PM TO 4.00 PM AT ATLAS ELEKTRONIK

Parking spaces will be reserved in the Car Park

AGENDA

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| 1. | Apologies and declarations of interest | 2 mins | Gordon Page |
| 2. | Minutes of last meeting and matters arising, Forward Plan and Action Log | 5 mins | Gordon Page |

3. FOR DISCUSSION AND/OR DECISION

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|-----|--|---------|------------------------------|
| 3.1 | Update on 5G by Bournemouth Borough Council (presentation) | 15 mins | Ruth Spencer/
Adrian Hale |
| 3.2 | Dorset LEP Data Dashboard Update (presentation) | 15 mins | Anne Gray |
| 3.3 | Growth Deal 3 Projects (paper) | 10 mins | Tanja Aijo |
| 3.4 | Sub Group Updates Needing Decision | | |
| | ▪ Inward Investment | 2 mins | Gordon Page |
| | ▪ Rural Enterprise Group | 2 mins | Luke Rake |

4. PROGRAMME MANAGEMENT

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|-----|---------------------------------|---------|------------|
| 4.1 | Growth Deal Update (paper) | 15 mins | Tanja Aijo |
| 4.2 | 'Other' Projects Update (paper) | 10 mins | Tanja Aijo |

5. FOR INFORMATION

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|-----|-------------------------------|---------|-------------|
| 5.1 | Budget (paper) | 5 mins | Rob Dunford |
| 5.2 | Sub Group Updates: (papers) | 10 mins | Rob Dunford |
| | ▪ Connected Dorset | | |
| | ▪ Dorset Growth Hub | | |
| | ▪ Dorset Tourism Association | | |
| | ▪ Employment and Skills Board | | |
| | ▪ Enterprise Zone | | |
| | ▪ Growing Places Fund | | |
| | ▪ Housing | | |
| 5.3 | Director's Update (paper) | 10 mins | Rob Dunford |
| 5.4 | Communications Update (paper) | 5 mins | Rob Dunford |

6. ANY OTHER BUSINESS

- | | |
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| 6.1 | Date of Next Meeting: 23 November 2017
Venue: The Tank Museum, Bovington |
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DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON 26 SEPTEMBER 2017

DATE FROM 1.30 PM TO 4.00 PM AT ATLAS ELEKTRONIK

Board Attendees:

Andrea Smith (AS)
Andrew Wickham (AW)
Emma Hunt (EH)
Gary Suttle (GSu)
Gordon Page (GP) - Chair
Ian Girling (IG)
Jim Andrews (JA)
Jim Stewart (JS)
John Beesley (JB)
John Sutcliffe (JSu)
Kim Slowe (KS)
Luke Rake (LR)
Nigel Evans (NE)
Rebecca Knox (RK)
Richard Smith (RS)

Also Present:

Andrew Flockhart (AF) (Borough of Poole)
Andy Smith (AGS) (Dorset County Council)
Bill Cotton (BC) (Bournemouth Borough Council)
Bridget Downton (BD) (Purbeck District Council)
Kathryn Hill (KH) (Dorset LEP)
Mike Harries (MH) (Dorset County Council)
Mohan Iyengar (MI) (Borough of Poole representing Janet Walton)
Rob Dunford (RD) (Dorset LEP)
Tanja Aijo (TA) (Dorset LEP)

Presenting:

Adrian Hale (Bournemouth Borough Council)
Anne Gray (Dorset County Council)
Ruth Spencer (Bournemouth Borough Council)

Apologies:

Alex Crook (AC) (BEIS)
Alison Moore (AM)
Janet Walton (JMW)
Sara Uzzell (SU)

Item	Content	Who
1	<p>Apologies and Declaration of Interest</p> <p>Apologies received: Alison Moore, Janet Walton, Sara Uzzell, Alex Crook.</p> <p>Declarations of Interest were made by Jim Andrews for item 3.1 regarding the Orthopaedic Research Institute's involvement and Jim Stewart, Jim Andrews and Emma Hunt regarding item 4.1.</p>	
2	<p>Minutes of Last Meeting and Matters Arising</p> <p>The Minutes were agreed as an accurate reflection of the last meeting. Clarification was made to item 5.2, in that the Government are undertaking a study of the UK Port sector as a whole, not the Port of Poole in particular.</p> <p>The Action Log was reviewed.</p>	
3.	<p>FOR DISCUSSION AND/OR DECISION</p>	
3.1	<p>Update on 5G</p> <p>Ruth Spencer and Adrian Hale from Bournemouth Borough Council gave an update on 5G. They explained that Central Government want to be a world leader in 5G, as it will generate significant inward investment opportunities and they want to allocate £1.1 bn to it nationally. Ruth and Adrian are looking at having more conversations to understand the potential with the private sector. They have been asked to attend a pre-meeting prior to a meeting with DCMS.</p> <p>Action: Ruth Spencer/Adrian Hale to let the LEP know the date of the meeting with DCMS and asked whether someone representing the LEP could attend this meeting with them.</p> <p>Action: Ruth Spencer/Adrian Hale asked the private sector Board Members whether they could provide a letter of support for their bid. They will provide a template of suggested wording for the letter.</p> <p>Action: If anyone wants more information to contact Ruth Spencer and Adrian Hale.</p> <p>RD mentioned that Government are working hard on the next stage of Industrial Strategy, with a white paper to come out soon. This will be more 'place' based and we will need to provide Government with examples of what makes Dorset a prime location for investment.</p> <p>Ruth Spencer and Adrian Hale then left the meeting.</p>	<p>RS/AH</p> <p>RS/AH</p> <p>All</p>
3.2	<p>Dorset LEP Data Dashboard Update</p> <p>Anne Gray gave a presentation on the Data Dashboard and explained that this is currently available through the Dorset For You website but this will be put on to the LEP website soon. It was suggested that using direction of travel indicators might be better than the current smiley faces.</p> <p>RD mentioned that uses and applications of data will be discussed further at the awayday on 3 October.</p> <p>Anne Gray then left the meeting.</p>	

Item	Content	Who
3.	FOR DISCUSSION AND/OR DECISION CONT'D	
3.3	<p>Growth Deal 3 Projects (Commercial in Confidence - Board Only)</p> <p>TA gave an overview of the two projects coming to the Board for approval. A discussion took place.</p> <p>Decision: The Board confirmed they were happy to approve the recommendations in the paper.</p>	All Agreed
3.4	<p>Sub Group Updates Needing Decision (Some papers are Commercial in Confidence - Board Members Only)</p> <p>Rural Enterprise Group - LR spoke to paper and asked the Board to approve the revised and updated Rural Priorities paper and action plan and to note the proposed reallocation of EAFRD funding to current calls supporting business development and tourism infrastructure.</p> <p>Decision: The Board confirmed they were happy to endorse the Rural Priorities paper and action plan.</p>	All Agreed
Item	Content	Who
4.	PROGRAMME MANAGEMENT	
4.1	<p>Programme Management Update (Commercial in Confidence - Board Only)</p> <p>TA gave an update on the Growth Deal projects and a discussion took place.</p> <p>AF left the meeting at this point</p>	
4.2	<p>'Other' Projects Update (Commercial in Confidence - Board Only)</p> <p>TA spoke about the 'Other' projects and a discussion took place.</p> <p>Action: RD to invite Paul Coles from BT to come to a future Board meeting to present to the Board.</p>	RD
5.	FOR INFORMATION	
5.1	<p>Budget (Confidential in Confidence - Board Only)</p> <p>The Budget was reviewed and discussed.</p>	
5.2	<p>Sub Group Update</p> <p>Growing Places Fund - The paper was discussed.</p> <p>Action: The Board was happy to approve the recommendations in the report.</p> <p>Employment and Skills Board - Ian Girling updated that there are plans to move forward and they are looking to improve links with business. There is a Policy and Strategy meeting taking place on 16 October when they will discuss how to move things forward.</p> <p>KS left the meeting at this point.</p> <p>Housing - It was mentioned that the Housing Infrastructure Fund bids had been submitted and it is expected that a response will be received before Christmas.</p>	

Item	Content	Who
5.	FOR INFORMATION CONT'D	
5.3	<p>Director's Update (Confidential - Board Members Only)</p> <p>RD ran through his paper. He explained that the UK Shared Prosperity Fund consultation was due in the Autumn.</p> <p>RD informed that the Science and Innovation Audit was published last week. A consequence of this work was the rapid emergence of the Innovation South brand as a regional identifier, similar to the Great South West. Due to Dorset being on the outer boundary of both geographies, we will continue to take a keen interest in both.</p> <p>RD thanked LR for all his work on the Rural Productivity Commission. The report was due at the end of September and as soon as it is available it will be circulated to the Board.</p>	
5.4	<p>Communications Update</p> <p>RD informed that The Annual Report had been published and he thanked the Board members (EH and SU) who had helped with the editing process.</p>	
6.	ANY OTHER BUSINESS	
6.1	GP explained that this meeting was Tanja Aijo's last one before she leaves us and thanked her for all her hard work.	
6.2	Date of Next Meeting: 23 November at 10.00 am Venue: The Tank Museum, Bovington	