

**DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD**
**23 MAY 2017**
**1.30 PM TO 3.30 PM AT KINGSTON MAURWARD COLLEGE**

Parking spaces will be available in the College car park

**AGENDA**

- |      |  |         |                                  |
|------|--|---------|----------------------------------|
| 1.   | Apologies and declarations of interest   | 2 mins  | Gordon Page                      |
| 2.   | Minutes of last meeting and matters arising, Forward Plan and Action Log   | 5 mins  | Gordon Page                      |
| 3.   | FOR DISCUSSION AND/OR DECISION   |         |                                  |
| 3.1  | Digital Update (5G and Cyber Alliance) Presentation by Bournemouth Borough Council (presentation)  | 15 mins | Ruth Spencer                     |
| 3.2  | Growth Deal 2 Re-allocation of Funds Options (paper)   | 30 mins | Rob Dunford/<br>Tanja Aijo       |
| 3.3. | South West Aerospace Inward Investment Marketing Strategy (paper)  | 10 mins | John Sutcliffe                   |
| 3.4. | Growth Deal 3 Projects (paper)   | 15 mins | Tanja Aijo                       |
| 3.5. | Enterprise Zone Dorset Innovation Park Update (paper)  | 10 mins | John Sutcliffe                   |
| 4.   | PROGRAMME MANAGEMENT   |         |                                  |
| 4.1  | Growth Deal Programme Management Update (paper)  | 10 mins | Tanja Aijo                       |
| 4.2  | 'Other' Projects Update (paper)  | 10 mins | Tanja Aijo/ Tony Nelson          |
| 5.   | FOR INFORMATION  |         |                                  |
| 5.1  | Budget (paper)   | 5 mins  | Rob Dunford                      |
| 5.2  | Sub Group Updates: (papers)  | 10 mins | Rob Dunford                      |
|      | <ul style="list-style-type: none"> <li>▪ Connected Dorset</li> <li>▪ Dorset Tourism Association</li> <li>▪ Employment and Skills Board</li> <li>▪ Growth Hub</li> <li>▪ Growing Places Fund</li> <li>▪ Housing</li> <li>▪ Inward Investment</li> <li>▪ Rural Enterprise Group</li> </ul> |         | Tony Nelson                      |
| 5.3  | Director's Update (paper)  | 10 mins | Rob Dunford                      |
| 5.4  | Communications Update (paper)  | 5 mins  | Rob Dunford                      |
| 5.5  | Combined Authority Update (paper)  | 5 mins  | Andrew Flockhart/<br>Gary Suttle |
| 6.   | ANY OTHER BUSINESS   |         |                                  |
| 6.1  | Date of Next Meeting: 27 July at 10.00 am<br>Venue: Arts University Bournemouth  |         |                                  |

**DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD**

**MINUTES OF MEETING HELD ON**

**23 MAY 2017 FROM 1.30 PM TO 3.30 PM AT KINGSTON MAURWARD COLLEGE**

**Board Attendees:**

Alison Moore (AM)  
Andrea Smith (AS)  
Gary Suttle (GSu)  
Gordon Page (GP) - Chair  
Janet Walton (JMW)  
Jim Stewart (JS)  
John Beesley (JB)  
John Sutcliffe (JSu)  
Kim Slowe (KS)  
Rebecca Knox (RK)  
Richard Smith (RS)  
Sara Uzzell (SU)

**Also Present:**

Alex Crook (AC) (BEIS)  
Andy Smith (AGS) (Dorset County Council)  
Bill Cotton (BC) (Bournemouth Borough Council)  
Kate Ryan (KR) (Borough of Poole)  
Kathryn Hill (KH) (Dorset LEP)  
Mike Harries (MH) (Dorset County Council)  
Richard Wilson (RW) (Purbeck District Council)  
Rob Dunford (RD) (Dorset LEP)  
Tanja Aijo (TA) (Dorset LEP)  
Tony Nelson (TN) (Dorset LEP)

**Presenting:**

Ruth Spencer (Bournemouth Borough Council)  
Adrian Hale (Bournemouth Borough Council)

**Apologies:**

Andrew Wickham (AW)  
Emma Hunt (EH)  
Geoffrey Smith (GS)  
Jim Andrews (JA)  
Nigel Evans (NE)

| Item | Content  | Who        |
|------|--|------------|
| 1    | <p><b>Apologies and Declaration of Interest</b></p> <p>Apologies received: Andrew Wickham, Emma Hunt, Geoffrey Smith, Jim Andrews, Nigel Evans.</p> <p><b>The Board were asked to confirm the new directors, Andrew Wickham, John Sutcliffe, Kim Slowe, Luke Rake, Nigel Evans, Sara Uzzell and Dorset County Council as members of the Dorset Local Enterprise Partnership CIC.</b></p> <p>GP informed the Board that Geoffrey Smith had tendered his resignation and that Robert Gould had stepped down from the Board after not being re-elected in the recent county elections. GP thanked them both for all their hard work and contribution to the LEP during their time as a Director.</p> <p><b>The Board welcomed and confirmed they were happy to ask Rebecca Knox, in her role as the new Leader of Dorset County Council, to become a director of the Dorset Local Enterprise Partnership CIC.</b></p> <p>No declarations of interest were made.</p> |            |
| 2    | <p><b>Minutes of Last Meeting and Matters Arising</b></p> <p>The Minutes were agreed as an accurate reflection of the last meeting and the Action Log was reviewed. There were no matters arising.</p>   |            |
| 3.   | <p><b>FOR DISCUSSION AND/OR DECISION</b></p>   |            |
| 3.1  | <p><b>Digital Update - 5G</b></p> <p>Ruth Spencer and Adrian Hale from Bournemouth Borough Council joined the meeting and presented on the opportunity for Dorset to become the first place in the world to roll out 5G.</p> <p>It was suggested by JSu that it would be a good idea to look at finding a related business partner to make the most of the opportunity.</p>  |            |
| 3.2  | <p><b>Growth Deal 2 Re-allocation of Funds Options (Commercial in Confidence - Board Only)</b></p> <p>RD presented the paper on the Growth Deal 2 re-allocation of funds and discussion on this paper took place.</p>  |            |
| 3.3  | <p><b>South West Aerospace Inward Investment Marketing Strategy</b></p> <p>JSu presented the paper on the South West Aerospace Inward Investment Marketing Strategy and the request to the Board to contribute towards funding this strategy which is a priority sector, to cover the most relevant activity.</p> <p><b>Action: The Board agreed it was happy to contribute to the South West Aerospace Inward Investment Marketing Strategy.</b></p>  | All Agreed |
| 3.4  | <p><b>Growth Deal 3 Projects (Commercial in Confidence - Board Only)</b></p> <p>TA presented the Growth Deal 3 Project paper and a discussion on the paper took place.</p> <p>The Board approved the recommendations in the report.</p>  |            |

| Item        | Content  | Who       |
|-------------|--|-----------|
| <b>3.</b>   | <b>FOR DISCUSSION AND/OR DECISION CONT'D</b>   |           |
| 3.5         | <p><b>Enterprise Zone Dorset Innovation Park Update (Commercial in Confidence - Board Only)</b></p> <p>JSu gave an update on the Enterprise Zone, noting the pleasing progress to date in line with expectations.</p>  |           |
| <b>4.</b>   | <b>PROGRAMME MANAGEMENT</b>  |           |
| 4.1         | <p><b>Programme Management Update (Commercial in Confidence - Board Only)</b></p> <p>TA gave an update on the Programme Management report and discussion on the paper took place.</p>  |           |
| 4.2         | <p><b>'Other' Projects Update (Commercial in Confidence - Board Only)</b></p> <p>TA gave an update on the other LEP projects and a discussion on the paper took place.</p> <p>TN updated on the Careers and Enterprise Company and mentioned there was a pressing need for more Enterprise Advisers. He asked whether Board members could mention this programme with businesses, organisations and individuals in their network to see whether they knew anyone who might consider becoming an Enterprise Adviser.</p> <p><b>Action: TN to circulate to the Board the Enterprise Adviser role description for their information.</b></p>  | <b>TN</b> |
| <b>5.</b>   | <b>FOR INFORMATION</b>   |           |
| 5.1 and 5.3 | <p><b>Budget and Directors Update (Confidential in Confidence - Board Only)</b></p> <p>The Budget and the Directors update papers were reviewed at the same time.</p> <p>The budget was discussed.</p> <p>RD mentioned that the Science and Innovation Audit was being submitted to Government at the end of the month. He mentioned that LC had positioned Dorset very well in this work and, as a consequence, there are lots of Dorset case studies being used in the report.</p>   |           |
| 5.2         | <p><b>Sub Group Update (some papers are (Commercial in Confidence - Board Only)</b></p> <p><b>The Sub Group papers were discussed.</b></p> <p><b>ESB -</b> TN informed the ESB was undertaking a review and looking at whether it was fit for purpose. The employer voice has weakened and this should be the strongest voice. The ESB had also mentioned that the relationship with the LEP Board should be better. The ESB have invited GP and RD to meet with them and discuss how they can work better with the LEP Board and develop a new skills strategy for Dorset.</p> <p><b>Growing Places Fund -</b> the Growing Places Fund was discussed and the recommendations in the report were agreed.</p> |           |

| Item | Content   | Who |
|------|---|-----|
| 5.   | <b>FOR INFORMATION CONT'D</b>   |     |
| 5.2  | <p><b>Sub Group Update (some papers are (Commercial in Confidence - Board Only)</b></p> <p><b>Rural Enterprise Group</b> - LR informed that he was now chairing the group and they were also going through a refresh and looking at its membership. They are starting the process of refreshing and re-focussing the strategy of the group.</p> |     |
| 5.4  | <p><b>Communications Update</b></p> <p>The paper was noted for information.</p>   |     |
| 5.5  | <p><b>Combined Authority Update</b></p> <p>GSu confirmed that no further progress has been made on the Combined Authority. The Combined Authority is linked to the local Government reform and no further progress has been made with that either, as still awaiting a ministerial decision.</p>  |     |
| 6.   | <b>ANY OTHER BUSINESS</b>   |     |
| 6.1  | <p>Date of Next Meeting: 27 July at 10.00 am<br/>Venue: Arts University Bournemouth</p>   |     |