

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD
23 MARCH 2017
10.00 AM TO 12.30 PM AT BOURNEMOUTH UNIVERSITY

Parking spaces have been booked in the University Visitors Car Park

AGENDA

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|-----|---|---------|------------------|
| 1. | Apologies and declarations of interest | 2 mins | Gordon Page |
| 2. | Minutes of last meeting and matters arising, Forward Plan and Action Log | 5 mins | Gordon Page |
| 3. | FOR DISCUSSION AND/OR DECISION | | |
| 3.1 | Growth Deal 2 Re-allocation of Funds (paper) | 30 mins | Rob Dunford |
| 4. | FOR INFORMATION | | |
| 4.1 | Budget (paper) | 5 mins | Rob Dunford |
| 4.2 | Sub Group Updates: (papers) | 10 mins | Rob Dunford |
| | <ul style="list-style-type: none"> ▪ Connected Dorset ▪ Dorset Tourism Association ▪ Employment and Skills Board ▪ Enterprise Zone ▪ Growth Hub ▪ Growing Places Fund ▪ Housing ▪ Inward Investment ▪ Rural Enterprise Group | | |
| 4.3 | Director's Update (paper) | 10 mins | Rob Dunford |
| 4.4 | Communications Update (paper) | 5 mins | Charlotte Knight |
| 4.5 | Industrial Strategy Update (paper) | 10 mins | Rob Dunford |
| 5. | PROGRAMME MANAGEMENT | | |
| 5.1 | Growth Deal Update (paper) | 15 mins | Tanja Aijo |
| 6. | ANY OTHER BUSINESS | | |
| 6.1 | Date of Next Meeting: 23 May 2017 at 1.30 pm
Venue: Bournemouth University | | |

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON

23 MARCH 2017 FROM 10.00 PM TO 12.30 PM AT BOURNEMOUTH UNIVERSITY

Board Attendees:

Alison Moore (AM)
Andrea Smith (AS)
Andrew Wickham (AW)
Emma Hunt (EH)
Gary Suttle (GSu)
Gordon Page (GP) - Chair
Janet Walton (JMW)
Jim Andrews (JA)
Jim Stewart (JS)
John Beesley (JB)
John Sutcliffe (JSu)
Kim Slowe (KS)
Richard Smith (RS)
Sara Uzzell (SU)

Also Present:

Alex Crook (AC)
Andrew Flockhart (AF)
Bridget Downton (BD)
Charlotte Knight (CK)
Heather Lappin (HL)
Jane Portman (JP)
Kathryn Hill (KH)
Katherine May (KM)
Mike Harries (MH)
Peter Finney (PF)
Rob Dunford (RD)
Tanya Aijo (TA)
Tony Nelson (TN)

Apologies:

Geoffrey Smith (GS)
Nigel Evans (NE)
Robert Gould (RG)

Item	Content	Who
1	<p>Apologies and Declaration of Interest</p> <p>Apologies received: Geoffrey Smith, Nigel Evans and Robert Gould.</p> <p>No Declarations of Interest were made, apart from Jim Stewart in relation to item 5.1 and the discussion around the Port of Poole Project.</p> <p>GP welcomed Luke Rake and the Board confirmed they were happy to ask him to become a co-opted Director of the Dorset Local Enterprise Partnership CIC and the new Chair of the Rural Enterprise Group.</p> <p>GP welcomed Tony Nelson, the new Skills Policy Manager, and Tanja Aijo, the interim Head of Programmes.</p>	All to Note
2	<p>Minutes of Last Meeting and Matters Arising</p> <p>The Minutes were agreed as an accurate reflection of the last meeting. The Forward Plan and Action Log were reviewed.</p> <p>Action: JS to produce a short aide memoire for the Board after the Poole Maritime Event meeting held on 22 March.</p>	JS
3.	FOR DISCUSSION AND/OR DECISION	
3.1	<p>Growth Deal 2 Re-allocation of Funds (Confidential - Commercial in Confidence - Board Only)</p> <p>RD introduced the paper and ran through the various options laid out in it. A discussion took place.</p> <p>Action: The Board voted on the 6 options available and options c and f were chosen to be taken forward.</p> <p>(a = 2, b = 6, c = 10, d = 1, e = 1, f = 8)</p>	RD
4.	FOR INFORMATION	
4.1	<p>Budget (Confidential - Commercial in Confidence - Board Only)</p> <p>RD gave an update on the Budget and the paper was discussed.</p> <p>GP informed that the Growing Places Fund Steering Group will next meet in May. He confirmed that the calls are advertised on the Growing Places Fund website.</p> <p>Action: CK to publicise the Growing Places Fund calls on Twitter and LinkedIn going forward.</p>	CK
4.2	<p>Sub Group Updates</p> <p>Enterprise Zone - JSu gave an update and explained that for the small amount of investment so far, the LEP, Purbeck Council and Dorset County Council have done a lot of very good work and the people working on it should be congratulated.</p>	

Item	Content	Who
4.	FOR INFORMATION	
4.2	<p>Sub Group Update Cont'd</p> <p>Dorset Tourism Association - RS updated that the DTA conference was taking place on 28 March if any of the Board would like to attend.</p> <p>Growth Hub - Sara Uzzell updated that she had recently met with Lucy Cooper of the Growth Hub. The Growth Hub had reduced activity whilst waiting for European Funding and now they have received the funding they are hiring and ramping back up.</p> <p>Action: RD to ask Lucy Cooper to attend a future meeting to present to the Board.</p> <p>Inward Investment - AF informed that a foreign investment workshop is to be held during the Poole Maritime week.</p> <p>Employment and Skills Board - Tony Nelson explained that he was currently meeting all the members of the ESB to understand how it is currently working and to re-energise the work of the ESB.</p>	RD
4.3	<p>Director's Update</p> <p>RD introduced his paper. He informed the Board that Fiona Astin had joined us to work on the Housing agenda and she would initially be working one day a week.</p> <p>GD3 was discussed and the table detailing the Growth Deal Award by LEP. JB stated it would be good to understand how we sit on the table in regard to £ per head of population, to see what we can do to position ourselves for any future funding that could replace the growth deals. It was mentioned that engagement with our MPs was very important and once we capture those statistics it could give us some information to discuss with our MPs.</p> <p>Alex Crook advised the best way to engage the MPs is through their staff, as if you have them on board it will be easier to get them to listen.</p> <p>RD explained that the 'Great South West' initiative was about creating a brand for the South West. It came about after some comments from Sajid Javid about LEPs working together more collaboratively. Rural productivity is one activity being looked at. GP informed he was attending a meeting early May to discuss why the South is not getting as much funding relative to the North and Midlands.</p> <p>JB explained that he and JW are meeting with the Leaders of Southampton and Portsmouth Councils to discuss, amongst other things, the work of LEPs. The Councils and the LEP need to be co-ordinated in their efforts.</p> <p>AS mentioned the housing agenda and that new housing development needs to be affordable. GP explained that Government are looking at scale and the problem in Dorset is that even if add all housing across Dorset together it is still not on the scale of Oxford (for example) with delivery of 100,000 houses promised.</p> <p>GP informed that he was attending the LEP Annual Conference on 27 March and that Sajid Javid and Greg Clark will be speaking.</p>	

Item	Content	Who
4.	FOR INFORMATION CONT'D	
4.4	<p>Communications Update</p> <p>CK gave an update on Comms and ran through the highlights from her report.</p> <p>Action: If anyone has any items they would like included in the next newsletter to please send through to CK.</p>	All
4.5	<p>Industrial Strategy Update</p> <p>RD gave an update on the Industrial Strategy and explained that this will probably be the most important piece of work this year. Dorset will reply to 4 of the 10 pillars. The ESB and Connected Dorset are looking at 2 of the pillars. The Local Authority Economic Development Officers are also working on this. RD is working with Bournemouth University and the Arts University but we also need to engage with the private sector. Ian Girling for DCCI is helping to add the business voice to our response.</p> <p>It was decided to provide a strategic response rather than answering every question. JB explained that the Growth Board felt it was important to cover 4 key themes and not all bases. They are trying to respond properly to this consultation but this is a 'consultation on a consultation' at this stage.</p> <p>There was a short discussion around which 4 pillars were selected to respond to. EH questioned why it was decided not to include the pillar that specifically asked about local institutions.</p> <p>Action: RD to discuss with EH separately.</p>	RD
5.	PROGRAMME MANAGEMENT	
5.1	<p>Programme Management Update (Commercial in Confidence - Board Only)</p> <p>TA gave an update on the programme management. She explained that work to Poole Bridge has been delayed by 6-8 weeks due to uncharted cabling affecting work on both side of the bridge. She presented an exception report with two options for proceeding.</p> <p>Action: The Board approved Option 1 as laid out in the Port of Poole Programme Exception Report.</p> <p>Action: AF will look at what is being done to mitigate any issues the delay could cause with tourist traffic.</p> <p>The addition of the Hatch Pond junction into the Port of Poole Programme was discussed in relation to the re-allocation of the underspend from Gravel Hill for this financial year.</p> <p>Action: The Board approved re-profiling the Port of Poole Programme spend by adding the Hatch Pond junction scheme to the programme.</p> <p>It was noted that on 10 February the Board approved, via written consent, the Joint Universities Project to proceed to a Service Level Agreement for delivery to commence this financial year.</p>	<p>All Agreed</p> <p>AF</p> <p>All Agreed</p> <p>All to Note</p>

Item	Content	Who
5.	PROGRAMME MANAGEMENT CONT'D	
5.1	<p>Programme Management Update Cont'd (Commercial in Confidence - Board Only)</p> <p>It was noted that on 10 February the Board decided, via written consent and following a conversation with the Chair, not to proceed to a Service Level Agreement with the Silicon South project due to it not meeting due diligence requirements.</p>	All to Note
6.	ANY OTHER BUSINESS	
6.1	<p>Meeting with Julie Girling</p> <p>Julie Girling, MEP for the South West, met with John Sutcliffe at the end of 2016 and was invited to attend a LEP Board meeting. Due to her commitments in Brussels this is not possible, so it was agreed that a separate meeting would be organised with her and Board Members who were able to attend. GP and JB would like to attend.</p> <p>Action: KH to liaise with Julie Girling's office to find dates that she would be available and the agenda for the meeting.</p>	KH
6.2	<p>Local Nature Partnership</p> <p>As a result of James Weld's resignation from the LEP Board, the LNP were looking for a nominated Board member to replace him on the LNP Board. AM volunteered to do this.</p> <p>Action: KH to contact the LNP and confirm that AM would be the Dorset LEP representative on the LNP Board.</p>	KH
6.3	<p>Following the negative reaction to Growth Deal 3 from West Dorset, KS mentioned that perhaps there was something we could do to engage with West Dorset to help address this. GP informed that he and RD had taken the first steps and met with Matt Prosser and Martin Hamilton to discuss this. GP informed he had also met with Simon Hoare, MP for North Dorset. LR mentioned that there was a perception gap and that the Rural Enterprise Group can help with this by passing the message around Dorset and that, for example, the ESIF money received is going to the rural areas.</p>	
6.3	<p>Date of Next Meeting: 23 May at 1.30 pm Venue: Kingston Maurward</p>	