

**DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD**
**27 JULY 2017**
**10.00 AM TO 12.30 PM AT THE ARTS UNIVERSITY BOURNEMOUTH  
 (ROOM F0.06 RHSCC - RIGHT HAND-SIDE OF THE CONFERENCE CENTRE)**

Parking spaces will be reserved in the Art University Bournemouth's Visitors Car Park

**AGENDA**

- |     |   |         |                   |
|-----|---|---------|-------------------|
| 1.  | 1.1 Approval to Co-Opt Chair of ESB Board to LEP Board<br>1.2 Apologies and declarations of interest  | 5 mins  | Gordon Page       |
| 2.  | Minutes of last meeting, Minutes of General Meeting, matters arising, Forward Plan and Action Log   | 5 mins  | Gordon Page       |
| 3.  | FOR DISCUSSION AND/OR DECISION  |         |                   |
| 3.1 | Growth Hub Update (presentation)  | 15 mins | Lucy Cooper       |
| 3.2 | Poole Bridge Exception Report (paper)   | 15 mins | Julian McLaughlin |
| 3.3 | Ultrafast Update (paper)  | 10 mins | Matthew Piles     |
| 3.4 | Growth Deal 3 Project - Lansdowne Business District (paper)   | 10 mins | Katherine May     |
| 3.5 | Forward/Business Planning (paper)   | 10 mins | Rob Dunford       |
| 3.6 | Great South West Governance (paper)   | 10 mins | Rob Dunford       |
| 4.  | PROGRAMME MANAGEMENT  |         |                   |
| 4.1 | Growth Deal Update (paper)  | 15 mins | Katherine May     |
| 4.2 | 'Other' Projects Update (paper)   | 10 mins | Katherine May     |
| 5.  | FOR INFORMATION   |         |                   |
| 5.1 | Budget (paper)  | 5 mins  | Rob Dunford       |
| 5.2 | Sub Group Updates: (papers) <ul style="list-style-type: none"> <li>▪ Connected Dorset</li> <li>▪ Dorset Tourism Association</li> <li>▪ Employment and Skills Board</li> <li>▪ Enterprise Zone</li> <li>▪ Growth Hub</li> <li>▪ Growing Places Fund</li> <li>▪ Housing</li> <li>▪ Inward Investment</li> <li>▪ Rural Enterprise Group</li> </ul> | 10 mins | Rob Dunford       |
| 5.3 | Director's Update (paper)   | 10 mins | Rob Dunford       |

5. FOR INFORMATION CONT'D

5.4 Communications Update (paper)

5 mins

Rob Dunford

5.5 5G Update (paper to note)

6. ANY OTHER BUSINESS

6.1 Date of Next Meeting: 26 September 2017  
Venue: Atlas Elektronik

**DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD**

**MINUTES OF MEETING HELD ON**

**27 JULY 2017 FROM 10.00 AM TO 12.30 PM AT ARTS UNIVERSITY BOURNEMOUTH**

**Board Attendees:**

Alison Moore (AM)  
Emma Hunt (EH)  
Gordon Page (GP) - Chair  
Ian Girling (IG)  
Janet Walton (JMW)  
Jim Stewart (JS)  
John Beesley (JB)  
John Sutcliffe (JSu)  
Kim Slowe (KS)  
Rebecca Knox (RK)  
Richard Smith (RS)  
Sara Uzzell (SU)

**Also Present:**

Alex Crook (AC) (BEIS)  
Andrew Flockhart (AF) (Borough of Poole)  
Andy Smith (AGS) (Dorset County Council)  
Bill Cotton (BC) (Bournemouth Borough Council)  
Bridget Downton (BD) (Purbeck District Council)  
Katherine May (KM) (Dorset LEP)  
Kathryn Hill (KH) (Dorset LEP)  
Matthew Piles (MP) (Dorset County Council)  
Rob Dunford (RD) (Dorset LEP)

**Presenting:**

Lucy Cooper (LC) (Dorset Growth Hub)  
Julian McLaughlin (JM) (Borough of Poole)

**Apologies:**

Andrea Smith (AS)  
Andrew Wickham (AW)  
Gary Suttle (GSu)  
Jim Andrews (JA)  
Luke Rake (LR)  
Nigel Evans (NE)

Item	Content	Who
1	<p><b>Apologies and Declaration of Interest</b></p> <p>Apologies received: Andrea Smith, Andrew Wickham, Gary Suttle, Jim Andrews, Luke Rake, and Nigel Evans.</p> <p>Jim Stewart declared an interest in item 3.2, the Poole Bridge Exception Report.</p> <p>GP welcomed Ian Girling to the meeting and explained that he had been nominated to take over from Geoffrey Smith as Chair by the Employment and Skills Board, and as such GP proposed that the LEP Board adopted Ian as a co-opted member of the Board.</p> <p><b>The Board confirmed they were happy to ask Ian Girling to become a co-opted director and member of the Dorset Local Enterprise Partnership CIC.</b></p>	All Agreed
2	<p><b>Minutes of Last Meeting and Matters Arising</b></p> <p>The Minutes of the May Board meeting were agreed as an accurate reflection of the last meeting and the Forward Plan and Action Log were reviewed.</p> <p>There were no matters arising.</p> <p>The Minutes of the General Meeting were approved.</p>	
3.	<b>FOR DISCUSSION AND/OR DECISION</b>	
3.1	<p><b>Growth Hub Update</b></p> <p>Lucy Cooper from the Dorset Growth Hub gave a presentation to the Board. The ERDF Enhancing the Competitiveness of Small and Medium Enterprises programme was launched on 17 June. They can foresee a need to expand the Growth Hub but will wait for a 3-6 month period for the programme to bed in and will look at funding next year and whether they need to take on more people.</p> <p>Lucy confirmed that WSX, a not for profit organisation, is the company that runs the contract and the Growth Hub is a brand. The managing authority is DCLG.</p> <p>AM praised the support the Growth Hub has provided in the rural areas.</p>	
3.2	<p><b>Poole Bridge Exception Report (Commercial in Confidence - Board Members Only)</b></p> <p>JS declared an interest in this item.</p> <p>Julian McLaughlin from the Borough of Poole presented the Report.</p> <p><b>Action: If any Board member would like to go and see the work being undertaken at Poole Bridge to contact JM.</b></p>	All
3.3	<p><b>Ultrafast Update (Commercial in Confidence - Board Members Only)</b></p> <p>Matthew Piles spoke to the Ultrafast update paper. He mentioned that there were a lot of businesses who were still not aware of Ultrafast. They are working with their Communications Team on looking at different ways of communicating and marketing it, for example, advertising on buses.</p>	

Item	Content	Who
<b>3.</b>	<b>FOR DISCUSSION AND/OR DECISION CONT'D</b>	
3.3	<p><b>Ultrafast Update Cont'd (Commercial in Confidence - Board Members Only)</b></p> <p>IG mentioned he was sure there was more the DCCI can do to help support the communication to business about this.</p> <p><b>Action: Matthew Piles to arrange a meeting with Ian Girling to discuss how the DCCI could help with communication to businesses.</b></p> <p>Continuing updates on this project will be given as part of the 'Other' Projects agenda item.</p>	MP
3.4	<p><b>Growth Deal 3 Project - Lansdowne Business District (Commercial in Confidence - Board Members Only)</b></p> <p>KM introduced the Lansdowne Business District paper and discussions took place.</p>	
3.5	<p><b>Forward/Business Planning</b></p> <p>RD informed that the UK Shared Prosperity Fund will replace the European and Growth Deal funding from April 2019. There will be a consultation process on this in the Autumn of this year.</p> <p>JB mentioned there were significant challenges ahead but also opportunities, an element of creating our own luck and pushing ourselves forward. EH mentioned the need to understand the collective challenges, as Universities are also undergoing great change, with the creation of two governing authorities, UK Research and Innovation and the Office for Students.</p> <p>AF mentioned that there was going to be a level of investment from Government into the Dorset Health system. IG mentioned that business support needs to feed into the conversation.</p> <p><b>Action: The Board agreed that Option 3 was the best option and RD will organise an awayday and put forward a draft agenda.</b></p>	RD
3.6	<p><b>Great South West Governance</b></p> <p>RD introduced the paper and explained that the Great South West had now been assigned a dedicated BEIS person. Greg Clark MP was very interested and there are plans for him to visit the area.</p> <p>JSu and JS confirmed that they were happy to continue working with the SW Leaders Forum. JSu explained they were now at the point they can start formulating strategic funding requests.</p> <p>JS explained it was important to get politicians behind it and GP mentioned the Inward Investment team were organising meetings with MPs in the West and the East and this opportunity could be used to speak to them. JSu also mentioned a planned meeting with Julie Girling and this could be discussed with her, as MEP for the South West.</p>	
<b>4.</b>	<b>PROGRAMME MANAGEMENT</b>	
4.1	<p><b>Programme Management Update (Commercial in Confidence - Board Only)</b></p> <p>KM gave an update on the Growth Deal projects and a discussion took place.</p>	

Item	Content	Who
4.	<b>PROGRAMME MANAGEMENT</b>	
4.2	<b>'Other' Projects Update (Commercial in Confidence - Board Members Only)</b>  KM gave an update and a discussion took place.	
5.	<b>FOR INFORMATION</b>	
5.1	<b>Budget (Confidential in Confidence - Board Only)</b>  The Budget was reviewed and discussed.	
5.2	<b>Sub Group Updates (Some papers are (Commercial in Confidence - Board Members Only)</b>  <b>Enterprise Zone</b> - JSu updated that from a group perspective everything was on track and a few companies had already enquired as to how they can take a plan forward for getting on to the site.  <b>Employment and Skills Board</b> - RD updated that Ian Girling as the new chair will hopefully encourage businesses back around the table.  <b>Connected Dorset</b> - JS informed that Government had started a study into the UK Port sector and they were hoping the Minister would visit Dorset in October to help him understand the challenges.  The British Port Association was holding it's meeting in Poole in October and they were going to invite the Minister to attend.  GP mentioned that First Group MTR is the new rail franchise provider for the South West and MP informed that Network Rail have started a timetable study and are talking with Wessex which is a positive sign.  <b>Growing Places Fund</b> - The paper was discussed and the Board agreed the recommendations detailed in the report.	
5.3	<b>Director's Update (Commercial in Confidence - Board Members Only)</b>  RD spoke to his paper to the Board.	
5.4	<b>Communications Update</b>  RD mentioned the Annual Report and that Charlotte Knight was looking for three Board members to help with the editing/reviewing of the report.  <b>Action: If you are able to assist in editing/reviewing the Annual Report, please email Charlotte Knight.</b>	<b>All</b>
5.5	<b>5G Update (Commercial in Confidence - Board Members Only)</b>  RD noted the outcomes in the update.	

Item	Content	Who
6.	<b>ANY OTHER BUSINESS</b>	
6.1	<p>GP asked whether there was anything that the LEP should be doing about the possible implications of JPMorgan moving half their workforce elsewhere within the EU. JB explained that he meets with them regularly and as far as he is aware this should not have any impact on their employment in Bournemouth. Most of what they do is back office and offshore and they have been investing very heavily in the campus over the last couple of years. They have always pledged commitment to Bournemouth.</p> <p><b>Action: JS is meeting with the Brexit Minister on Monday 31<sup>st</sup> July and will raise this issue with them.</b></p>	JS
6.2	<p>Date of Next Meeting: 26 September at 1.30 pm Venue: Atlas Elektronik, Dorset Innovation Park</p>	