

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD MEETING**22 NOVEMBER 2018 FROM 10.00 AM TO 12.30 PM****THE TANK MUSEUM, BOVINGTON****AGENDA**

Time	Item	Subject/ Title	Presenter	Recommendation
10.00	1.	Apologies and declarations of interest	Jim Stewart	
10.05	2.	Minutes of last meeting and matters arising and Forward Plan	Jim Stewart	
	3.	Guest Presentations		
10.15	3.1	South West Community Bank	Tony Greenham	List of all recommendations for decision from Dorset LEP Board
10.30	3.2	Studio Egret West Talbot Quarter Proposals by Talbot Village Trust	Darryl Tidd/ James Gibson/ Norman Apsley/ David West	For information as the Talbot quarter proposals are now being progressed, as well as an opportunity for early engagement.
	4.	Strategy		
10.45	4.1	Innovation Strategy	Rob Dunford/ Neil Darwin	LEP Board to note the progress to date and timeline for completion of the Innovation Strategy
11.00	4.2	Horizon 2038	Lorna Carver	None
11.15	4.3	Local Industrial Strategy	Lorna Carver	1. Board Members to note the progress 2. Board members to volunteer to be part of the steering group. 3. Please note the diagram to summarise the process.
11.30	4.4	Partnership Working	Rob Dunford	To note the progress made with regional partnership working and to continue to support the approach.
11.40	4.5	Governance Update	Lorna Carver	Dorset LEP Board to note the progress that has been made to enhance Dorset LEP's governance and transparency.

	5.	Delivery		
11.50	5.1	Delivery Update	Rob Dunford	Confidential - Commercially Sensitive
12.00	5.2	Project Pipeline Update	Rob Dunford	Confidential - Commercially Sensitive
12.15	5.3	Delivery Plan	Lorna Carver	Dorset LEP Board supports the Dorset LEP Team to create a delivery plan in the format required by Government by the deadline of April 2019.
	6.	Governance		
12.25	6.1	Budget		Confidential - Commercially Sensitive
	7.	Papers for Information		
	7.1	Sub Group Updates: <ul style="list-style-type: none"> ▪ Connected Dorset ▪ Dorset Tourism Association ▪ Dorset LEP Skills Board ▪ Housing ▪ Inward Investment ▪ Rural Enterprise Group 		Papers to note
	7.2	Communications Update		Paper to note
	7.3	Local Nature Partnerships Update		Paper to note
12.30	8.	Any Other Business		

Note: Date of Next Meeting - 22 January 2018 at Kingston Maurward College

DRAFT MINUTES

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

25 SEPTEMBER 2018 FROM 1.30 PM TO 4.00 PM

ATLAS ELEKTRONIK, DORSET INNOVATION PARK, WINFRITH NEWBURGH, DORCHESTER, DT2 8ZB

MINUTES

Board Attendees:

Alison Moore (AM)
Andrew Wickham (AW)
Emma Hunt (EH)
Ian Girling (IG)
Cllr Janet Walton (JW)
Jim Andrews (JA)
Jim Stewart (JS) (Chair)
Cllr John Beesley (JB)
Luke Rake (LR)
Nick Brook (NB)
Nick Gaines (NG)
Nigel Evans (NE)
Paul Read (PR)
Cllr Rebecca Knox (RK)
Richard Smith (RS)
Cllr Spencer Flower (SF)

Also Present:

Catherine Bonnet (CB) (Dorset LEP)
Alex Crook (AC) (BEIS)
Andrew Flockhart (AF) (Borough of Poole)
Bill Cotton (BC) (Bournemouth Borough Council)
Dave Barnes (DB) (Christchurch and East Dorset Council)
Katherine May (KM) (Dorset LEP)
Lorna Carver (LC) (Dorset LEP)
Matthew Piles (MP) (Dorset County Council)
Richard Bates (RB) (Dorset County Council)
Rob Dunford (RD) (Dorset LEP)

Apologies:

John Sutcliffe (JSu)
Cllr Gary Suttle (GS)
Sara Uzzell (SU)

Item	Notes and Decisions	Action
1.	<p>Apologies were received for: Cllr Gary Suttle (Cllr Flower in attendance), John Sutcliffe, Sara Uzzell</p> <p>Declarations of Interest</p> <p>IG declared an interest in item 4.1 – Dorset Gateway LR declared an interest in item 4.1 – Growing Places fund AW declared an interest in item 4.1 – Lansdowne</p>	
2.	<p>The Minutes were agreed as an accurate reflection of the last meeting. JS confirmed that all actions had been completed and one action will be detailed in agenda item 3.2</p> <p>Kim Slowe has resigned as a Board member for personal reasons. JS thanked him for his contribution to the Board.</p> <p>The Board confirmed they were happy to approve the appointment of Sara Uzzell as Deputy Chair to the Board.</p> <p>There were no matters arising.</p>	
3.	Strategy	
3.1	<p>Strategy Overview</p> <p>LC talked through the strategy overview paper and presented each Board member with printed versions of:</p> <ul style="list-style-type: none"> • Statement of Intent for Dorset • Dorset's Economic Ambition • 2017/18 Annual Report • Horizon 2038 (draft) <p>The first 3 documents will be made available on the Dorset LEP website, the Horizon 2038 document is still in its early stages and LC requested Board members to engage in the consultation process.</p> <p>LC also presented a 1 page overview of the Dorset LEP Strategy landscape.</p> <p>AF informed the Board that the local authorities are working on producing two reports, one detailing the planned infrastructure within local plans etc. that is currently unfunded, but will be required to deliver our intended growth. The other to look at infrastructure needed to deliver new local plans after Local Government Reorganisation. A paper will be presented to shadow cabinets in the next couple of months and will provide further evidence for Dorset LEP.</p> <p>Nick Gaines offered his support to help with the strategy process.</p> <p>The Board approved the recommendations in the paper:</p> <ul style="list-style-type: none"> • Board to be reminded on the strategy development work. • Board to get involved in the consultation work on Horizon 2038 • The Board to agree the Local Industrial Strategy process as detailed in this paper. 	

<p>3.2</p>	<p>Strengthened LEPs Review</p> <p>JS talked to the Board paper on the Strengthened LEPs review, and focused discussion on geography of LEPs. The LEP review specifies that geography of LEPs should reflect functional economic market areas, remove overlaps and discuss mergers where appropriate. JS has been appointed to the LEP Network Chairs geography working group to work through this.</p> <p>Nigel Jump (BU) has completed a piece of work examining Dorset's economy and it has concluded that Dorset is a functional economic market area of significant size and scale. Dorset has no overlaps to remove.</p> <p>JS confirmed that a response to Government will be finalised and submitted by the 28 September deadline.</p>	
<p>3.2</p>	<p>National Parks</p> <p>Several Board members have been asked individually for their support of the proposed National Park and asked for a discussion at the Dorset LEP Board in order to make a collective decision on position. It is likely that the Secretary of State will make a decision on the National Park application in early 2019.</p> <p>CB talked through the paper and the recommendations that were presented and opened up for Board members to discuss.</p> <p>Board members raised a number of concerns:</p> <ul style="list-style-type: none"> • Local Government Reform is reducing local authorities and this would effectively add another one • Another planning authority would be confusing to businesses and local people • Impact of the National Park on increase to house prices, as this is already an issue for Dorset • Impact on ability to increase housing growth • Funding that the National Park would receive would be better suited to go to existing bodies such as AONB • There is already a distinct brand for Dorset (Jurassic Coast etc.) would National Park dilute this <p>The Board approved the recommendations in the paper:</p> <ul style="list-style-type: none"> • At this stage the Dorset LEP Board supports the position that it is not convinced of the business case for economic growth by the creation of a National Park for Dorset and East Devon. • That the Board request that the Dorset Tourism Association take a view of the benefits or otherwise of a National Park to tourism in the area. • That the Dorset LEP consults and liaises with Dorset Nature Partnership in its work to manage, enhance and protect the environment including identifying opportunities to maximise investment to support these activities in a way that is appropriate for Dorset. 	
<p>3.3</p>	<p>Partnership Working</p> <p>RD talked through the strategic partnership working paper which highlighted where Dorset LEP is working across various LEP and regional boundaries, notably on Great South West and Innovation South initiatives.</p>	

	<p>IG highlighted that the five chambers in the South West came together to form an official alliance and committed their full support to Great South West.</p>	
4.	Delivery	
4.1	<p>Delivery Update (Confidential - Commercially Sensitive)</p> <p>RD talked through the paper and gave an update on delivery through:</p> <ul style="list-style-type: none"> • Local Growth Fund • Growing Places Fund • Dorset Gateway • Dorset Innovation Park • Careers and Enterprise Company – Enterprise Advisor network <p>RD highlighted to the Board that back in March 2015 the Board agreed that the programme team should report by exception. Therefore, the Board only receives information to make decisions, or exception reports if there has been a change in expected delivery and as a result good news is not formally shared. Dorset LEP will be creating an internal newsletter to share the numerous highlights of Dorset LEP's delivery in the months in between board meetings.</p> <p>RD highlighted that since writing the Board papers Hurn Roundabout will now complete on Friday 28th September, as per the original timeline and is no longer an amber risk for time.</p> <p>There was discussion about the amber reputational risk relating to the A338 Blackwater works and JB thanked DCC's Cllr Daryl Turner for his letter and response. Dorset LEP are continuing to work with DCC and BBC on a communications protocol and plan. JS mentioned that a letter has been received from Christopher Chope MP and JS has responded. The response will be circulated along with the FAQs to all Board members to have the detail.</p> <p>JA raised a question regarding bringing the governance for Wallisdown Road project under the BIG Programme structure due to their being wider stakeholders involved. RD to discuss with JA directly.</p> <p>The Board approved the recommendations in the paper:</p> <ul style="list-style-type: none"> • Recommendation: that the Dorset LEP Board accepts the recommendations from the independent assessment and approves progressing Lansdowne Business district due diligence to Grant Agreement stage. • Recommendation: that the Dorset LEP Board accepts the recommendations from the independent assessment and revised business case and approves progressing Gillingham due diligence to Grant Agreement stage. • Recommendation: Dorset LEP Board accepts the recommendations from the GPF Steering Group and approves the project to receive a £250,000 loan from the Growing Places Fund. <p>LR reiterated his conflict of interest for the Growing Places Fund and left the room whilst the project was considered and decision was made.</p> <ul style="list-style-type: none"> • Recommendation: Dorset LEP Board accepts the recommendations from the GPF Steering Group and approves the project to receive a £1,634,000 loan from the Growing Places Fund. 	<p>KH</p> <p>RD/ JA</p>

	<p>RS asked to clarify whether Canford Renewable Energy are connected to Canford Environmental.</p> <ul style="list-style-type: none"> Recommendation: Dorset LEP work with the accountable body on the Ultrafast contract and DCC to seek alternative delivery options. 	RD
5.	Governance	
5.1	<p>Budget (Confidential - Commercially Sensitive)</p> <p>LC talked through the budget paper.</p> <p>LC to revise wording regarding staffing reserve following a suggestion from JA.</p> <p>LC highlighted that within the Strengthened LEPs Review there is the opportunity to bid for an additional £200k revenue funding, linked to LEP's implementing the Review's recommendations.</p>	LC
6.	Papers for Information	
6.1	<p>Sub Group Updates (Some papers are Commercial in Confidence - Board Members Only)</p> <p>The Board noted the papers.</p> <p>LC raised that Dorset LEP would trial a highlight report for sub-group updates to pull out the key highlights.</p>	
6.2	<p>Communications Update</p> <p>The Board noted the paper.</p>	
6.3	<p>Local Nature Partnership Update</p> <p>The Board noted the paper.</p>	
7.	Any Other Business	
	<p>Nothing raised.</p> <p>Note: Date of Next Meeting - 22 November 2018 at The Tank Museum, Bovington</p>	

FORWARD PLAN

Dorset Local Enterprise Partnership Board Meetings

2018

Date and Time	Location	Items for Agenda
23 January 1.30 pm to 4.00 pm	Bournemouth University	<ul style="list-style-type: none"> • Programme Management Update • Budget • Sub Group Updates • Director's Update • Communications Update
22 March 10.00 am to 12.30 pm	Kingston Maurward College	<ul style="list-style-type: none"> • Strategy Update • Delivery Update • Governance Update • Papers to Note
22 May 1.30 pm to 4.00 pm	Bournemouth University	<ul style="list-style-type: none"> • Strategy Update • Delivery Update • Governance Update • Papers to Note
26 July 10.00 am to 12.30 pm	Bournemouth University	<ul style="list-style-type: none"> • Strategy Update • Delivery Update • Governance Update • Papers to Note
25 September 1.30 pm to 4.00 pm	Atlas Elektronik	<ul style="list-style-type: none"> • Strategy Update • Delivery Update • Governance Update • Role of the Section 151 Officer • Papers to Note
22 November 10.00 am to 12.30 pm	Tank Museum	<ul style="list-style-type: none"> • Strategy Update • Delivery Update • Governance Update • Papers to Note

FORWARD PLAN

Dorset Local Enterprise Partnership Board Meetings

2019

Date and Time	Location	Items for Agenda
22 January 1.30 pm to 4.00 pm	Kingston Maurward College	<ul style="list-style-type: none"> • Delivery Update • Budget • Sub Group Updates • Communications Update • Role of the Section 151 Officer
28 March 10.00 am to 12.30 pm	Bournemouth University	<ul style="list-style-type: none"> • Delivery Update • Budget • Sub Group Updates • Communications Update
28 May 1.30 pm to 4.00 pm	Tank Museum, Bovington	<ul style="list-style-type: none"> • Delivery Update • Budget • Sub Group Updates • Communications Update
25 July 10.00 am to 12.30 pm	Bournemouth University	<ul style="list-style-type: none"> • Delivery Update • Budget • Sub Group Updates • Communications Update
24 September 1.30 pm to 4.00 pm	Atlas Elektronik	<ul style="list-style-type: none"> • Delivery Update • Budget • Sub Group Updates • Communications Update
28 November 10.00 am to 12.30 pm	Bournemouth University	<ul style="list-style-type: none"> • Delivery Update • Budget • Sub Group Updates • Communications Update

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	3.1
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input type="checkbox"/>
Paper Title	South West Mutual – Regional Banking for Inclusive Growth		
Recommendation	List of all recommendations for decision from Dorset LEP Board		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input type="checkbox"/>

1. PURPOSE

To inform LEP members of plans for a new mission-led regional mutual bank.

2. SUMMARY/BACKGROUND

- South West Mutual is seeking a banking licence to offer current accounts, savings and loans.
- Currently seeking first round funding, the aim is to obtain a licence by 2020 with capitalisation of £20m.
- It will focus exclusively on the Great South West region
- Serving residents and SMEs, the bank will offer full deposit protection and access to a range of simple, transparent and good value products including current accounts, overdrafts, term loans and mortgages
- It will offer multi-channel distribution including an innovative automated video-enabled branch that will maintain physical access in market towns and neighbourhoods that have lost bank branches
- Devolved credit decisions to branch managers will unlock additional profitable lending opportunities through enhanced information gathering
- Commitment to financial inclusion will ensure all residents have access to current accounts
- Projected assets of c£500m within 10 years and annual profits of £15m+
- SWM is a mission-driven bank, owned and controlled by its customers, whose purpose is to support inclusive and sustainable prosperity for Dorset, Somerset, Devon and Cornwall.

3. RECOMMENDATION

- To give public support to the formation of South West Mutual as a welcome addition to the landscape of financial provision in Dorset, particularly in contributing to sustainable and inclusive economic growth
- To make introductions where appropriate to potential investors, including local authorities, and other key stakeholders.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22.11.18	Item Number	3.2
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input type="checkbox"/>
Paper Title	TALBOT VILLAGE TRUST – TALBOT QUARTER MASTERPLAN PROPOSALS		
Recommendation	For information as the Talbot quarter proposals are now being progressed, as well as an opportunity for early engagement.		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

Powerpoint presentation of development masterplan proposals for land around the universities' (BU & AUB) Talbot Campus.

2. SUMMARY/BACKGROUND

Talbot Village Trust (TVT) is the architect of the Talbot project, a collaboration of the two universities and two local authorities, designed to engage all key stakeholders in the promotion of the talbot quarter as a university linked economic and community based regeneration scheme.

3. RECOMMENDATION

For information as the Talbot quarter proposals are now being progressed, as well as an opportunity for early engagement.

Nb:

Proposed attendees:

Mr. James Gibson Fleming, Trustee, TVT
 Professor Norman Apsley, Development Consultant, TVT
 Mr. David West, Studio Egret West, Masterplan Architect
 Mr. Darryl Tidd, Director, TVT.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 nd November 2018	Item Number	4.1
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Innovation Strategy		
Recommendation	LEP Board to note the progress to date and timeline for completion of the Innovation Strategy		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input checked="" type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

The Dorset LEP Board will receive a presentation from Neil Darwin, of Deyton Bell, providing an overview of the work carried out to date on producing an Innovation Strategy for Dorset.

2. SUMMARY/BACKGROUND

As previously notified to the LEP Board, as part of our preparations for Local Industrial Strategy and as a tool to enable local delivery of the "Ideas" foundation of the Industrial Strategy, Dorset LEP has commissioned the production of an Innovation Strategy.

The brief for the work is attached in Appendix A below and was publicly advertised on the LEP website between 15th August and 3rd September 2018, as well as being widely promoted through our Twitter, LinkedIn and other channels. Following this open and competitive process, Deyton Bell was selected as the preferred supplier for the work.

The presentation will bring the LEP Board up to date with progress so far and highlight key findings. The following timeline indicates how the work will progress through to completion;

- 1) Board presentation
- 2) Update to data pack with new data released by Innovate UK (in the week following the Board meeting)
- 3) At the same time as (3), the strategy to be circulated for comment to a cross section of participants in the stakeholder engagement
- 4) Further updates to strategy based on feedback
- 5) Final draft of strategy and data pack to be ready by 7th December
- 6) Final draft sent to designers for design in line with other LEP documents
- 7) Innovation Strategy formally launched at the Innovate UK event on 30th January

3. RECOMMENDATION

- LEP Board to note the progress to date and timeline for completion of the Innovation Strategy

DORSET LOCAL ENTERPRISE PARTNERSHIP REQUEST FOR QUOTES INNOVATION STRATEGY

1. BACKGROUND

Dorset Local Enterprise Partnership (DLEP) is a business-led private and public sector partnership that aims to promote local economic growth and prosperity. Acting as a strategic gateway to funding, DLEP supports and delivers projects of long-term economic benefit for all in Dorset through cross-sector partnership.

The DLEP vision is that, “by 2033 Dorset will be one of Britain’s Core City-Regions and the most sustainable of these”.

DLEP has secured £234 million of investment into Dorset to date to deliver its objectives, which will leverage a further £254.3 million of private investment. In addition, the DLEP directs £79.4 million of European Structural Investment Funds.

2. SERVICES REQUIRED

The DLEP is now developing its approach to delivering the Government’s “Industrial Strategy, *Building a Britain fit for the future*”, which includes preparing to co-produce a Local Industrial Strategy with the Department for Business, Energy & Industrial Strategy. As part of this process, DLEP is seeking to commission an Innovation Strategy, aligned to the Industrial Strategy that will set out the actions for Dorset to drive up its productivity through increased innovation activity and performance.

The research objectives will allow the DLEP to assess the innovation landscape in Dorset and determine where the most effective interventions can be made in order to increase innovation across the county.

The context for the research will be the Industrial Strategy and, in particular, how Dorset is equipped to respond to the four “Grand Challenges” of;

- AI and Data Driven Economy
- Clean Growth
- The Future of Mobility
- Ageing Society

The Innovation South Science and Innovation Audit also provides important context for the work.

The research should cover the following areas as a guideline, but we would welcome the input of the appointed consultant to ensure full coverage of the appropriate themes;

1) Data analysis

How well does Dorset make use of innovation funding through Innovate UK?
What is the comparative take up of R&D tax credits?

How well do Dorset businesses scale-up?

2) Ecosystem

Who are the main innovation players in Dorset?

Which sectors are most innovation active?

Where are there effective clusters and networks?

Regional partnerships (Innovation South, Great South West)

MoU with Innovate UK

3) Innovation Infrastructure

Digital connectivity

Availability of work space (incubation, start up, grow on)

Enterprise Zone and other assets

4) Business Support

Landscape

Scale-up support

Clusters and networks

5) Research base

Higher Education strengths and specialisms

Commercialisation of research

Linked to Innovation South Science & Innovation Audit

6) Environmental innovation

Low carbon

Natural capital

Zero plastics

7) Skills

FE and HE skills supply

Schools (STEM)

Links to inward investment

Skills assets

Skills Escalator

8) Inward investment

Internationalisation

Export

Attracting capital

Target audience

We would expect the research to engage with and understand the views of the following categories of stakeholders;

- Businesses
- Education
- Government (local and national)
- Relevant agencies

Methodology

We anticipate that the research will take account of both quantitative and qualitative input from a broad range of existing resources and stakeholders. This should include analysis of relevant datasets and may include interviews or workshops with stakeholders.

We do not intend to be overly prescriptive on the methodology and are open to innovative and experimental approaches.

Deliverables

- High level report, to include infographics etc for external publication
- Supporting Evidence pack including data tables etc
- Presentation at LEP Board meeting

Budget

The indicative budget for the work is £25,000 (exclusive of VAT).

3. CONTRACT MANAGEMENT AND MONITORING

The work will be overseen by the Dorset LEP Deputy Director.

The organisation should nominate a dedicated point of contact to oversee the work and liaise with and report to the Dorset LEP Deputy Director.

Dorset LEP requires a high level of accuracy and quality in each piece of work. In addition, any information provided to the organisation by Dorset LEP should be considered as commercially sensitive and therefore treated with utmost confidentiality.

4. TIMETABLE

Invitation to request for quotation (RFQ)	15 August 2018
Deadline for the submission of RFQ	3 September 2018 – 12:00 (pm)
Assessment of responses received	3-7 September 2018
Interviews	12 September 2018

Inception meeting	17 September 2018
Contract start date	17 September 2018
Target completion date	16 November 2018
Presentation to LEP Board	22 November 2018

5. ASSESSMENT

All responses will be assessed on the following basis:

- 60% Quality
- 40% Cost

Quality will be assessed against the following (60%):

- Explain the process for undertaking the services contained within this brief in respect of each of the items described in section 2 above.
- Include examples of your work.
- Evidence of completing similar work with Local Enterprise Partnerships and/or similar organisations including examples relating to section 2.
- The name of any individual/individuals who will work on the contract, their role, and a summary of their qualifications and relevant subject knowledge and experience. Full CVs are not required.
- Confirmation of professional indemnity insurance, including amount of cover held.
- Contact details for two references.
- Provide a cover letter detailing your expertise.

Cost will be assessed against the following (40%)

- A breakdown of fees for the completion of requirements contained within this brief in respect of each of the items described in section 2 above.
- A breakdown of any day rates would be required.

6. SCORING METHODOLOGY

4 Excellent	Proposal meets and in some places exceeds the required standard
3 Good	Proposal meets required standard
2 Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others
1 Poor	Proposal falls short of expected standard
0 Unacceptable	Completely or significantly fails to meet required standard or does

	not provide the relevant answer
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Dorset LEP reserves the right not to make any appointment.

7. PROPOSAL SUBMISSION

In order to be considered for selection, quotes must be received by **12:00 on 3 September 2018**.

Any individual or organisation responding to this RFQ must submit its quote via email and must be sent to the following:

Katherine May
Programme Manager
Dorset Local Enterprise Partnership
Email: kmay@bournemouth.ac.uk
Phone: 01202 962720

If you require clarification or you have any questions please direct these to: Rob Dunford via email to rdunford@bournemouth.ac.uk

8. CONFLICTS OF INTEREST

Dorset LEP may exclude the Supplier if there is a conflict of interest which cannot be effectively remedied. The concept of a conflict of interest includes any situation where relevant staff members have, directly or indirectly, a financial, economic or other personal interest which might be perceived to compromise their impartiality and independence in the context of the procurement procedure. Where there is any indication that a conflict of interest exists or may arise then it is the responsibility of the Supplier to inform the LEP, detailing the conflict in the Supplier response to this RFQ.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	4.2
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Horizon 2038		
Recommendation	None		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input checked="" type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

To provide an overview of the Horizon 2038 strategy document, its intent and purpose.

2. SUMMARY/BACKGROUND

Horizon 2038 presents Dorset's strategy to realise our major ambitions for economic growth over the next 20 years from 2018 to 2038. Dorset Local Enterprise Partnership's modern industrial vision is to double Dorset's productivity and economic output to £35.6 billion over the next twenty years, generating 80,000 jobs, and creating a local economy that is sustainable, innovative and inclusive.

The document demonstrates how we will achieve this modern industrial vision through highlighting Dorset's economic successes and economic strengths. Then, the document outlines the steps we will take in order to reach our vision, and also reveals our requests of Central Government to achieve our twenty-year ambitions. Furthermore, the document spells out the specific opportunities and challenges Dorset faces in the delivery of our vision and the sustainability of our growth. Horizon 2038 is designed to address our immediate priorities over the next five years in order to secure long-term economic growth.

This document is written through the lens of the Government's Industrial Strategy incorporating the primary foundations of productivity: ideas, people, infrastructure, business environment and places, and the 'Grand Challenges' – artificial intelligence and data economy, future of mobility, clean growth and ageing society – all of which are just as relevant to Dorset's economy as to the national one.

Evidence building for Dorset LIS

Horizon 2038 builds on the success of our previous Strategic Economic Plan and also provides an evidence collection for the formation of our Local Industrial Strategy, together with the recently published Statement of Intent and Economic Ambition, as well as Dorset productivity scorecard, Rural Productivity Commission Report, refresh of the pipeline, innovation and energy strategies. Horizon is a stepping stone for the upcoming Dorset Local Industrial Strategy.

Consistency in place branding

Horizon will enable consistent place branding, highlighting our overarching offers and ambitions, supported by robust evidence that brings out Dorset's unique successes, skills, places, quality of life and culture.

Bidding opportunities

Horizon communicates clearly our ambitious targets to attract to Dorset new opportunities, people, investors and businesses. The document also provides the necessary framework to develop successful funding bids and seize on funding opportunities arising from the Government's Industrial Strategy and elsewhere.

Engagement and consultations

Horizon 2038 is the culmination of strategic collaboration between the private and public sectors and decision making implemented by the Dorset LEP board and its sub-groups. It builds on many years of close input from, and engagement with, senior representatives from across key sectors including local authorities, education, health, business and the natural environment.

Furthermore, this document is the collective result of consultation with nearly 130 stakeholders from across the private and public sectors, providing significant evidence about our economy's key growth areas. This has guided and informed our ambitious but achievable ambitions, which describe the place and economy we envision for Dorset. Together we then agreed our priority actions and investments required to achieve our 2038 vision. An example of organisations from the private and public sector consulted on various chapters of the Horizon is represented in the table below.

Horizon section	No of people consulted	Representation
Skills and enterprise	8 individuals	BU, AUB, B&P College, AECC, Kingston Maurward College, Weymouth College, Dorset and Somerset Training Provider Network
Health	9 individuals	BU – ORI, Innovate UK, NHS Confederation, Wessex AHSN, Public Health Dorset, Dorset CCG, BU
Housing	14 individuals	PDC, CEDC, DCP, DCC, PBC, BBC, Homes England, Radian House, Morgan Sindell
Digital	12 individuals	BBC, Silicon South, Crowd, Three Sided Cube, Kortex, Salad Creative, Amuzo
Clean Growth	12 individuals	BU, BBC, DC, SmartKlub, Energeo, Scottish and Southern Electricity Networks

Next steps for Horizon

Horizon 2038 is a dynamic and living document that will guide the work and investment of our many partners. It will be updated annually to ensure its constant relevance.

3. RECOMMENDATION

None.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	4.3
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Strategy update		
Recommendation	<ol style="list-style-type: none"> 1. Board Members to note the progress 2. Board members to volunteer to be part of the steering group. 3. Please note the diagram to summarise the process. 		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input checked="" type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

To update the board on progress in strategy delivery.

2. SUMMARY/BACKGROUND

The Government has published document from other areas along with a policy prospectus for your information

- [Local Industrial Strategy policy prospectus](#).
- A [progress statement for the West Midlands' Local Industrial Strategy](#). This sets out emerging areas of focus for the area and next steps towards finalising their Local Industrial Strategy.
- An update on [Greater Manchester's](#) progress towards developing a Local Industrial Strategy.
- The West Midlands Combined Authority has launched a local [consultation](#) on their Local Industrial Strategy. This is open until 8th November 2018.

We have been in contact with Centre for Cities and BEIS. Subject to the contractual terms with the ESRC, BEIS are hoping to fund some research support for Dorset.

A huge amount of work has been ongoing to pull together the evidence to spring board into the LIS process. Recruitment is underway to provide additional capacity.

Next steps are to conduct deep dives into a number of areas emerging from the evidence base in order to produce detailed papers to inform the consultation process.

A sub group will be established to drive this work forwards. It is envisaged that working groups will also be formed.

3. RECOMMENDATION

1. Board Members to note the progress
2. Board members to volunteer to be part of the steering group.
3. Please note the diagram to summarise the process.

5 Foundations of productivity



Ideas



People



Infrastructure



Business environment



Place

6 steps to build a Local Industrial Strategy



Evidence

Set-out a robust and open evidence base

Collaborate

Work in partnership with public and private stakeholders



Focus

Map out specific opportunities and challenges. Build on strengths, address weaknesses

Prioritise

Ruthlessly prioritise specific, achievable and long-term ambitions



Align

Align ambitions with productivity foundations and Grand Challenges as relevant

Evaluate

Set-out plans to evaluate progress.



Financing

Future local growth funding or private / public investment

4 Grand Challenge Areas



AI & Data



Ageing



Clean growth



Mobility

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 nd November 2018	Item Number	4.4
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Partnership working		
Recommendation	To note the progress made with regional partnership working and to continue to support the approach.		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

This paper updates the Board on progress with working in partnership across the South and South West on the Great South West and Innovation South initiatives.

2. SUMMARY/BACKGROUND

Great South West

Work on the Great South West initiative continues to move forward at pace. Notable highlights since the last update to the LEP Board include;

- The Chancellor of the Exchequer delivered the Budget on 29th October. Although no explicit mention was made of Great South West (or other newly emerging partnerships e.g. Severnside) there were several mentions for "English Regions". This gives cause for encouragement that there is a willingness on the part of Government to explore new ways of working with regions beyond the North and Midlands etc.
- Further to this, Jake Berry MP, Minister for the Northern Powerhouse and Local Growth within MHCLG, has agreed to a meeting with the leadership of Great South West on 19th November to discuss how Government might support the further development of Great South West. The outcome of this meeting will be known by the time the LEP Board next meets and will be reported verbally.
- The Great South West partnership is also exploring the possibility of sending a delegation to MIPIM 2019 in order to promote the South West on an international platform. This is contingent on securing private sector sponsorship for which work is ongoing.

The South Coast Marine Cluster bid into the Strength in Places Fund is still awaiting the outcome. The decision making process within UKRI and Innovate UK has been delayed. We are expecting an announcement soon.

(Note: Dorset LEP is part-funding the post of South Coast Marine Cluster Coordinator).

Innovation South

Dorset LEP continues to be a key member of the Steering Group for Innovation South, which is the regional partnership of LEPs, universities and businesses formed to produce the Science & Innovation Audit for the south coast. The group is now leading on the work to deliver the actions arising from that work.

Innovation South has also submitted a significant bid into the Strength in Places Fund, around the theme of digital health. Dorset has taken a prominent role in this application, not least through Bournemouth University and the Dorset CCG.

Innovate UK

The Innovate UK South West Conference will be held here in Dorset, in partnership with BU, on January 2019.

We continue to develop a close working relationship with our Innovate UK Regional Manager, which has resulted in a number of joint meetings with Dorset businesses. Dorset LEP has also been party to a piece of work undertaken to understand the performance of South West businesses in securing innovation funding and what the related issues and barriers are. This work will be concluded in November.

3. RECOMMENDATION

To note the progress made with regional partnership working and to continue to support the approach.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	4.5
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Governance Update		
Recommendation	Dorset LEP Board to note the progress that has been made to enhance Dorset LEP's governance and transparency.		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

To summarise governance enhancements.

2. SUMMARY/BACKGROUND

Website Update

The Dorset LEP team has been working hard to ensure that all elements of Mary Ney Report, Melanie Daws Letter and Strengthening LEPs report recommendations and guidance was embedded on the website and in practice, by completing the following:

'To make Dorset LEP Compliant'

- Updates to Strategic Economic Plan and Vision pages to make them easier to read
- Update to Governance page and policy and procedures page to be more explicit etc.
- Information on the Meet the Board has been strengthened
- Conflict of Interest forms for all Board members
- Conflict of interest forms for senior members of the team
- Growth Deal Dashboard and Forward Plan on the website
- All projects have up to date information
- All projects have amount of funding plus who it was awarded to
- Update to partnership working pages

'To make Dorset LEP Exceptional'

- All Board members code of conduct (redacted for signatures) are on the site
- All staff members code of conduct (redacted for signatures) are on the site
- All projects have HM Government logo and partner logo on their pages

National Assurance Framework

Dorset LEP received a first draft of the National Assurance Framework from Government on 9 November, with the opportunity for LEPs to provide feedback by 15 November. This was completed by Dorset LEP team and we await the revised guidance.

The Dorset LEP Team have started work and will continue to update Dorset LEP's Local Assurance Framework.

3. RECOMMENDATION

Dorset LEP Board to note the progress that has been made to enhance Dorset LEP's governance and transparency.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	5.1
Security Level:	Confidential <input checked="" type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input type="checkbox"/>
Paper Title	Delivery Update		
Recommendation	<ol style="list-style-type: none"> 1. Recommendation: The Dorset LEP Board accepts the recommendations from the independent assessment and approves progressing the Bournemouth University's IMI&V project from due diligence to grant agreement stage. 2. Recommendation: Dorset LEP Board approves the change request to merge the budget and back office administration for these projects. 3. Recommendation: Dorset LEP Board approves the change request to move £2.75m of Wessex Field funding to a new project called Cooper Dean, to deliver the widening of the A338 associated with Wessex Field. 4. Recommendation: Dorset LEP Board to approve Quarter 2 return for submission on 23 November. 		
Papers are provided for:	Decision <input checked="" type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input type="checkbox"/>

1. PURPOSE

This paper gives an overview of programme delivery at Dorset LEP, it is accompanied by appendices, a number of which are classified as confidential, due to containing commercially sensitive information;

- Appendix A: Medical Imaging Full Business Case Independent Assessment (Confidential)
- Appendix B: Change request for Blackwater & A338 Widening merger (Confidential)
- Appendix C: Change request for Wessex Field – for Cooper Dean extension (Confidential)
- Appendix D: Spend profile (Confidential)
- Appendix E: Shire Hall End of Project Report
- Appendix F: LGF Dashboard Quarter 1 report (Confidential)
- Appendix G: LGF Dashboard Quarter 2 report (Confidential)

Some of the papers for agenda Item 5.1 are not included as they are Commercially Sensitive

The papers for agenda Item 5.2 are not included as they are Commercially Sensitive

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	5.3
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Delivery Plan		
Recommendation	Dorset LEP Board supports the Dorset LEP Team to create a delivery plan in the format required by Government by the deadline of April 2019.		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

This paper gives an overview of the progress to date in showing the forward and delivery plan across our funded programmes:

- Appendix A: Dorset LEP Delivery Dashboard November 2018
- Appendix B: Dorset LEP Delivery Forward Plan November 2018

2. SUMMARY/BACKGROUND

GROWTH DEAL

Dashboard

This shows all of the projects/ programmes within the Growth Deal, summarising the project, and highlighting progress against delivery of outputs and outcomes. It details the amount of Local Growth Funding in relation to the total value of the project, as well as spend to date.

Forward Plan

Dorset Growth Deal forward plan outlines the key milestones of delivery for each of the project through due diligence and construction, and their timescales

GROWING PLACES FUND

Dashboard

This shows all of the projects within the Growing Places Fund, summarising the project and highlighting progress against delivery of outputs and outcomes. It details the amount of funding per project and whether repayments of the loans have taken place.

Forward Plan

This follows the same format as the Growth Deal forward plan.

DORSET GATEWAY

Dashboard

This shows all the different elements of the Dorset Gateway delivery, identifying them as individual projects. It follows the same format as above, with no split between funding allocated to the project and total value of the project.

Forward Plan

This follows the same format as the Growth Deal forward plan but the key has changed to reflect the project delivery.

DORSET INNOVATION PARK

Dashboard

The Dorset Innovation Park dashboard details the Implementation Plan delivery the Enterprise Zone. There are a number of defined projects within the Implementation Plan and the summary of the project, budget allocation and proposed outputs and outcomes are detailed.

Forward Plan

A forward plan for the Dorset Innovation Park is currently under development, reviewing the timescales of delivery for the Implementation Plan.

CAREERS AND ENTERPRISE COMPANY – ENTERPRISE ADVISER NETWORK

Dashboard

The Enterprise Adviser Network Dashboard details the Enterprise Coordinator delivery across the 56 Schools and Colleges in Dorset. It also highlights the Labour Market Intelligence factsheets that have been delivered by the programme, and the additional work that will be completed by Dorset LEP Skills Manager.

Forward Plan

A plan for the delivery of the Enterprise Adviser Network is currently being drafted with our Local Authority delivery partners and the Dorset LEP Skills Manager.

NEXT STEPS

Dorset LEP are working with the LEP Network through their Delivery Plan working group to discuss what a Delivery Plan could/should contain as a minimum; and finding the right balance between national consistency and local differentiation.

LEP Network are developing a template of parameters to be reported in a Delivery Plan, to ensure that all LEPs meet the deadline of April 2019 for an interim Delivery Plan. Next meeting is scheduled for 15 November and further work will be completed by the Dorset LEP Team to ensure that this is implemented.

3. RECOMMENDATIONS

Dorset LEP Board supports the Dorset LEP Team to create a delivery plan in the format required by Government by the deadline of April 2019.

REPORT DATE
08/11/2018

PROJECT INFORMATION									FINANCIAL INFORMATION				OUPUTS AND OUTCOMES			
PROJECT NAME	PROJECT DELIVERY PARTNER	PROJECT LOCATION	PROJECT THEME	PROJECT START DATE	PROJECT END DATE	% TIME COMPLETE	PROJECT STATUS	PROJECT SUMMARY	TOTAL PROJECT BUDGET	TOTAL GROWTH DEAL FUNDING	SPENT TO DATE	% SPENT TO DATE	FORECAST OUTPUTS	PROGRESS TOWARDS FORECAST	FORECAST OUTCOMES	PROGRESS TOWARDS FORECAST
Agri-tech Centre	Kingston Maurward College	Dorchester	Skills	01/11/2015	31/07/2016	100%	Completed	Construction of a new cutting-edge Agri-Tech training facility.	£1,200,000	£900,000	£900,000	100%	- Agri-Tech Centre including high spec workshop and machinery facilities - Fleet of tractors, including GPS tractor, plough, sprayer and variable rate drill	Delivered	- Train 10 apprentices annually - Train 100 students annually - 105 jobs	On Target
Bournemouth International Growth (BIG) Programme	Bournemouth Borough Council & Dorset County Council	Bournemouth	Transport	01/04/2015	31/03/2021	60%	Ongoing	Major economic growth plan focused on improving connectivity, easing congestion, protecting existing jobs and creating new ones in and around Bournemouth Airport and Wessex Fields.	£59,400,000	£45,200,000	£23,426,566	52%	Reconstruction of A338, improvements to Blackwater Junction, Chapel Gate and Hurn Roundabout, widening between Blackwater-Cooper Dean, proposed new junction at Wessex Fields, improvements along A348 corridor.	On Target	- Create 10,000 jobs - Release 60HA of employment land - Generate up to £500m GVA - Deliver 350 homes	On Target
Dorset Innovation Park - Strategic delivery	Dorset County Council & Purbeck District Council	Winfrith	Enabling Works	01/01/2018	31/03/2020	38%	Pre-contract	Funding towards the 1-5 Investment Plan	£3,084,000	£1,000,000	£0	0%	Business case will be considered by Dorset LEP Board.	Pre-contract	Business case will be considered by Dorset LEP Board.	Pre-contract
Engineering & Manufacturing Project & Finance & Business Project	Bournemouth & Poole College	Bournemouth & Poole	Skills	25/11/2015	31/10/2016	100%	Completed	Upgrading of Financial & Business Services building and training facilities and Engineering & Manufacturing training facilities.	£3,429,964	£2,565,150	£2,562,691	100%	- Upgrade training facilities to C rating (including cladding, replacement of windows, roof repairs). - AutoCAD classrooms and 3D printing facilities - investment in lathe and milling areas	Delivered	- Reduce carbon footprint of building - Train 404 apprentices annually - Train 970 students annually - 365 jobs	On Target
Gillingham Access to Growth	Dorset County Council	Gillingham	Transport	01/04/2018	31/03/2021	20%	Pre-contract	Transport infrastructure improvements to support the housing and employment urban extension of Gillingham.	£5,310,000	£3,450,000	£0	0%	Junction improvements on: - Shaftesbury Road/New Road - Newbury/Le Neuborg Way - SCOOT installation on 5 junctions along the B3081/B3092 corridor - Sustainable transport improvements - The Enmore Green Link Road design	Pre-contract	- 1,350 new homes - 6 HA employment land unlocked - 1,250 jobs	Pre-contract
Holes Bay	Borough of Poole Council	Poole	Enabling Works	01/01/2018	31/03/2021	26%	Pre-contract	Enabling works to unlock major housing site and employment land.	£5,000,000	£5,000,000	£0	0%	Enabling works to include: - Flood mitigation - New Quaysides - Public Access - Public Realm	Pre-contract	- 15.98 HA land unlocked - 1,350 new homes	Pre-contract
Innovation Studio	Arts University Bournemouth	Poole	Employment	01/04/2017	31/03/2019	80%	Ongoing	Creation of a new state of the art incubation facility studio to support digital and creative industries for the whole of Dorset.	£1,400,000	£1,400,000	£30,412	2%	Construction and fit out of Innovation Studio on AUB land.	On Target	- 28 graduate start ups - 31 business start ups	On Target
Institute for Medical Imaging and Visualisation	Bournemouth University	Bournemouth	Innovation	01/01/2018	31/03/2020	38%	Pre-contract	Institute for Medical Imaging and Visualisation (including for Prosthetics & Cybernetics) that will bring together stakeholders from research, education, high value medical industries.	£1,400,000	£1,400,000	£0	0%	Revised business case presented to Dorset LEP Board in May 2018 for decision.	Pre-contract	Revised business case presented to Dorset LEP Board in May 2018 for decision.	Pre-contract
Jurassica	Jurassica	Portland	Tourism	01/04/2015	30/04/2015	100%	Completed	Funding to support design and planning work for proposed major new tourist attraction in Portland.	£300,000	£300,000	£300,000	100%	Feasibility study and bidding document for HIF application.	Delivered	- 4 jobs - £4m leverage	Delivered
Lansdowne Business District	Bournemouth Borough Council	Bournemouth	Digital/ Internet Infrastructure	01/04/2017	31/03/2021	40%	Ongoing	Develop Lansdowne into a major commercial business district through transport upgrade, public realm, digital infrastructure.	£12,750,000	£8,500,000	£465,784	5%	Infrastructure and urban realm improvements: - Improving street scene - Restricting motor vehicle movements - Creation of public space along Holdenhurst Road - Improved walking and cycling links to the main rail station	On Target	- 1,250 jobs - 0.8 HA land unlocked - 70 new businesses - 470 business start ups	On Target

PROJECT INFORMATION									FINANCIAL INFORMATION				OUPUTS AND OUTCOMES			
PROJECT NAME	PROJECT DELIVERY PARTNER	PROJECT LOCATION	PROJECT THEME	PROJECT START DATE	PROJECT END DATE	% TIME COMPLETE	PROJECT STATUS	PROJECT SUMMARY	TOTAL PROJECT BUDGET	TOTAL GROWTH DEAL FUNDING	SPENT TO DATE	% SPENT TO DATE	FORECAST OUTPUTS	PROGRESS TOWARDS FORECAST	FORECAST OUTCOMES	PROGRESS TOWARDS FORECAST
Literary & Scientific Institute (LSI)	Bridport Area Development Trust	Bridport	Employment	01/04/2017	31/03/2018	100%	Completed	Restoration and conversion of the LSI building to support provision of services for local economic growth.	£2,702,900	£56,250	£56,250	100%	Upgrade of LSI building to include: - incubation workspaces - work hub space - flexible meeting and networking space - full fibre broadband	Delivered	- 9 direct jobs - 2 apprentices - Annual reinvested income of £225k	On Target
Mary Anning Wing	Lyme Regis Museum	Lyme Regis	Tourism	01/07/2017	31/03/2018	100%	Completed	Funding towards the building of the Mary Anning Wing of Lyme Regis to enhance learning, exhibition and café space.	£1,464,250	£56,250	£56,250	100%	Mary Anning Wing extension to Lyme Regis Museum includes: - learning space - extended exhibition - expanded retail space - public toilets and a lift	Delivered	- 2.5 jobs - 28,500 visitors per annum	On Target
Mine - The Journey	MEMO, Albion Stone & Eden Project	Portland	Tourism	01/04/2017	31/03/2019	80%	Ongoing	Development of an art gallery, a new scientific institution, and an interactive visitor destination within a working mine.	£1,600,000	£1,000,000	£542,472	54%	Design, development and planning work to enable project.	On Target	- £15.8m leveraged funds - 325k visitors per annum - 30 apprentices	On Target
Orthopaedic Research Institute (ORI)	Bournemouth University	Bournemouth	Innovation	01/10/2015	31/03/2019	89%	Ongoing	Phase 1: Purchase of equipment to establish the Orthopaedic Research Institute. Phase 2: Purchase of additional equipment and expansion of ORI as a global gateway.	£1,650,000	£1,650,000	£700,000	42%	Phase 1: Purchase of 4 key pieces of world leading equipment Phase 2: Purchase of additional equipment - expansion of facilities	On Target	- £100m leverage funds - 25 direct jobs - 425 indirect jobs	On Target
Port of Poole Infrastructure Programme	Borough of Poole Council	Poole	Transport	01/04/2015	31/03/2020	72%	Ongoing	Five transport schemes to improve access into and around the Port of Poole. The investment will help drive local economic growth and bring an anticipated £500 million of leveraged private investment in to the area.	£25,560,000	£23,310,000	£11,824,950	51%	Transport improvements to: - A349 Gravel Hill & Dunyeats Roundabout - Darby's Corner - Poole Bridge - Townside Access - Hatch Pond (additional)	On Target	- 2,500 new homes - 1,200 jobs - Generate up to £250m GVA	On Target
Quadrant - Dorset Innovation Park	Purbeck District Council	Winfrith	Enterprise	01/10/2016	31/03/2018	100%	Completed	Purchase of land and build of workshop units to support businesses at Dorset Innovation Park, Enterprise Zone.	£2,800,161	£600,000	£600,000	100%	- 6 HA land unlocked - 20 workspace units available for occupation	Delivered	- 60 jobs - 20 businesses relocated/ created	On Target
Shire Hall	West Dorset District Council	Dorchester	Tourism	01/06/2017	30/04/2018	100%	Completed	Restoration of a Grade 1 listed building as a visitor attraction.	£3,006,264	£56,250	£56,250	100%	Improvements to the Shire Hall building to include: - 2 apartments for rent - exhibition & law courts refurbished - café & shop	Delivered	- 5 new jobs - 1 apprentice per annum - 50 volunteer positions - 32k visitors per annum - 2 business starts	On Target
Swanage Pier	Swanage Pier Trust	Swanage	Tourism	01/08/2017	31/03/2020	48%	Ongoing	Restoration of Swanage Pier to secure education and retail facilities.	£2,213,069	£56,250	£56,250	100%	- Repairs and restoration of Swanage Pier - Refurbishment of an existing Grade 2 listed building	On Target	- Increase of 12,500 visitors annually - 26 jobs - 365 volunteer positions	On Target
Wallisdown Road	Bournemouth Borough Council	Bournemouth	Transport	01/01/2018	31/03/2021	26%	Pre-contract	Upgrade to major Bournemouth-Poole commuter corridor, with emphasis on sustainable transport.	£3,468,500	£1,335,000	£0	0%	Revised business case will be presented to Dorset LEP Board for decision.	Pre-contract	Revised business case will be presented to Dorset LEP Board for decision.	Pre-contract
Western Growth Corridor	Weymouth & Portland Borough Council	Weymouth	Enabling Works	26/11/2015	31/03/2017	100%	Completed	Preparatory work into planned development of public assets.	£600,000	£600,000	£593,957	99%	Preparatory work to inform and create the Western Growth Corridor Strategy.	Delivered	- £11m leverage of public assets to deliver WGC Strategy - 56 HA land unlocked - 2,700 jobs - 400 homes	On Target



DORSET LOCAL ENTERPRISE PARTNERSHIP Growing Places Fund Project Dashboard



HM Government

REPORT DATE
07/11/2018

PROJECT INFORMATION								FINANCIAL INFORMATION				OUPUTS AND OUTCOMES				
PROJECT NAME	PROJECT DELIVERY PARTNER	PROJECT LOCATION	PROJECT THEME	PROJECT START DATE	PROJECT END DATE	% TIME COMPLETE	PROJECT STATUS	PROJECT SUMMARY	TOTAL PROJECT BUDGET	TOTAL GPF FUNDING	REPAYMENT TO DATE	% REPAYMENT TO DATE	FORECAST OUTPUTS	PROGRESS TOWARDS FORECAST	FORECAST OUTCOMES	PROGRESS TOWARDS FORECAST
Alder Hills	Bournemouth Churches Housing Association	Poole	Business Support	28/02/2014	28/02/2019	94%	Ongoing	This scheme is for the purchase and refurbishment of the former "Remploy" factory at Alder Hills, Poole, to develop a Business Development Hub and Social Enterprise Centre of Excellence along with the catering and café and conferencing services.	£775,000	£775,000	£0	0%	1,300 sqm of refurbished co-working space and provision of co-working space together with catering and conferencing facilities, including a café.	On Target	26 full-time jobs created, provision of business support, office rental, co-working space, catering and training facilities	On Target
Bionanovate	Bionanovate, Ltd	Poole	Refurbishment	23/12/2015	23/12/2020	57%	Ongoing	The loan is for the purchase, refurbishment and development of the former Sunseeker building at Mannings Heath Road, Poole. Bionanovate is then to locate its three businesses on the site, renting out any additional space to other businesses.	£1,700,000	£1,700,000	£0	0%	The loan is for the purchase, refurbishment and development of the former Sunseeker building at Mannings Heath Road. Creation of 2,384 sqm floor space.	On Target	50 full-time jobs created.	On Target
Boscombe Regeneration, Community Land Trust	Bournemouth Borough Council	Boscombe, Bournemouth	Housing	07/05/2013	16/10/2015	100%	Completed	The development of 11 affordable, low energy family homes at Gladstone Mews in Boscombe, including the added value of the inclusion of latest fire suppression systems, allotments and community orchard.	£1,194,394	£1,194,394	£1,194,394	100%	11 affordable, low energy homes	Delivered	20 full-time jobs created	Delivered
Castle Court, Ospray Quay	Weymouth & Portland Borough Council	Portland	Public Realm	04/04/2013	31/07/2014	100%	Completed	The development of the Castle Court Public Realm works at Osprey Quay, Portland. The project focused on soft and hard landscaping to create the new Liberty Square in front of the derelict Navy Canteen Building,	£500,000	£500,000	£500,000	100%	Provision of a major aesthetic enhancement to the area Osprey Quay area.	Delivered	- 21 apartment units within the existing Canteen building for shared ownership - 47 residential houses and flats for private sale	Delivered
Cobham Gate	Glenbeigh Developments Ltd	Wimborne	Enabling Works	21/04/2016	21/04/2021	51%	Ongoing	To enable access to the commercially strategic site and to provide supporting infrastructure, particularly the maintenance of roads within the site, off-site road improvements, operational services, drainage and landscaping and to deliver serviced plots at the Cobham Gate.	£1,500,000	£1,500,000	£500,000	33%	8.4ha site development and plot preparation for sale	On Target	Approximately 40,000 sqm of floor space.	On Target
Field International	Field International	Poole	Other	13/05/2013	13/05/2018	100%	Completed	This scheme is to facilitate refinancing to enable the development of a new building.	£2,315,000	£2,315,000	£2,315,000	100%	Refinancing completed	Delivered	50 jobs safeguarded and 10 jobs created, including some apprenticeship positions. Expansion of the business and increased turnover.	Delivered
Hamworthy	Borough of Poole	Hamworthy, Poole	Public Realm	22/12/2015	28/02/2021	100%	Completed	Construction of a pedestrian / cycle footbridge over a branch railway line allowing access from Lower Hamworthy to Hamworthy Park, together with a new road crossing and pedestrian improvements to Blandford Road in Hamworthy.	£660,000	£660,000	£660,000	100%	Construction of a pedestrian / cycle footbridge	Delivered	Un-lock the next phase of development in the Hamworthy regeneration area, Link the new developments in the Hamworthy regeneration area to the existing facilities/green space in Hamworthy Park, Facilitate and encourage active/sustainable travel	Delivered
North Dorset Business Park	Dorset County Council	Sturminster Newton	Enabling Works	01/03/2013	01/03/2018	100%	Completed	Site servicing works to create serviced plots for owner occupiers to build workspace and a high quality business park targeted at food production.	£800,000	£800,000	£800,000	100%	7,400 m ² of new employment floor space	On Target	250 full-time jobs created	On Target
Ultrafast Broadband	Dorset County Council	Dorset	Digital/ Internet Infrastructure	01/04/2017	31/03/2020	53%	Ongoing	To deliver superfast broadband to Dorset Enterprise Zone, Bournemouth Airport and the Western Growth area.	£6,585,000	£2,000,000	£37,500	2%	Pure fibre gigabit (1,000Mbps) connectivity across the Enterprise Zone, and Aviation Park, Bournemouth Airport, 91% coverage to the priority premises, Total superfast coverage across Bmth, Dorset and Poole to increase to 98%, 3,856 premises to have access to at least superfast (30Mbps+) speed, 3,589 of those with access to gigabit speeds	Behind Programme	Contribute to realisation of strategic prosperity and economic growth benefits across Dorset, directly support the creation of 12,000 new jobs at Dorset Enterprise Zone and Bournemouth Airport	Behind Programme
Committed project #1	TBD	West Dorset	Tourism	TBD	TBD	TBD	Pre-contract	Project currently under legal due diligence	£250,000	£250,000	£0	0%	TBD	Pre-contract	TBD	Pre-contract
Committed project #2	TBD	South East Dorset	Other	TBD	TBD	TBD	Pre-contract	Project currently under legal due diligence	£1,634,000	£1,634,000	£0	0%	TBD	Pre-contract	TBD	Pre-contract



REPORT DATE
08/11/2018

PROJECT INFORMATION								FINANCIAL INFORMATION			OUPUTS AND OUTCOMES				
PROJECT NAME	PROJECT DELIVERY PARTNER	PROJECT LOCATION	PROJECT THEME	PROJECT START DATE	PROJECT END DATE	% TIME COMPLETE	PROJECT STATUS	PROJECT SUMMARY	TOTAL PROJECT BUDGET	SPENT TO DATE	% SPENT TO DATE	FORECAST OUTPUTS	PROGRESS TOWARDS FORECAST	FORECAST OUTCOMES	PROGRESS TOWARDS FORECAST
Custom Brokerage Service	Dorset Chamber of Commerce and Industry	n/a	Business Support	01/06/2018	31/03/2020	24%	Ongoing	To be the key access point for brokerage to a wide-range of business support services in the Dorset county area	£138,930	£23,365	17%	1,500 businesses recorded and engaged 300 businesses brokered into external business growth services 150 businesses taking up external business growth services	On Target	100 businesses reporting growth as a result of the support provided 80% satisfaction level with businesses engaged with	On Target
Bid Writing Support Service	BrooksKebbey Ltd.	n/a	Business Support	01/04/2018	31/03/2019	61%	Ongoing	Supporting Dorset businesses to write and submit bids for funding that will enable growth through innovation and contribute to our goal of improving productivity in Dorset.	£37,000	£10,078	27%	80 Days of bid writing support provided to Dorset-based businesses Tracking success rates of bids that are supported through the service Identification of Dorset companies who are R&D active and/or bid-ready	On Target	Number of businesses using the service successful with their application	On Target
Customer Relationship Management System	Tractivity Ltd.	DLEP	Business Support	15/06/2018	13/08/2018	100%	Completed	The CRM system will enable DLEP to build and manage a comprehensive log of all business support engagements that access the Dorset Gateway services.	£19,502	£16,392	84%		On Target		On Target
Scale-up Support	Finn Morgan	DLEP	Business Support	13/08/2018	31/03/2020	15%	Pre-contract	Identify Dorset-based scale-up businesses and develop a programme/workpackage of targeted support Maintain a strong overview of relevant Government policy in relation to business support, including activity focused on scale-up businesses.				All Dorset-based scale-up businesses identified and contacted Pilot programme established 30 scale-up businesses engaged in pilot programme	Pre-contract		Pre-contract
Business Engagement	Finn Morgan	DLEP	Business Support	13/08/2018	31/03/2020	15%	Ongoing	Contribute to and support the wider development and delivery of the LEPs business engagement strategy				Development of business engagement strategy Development of the LEPs pipeline of SME projects for targeting funding opportunities made available by Government to deliver the Industrial Strategy.	On Target	Increased business engagement in Dorset LEP programmes Pipeline of SME projects in place	On Target



DORSET LOCAL ENTERPRISE PARTNERSHIP Dorset Innovation Park Project Dashboard



REPORT DATE
08/11/2018

PROJECT INFORMATION								FINANCIAL INFORMATION			OUPUTS AND OUTCOMES				
PROJECT NAME	PROJECT DELIVERY PARTNER	PROJECT LOCATION	PROJECT THEME	PROJECT START DATE	PROJECT END DATE	% TIME COMPLETE	PROJECT STATUS	PROJECT SUMMARY	TOTAL PROJECT BUDGET	SPENT TO DATE	% SPENT TO DATE	FORECAST OUTPUTS	PROGRESS TOWARDS FORECAST	FORECAST OUTCOMES	PROGRESS TOWARDS FORECAST
Local Development Order	Stride Treglown (Lead: Purbeck District Council)	Dorset Innovation Park	Enabling Works	05/12/2017	28/11/2018	94%	Ongoing	Professional fees associated with delivery of LDO covering detailed site investigations and surveys, ecology, landscape and design strategies, environmental impact assessments and planning fees.	£350,000			Dorset Innovation Park masterplan Design Guide Statements of Reason Detailed site investigation surveys Ecology, landscape, travel and design strategies Approval of LDO by Purbeck Planning Committee 28/11/18	On Target	Approval of a Local Development Order that will streamline planning permission on the Park to 28 days or less. A USP that no other strategic economic development area in Dorset has.	On Target
Marketing and Communications	Marketing agents Sibbett Gregory and CBRE, Dorset LEP	Dorset Innovation Park	Other	01/04/2017	31/03/2022	32%	Ongoing	Attendance at events and promotion to enhance sales take-up	£100,000	£26,910		Marketing materials / brochures Banners and flags Website Attendance at key advanced engineering events	On Target	Local, national and international companies interested in relocating understand the Park's offering Increase in companies renting offices, leasing workshops and buying plots	On Target
Gatehouse	Contractor tbc (Lead: Purbeck District Council)	Dorset Innovation Park	Enabling Works	11/04/2018	30/06/2019	47%	Pre-contract	Demolish of existing Gatehouse and construction of fit for purpose Gatehouse with marketing suite	£400,000			Fit for purpose Gatehouse Marketing suite	On Target	Attractive and professional first impression of Dorset Innovation Park for potential occupiers and plot investors	On Target
Landscape enhancements	Contractor tbc (Lead: Dorset County Council)	Dorset Innovation Park	Enabling Works	04/09/2019	30/11/2019		Pre-contract	Enhancement to strategic landscape design along principle road access routes	£85,000	£0	0%	Landscape enhancements required to adhere to the LDO masterplan	Pre-contract	Attractive campus-style setting where nature and the work environment blend	Pre-contract
Travel Plan	Contractor tbc (Lead: tbc)	Dorset Innovation Park	Transport	28/05/2019	31/03/2024	-11%	Pre-contract	Delivery of modal shift	£100,000	£0	0%	New footways and cycleways to encourage modal shift Travel Plan Strategy for Dorset Innovation Park Travel Plan Coordinator	Pre-contract	Achievement of Travel Survey targets in 5 years (10% reduction in car travel)	Pre-contract
Chesil House refurbishment / Nucleus building	Contractor AHR for Stage 2 RIBA concept design (Lead: Purbeck District Council)	Dorset Innovation Park	Enabling Works			100%	Pre-contract	A building that enables high quality flexible managed business space with shared areas, offering like-minded businesses the office space to collaborate and develop new products.	£1,500,000			A Nucleus Innovation Hub and/or refurbished innovation space at Chesil House	Behind Programme	Space that generates increased business rate income, enables collaboration between businesses and shared area conversations to increase productivity	Behind Programme
Governance / Legal	Contractor tbc (Lead: Dorset LEP)	Dorset Innovation Park	Other			100%	Pre-contract	Legal advice on post-LGR governance documentation refresh and identified legal documentation gaps	£32,500	£0	0%	Fit for purpose legal documentation and governance regulating the Enterprise Zone	Pre-contract	Clarity of Enterprise Zone governance post LGR	Pre-contract
EZ Manager	Sarah Powell-Pisareva	Dorset Innovation Park	Business Support	06/01/2018	06/01/2020	42%	Ongoing	Manage the Enterprise Zone on behalf of Dorset LEP, working in partnership with DCC and PDC. Provide strategic oversight and deliver a comprehensive programme of development projects and regeneration activity.				Promotion of the Enterprise Zone locally and nationally to businesses and government Programme management of Implementation Plan(s)	On Target		



Dorset LEP Growing Places Fund Delivery Plan

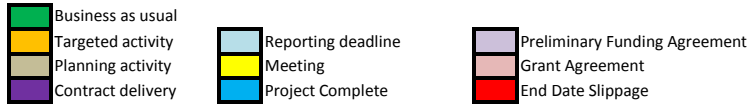


- Due Dilligence
- Project Complete
- Project implemenation
- Loan repayment deadline
- Contract signed
- Project delivery delay

Date: 12 November 2018

Project Title	2012/2013				2013/2014				2014/2015				2015/2016				2016/2017				2017/2018				2018/2019				2019/2020				2020/2021				2021/2022			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
Alder Hills																																								
Bionanovate																																								
Boscome Regeneration																																								
Castle Court																																								
Cobham Gate																																								
Field International																																								
Hamworthy																																								
North Dorset Business Park																																								
Ultrafast Broadband																																								
Committed project 1																																								
Committed project 2																																								

Loan repayment due date: Oct 2023
 Loan repayment due date: Sept 2023



Project Title	2018/2019												2019/2020												2020/2021											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
DORSET GATEWAY	[Grant Agreement]																																			
Management, governance and coordination																																				
Dorset Gateway Sub Group													[Meeting]												[Meeting]											
bi-monthly Board reporting													[Reporting deadline]												[Reporting deadline]											
Project evaluation																									[Business as usual]											
Data, monitoring, reporting, valuation and value for money																																				
Bi-annual reporting to BEIS													[Reporting deadline]												[Reporting deadline]											
Business Support scorecard													[Business as usual]												[Business as usual]											
CRM development and reporting													[Business as usual]												[Business as usual]											
Strategic partnerships and business support simplification																																				
Developing marketing materials													[Preliminary Funding Agreement]																							
Marketing the service to the business community													[Targeted activity]												[Business as usual]											
Website reviewed and updated													[Targeted activity]																							
Communications to delivery partners													[Targeted activity]												[Business as usual]											
Triage, diagnostic and signposting																																				
Custom Brokerage Service delivery	[Grant Agreement]												[Contract delivery]												[Contract delivery]											
Mapping of business support provision													[Targeted activity]																							
Delivery principles agreed with delivery partners																																				
Ambitious and high growth businesses (Scale-Ups)																																				
Bid Writing Support Service	[Grant Agreement]												[Contract delivery]												[Project Complete]											
Scale-up support workpackage													[Preliminary Funding Agreement]												[Targeted activity]											
Bid writing workshops													[Preliminary Funding Agreement]												[Targeted activity]											

The papers for agenda Item 6.1 are not included as they are Commercially Sensitive

Some of the papers for agenda Item 7.1 are not included as they are Commercially Sensitive

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	7.1
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Connect Dorset Update		
Recommendation	Paper for information, no recommendations for Dorset LEP Board.		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

To provide Dorset LEP Board with an update on recent activity.

2. SUMMARY/BACKGROUND

Sub-National Transport Body

- The intent to form two Sub-National Transport Bodies in the South West has been approved by all Local Authority Cabinets and inaugural meetings have been held. The next stage is to confirm informal Heads of Terms.
- Stakeholders have been invited to contribute to an evidence base to help strategic discussions with Government to identify sub national priorities for future investment.

South East Dorset Urban Mobility Strategy

- Dorset LEP board agreed in May 2018 that Dorset County Council CC, BoP and BBC could top slice £333,000 from each of the scheme in the A348 corridor to create a budget of £1m to complete a transport strategy for Dorset, SEDUM. This would be an update on the 2012 SEDMMTS study.
- Dorset LEP along with the local authorities have finalised the tender brief and this was published at the beginning of November. Tenders will be reviewed and evaluated and interviews will take place by the end of the year to appoint a consultant in January.
- PARAMICS modelling of the local corridor detail is due for completion by Christmas 2018, for the wider South East Dorset area in the New Year.

Other

- Various traffic schemes are underway across Dorset with minimal disruption for residents. However, it has been suggested that we refer to 'road widening' schemes as 'additional lane' when presenting them to the public, as this is easily understood and makes clear that the scheme is for their benefit.

3. RECOMMENDATION

Paper for information, no recommendations for Dorset LEP Board.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	7.1
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Update on Employment and Skills Policy priorities		
Recommendation	The Board is invited to note the paper		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

To share current Dorset LEP priorities for focus in Employment and Skills.

2. SUMMARY/BACKGROUND

CAREERS PROGRAMME

Jim Stewart delivered a well-received keynote talk at the Dorset LEP sponsored employer exhibitor breakfast at the Dorset Careers and Apprenticeship Show. 3500 young people registered for daytime attendance and over 700 parents/carers for the evening. We are finalising the 2018-20 contracts with our delivery partners (Dorset County Council and Bournemouth and Poole Councils) for Careers and Enterprise Company (CEC) programmes. Two additional match-funded Enterprise Co-ordinators have started work focusing in DCC area on middle schools and special needs settings and in the conurbation (0.5 FTE) on other expansion including the move of Christchurch schools to the new unitary authority. Government has announced a second wave of Careers Hubs from September 2019 and we look forward to applying in due course. Discussions continue with CEC regarding additional investment needed in Weymouth and Portland, with Claudia Harris CEO visiting the area on 22 November to meet local Heads and stakeholders to help shape a targeted, funded intervention drawing on learning from similarly challenged areas. There will also be a meeting in London between Lorna Carver and Claudia Harris to maintain the focus on additional resources needed following the disappointing Careers Hub outcome.

DIGITAL

We have submitted a bid for DCMS funding in three LEPs to establish a local Digital Skills Partnership following the national pilot. It funds a full time manager to construct an integrated digital skills strategy for Dorset, working with employers and providers.

SKILLS BOARD

The first meeting commissioned work on Terms of Reference and desk research on skills contributions of HE/FE institutions; and delayed Chair appointment until ToR finalisation.

3. RECOMMENDATION

The Board is invited to note the paper

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22nd November 2018	Item Number	7.1
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Dorset Tourism Association Update		
Recommendation	For info only		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

Update of DTA activities

2. SUMMARY/BACKGROUND

Ongoing work

3. RECOMMENDATION

Info Only

Destination Management Plan

The Destination Management Plan, on which the formation of the DTA was based, was reviewed on 11th Jan. The plan will now focus on three main areas, which will be fleshed out in detail during 2018 which are:

- **Data** - Current tourism policies are based on data from 2009, which means that strategic funding for tourism is not appropriately directed.
- **Networking** – in order to catalyse product creation
- **Big Stories** – identifying, propagating and harmonising the experiences that define a holiday in Dorset.
- **Inspiring Excellence** – working with Dorset Tourism Awards, identifying best practice, supporting businesses.

As 2018 progresses, each of these areas will be reviewed with appropriate targets.

Local Government Reorganisation

LGR presents both risks and opportunities to Dorset Tourism. The key risk is a break in continuity of service to the customers, where promotional activity is led by Local Authority Teams. The DTA is working closely with both Visit Dorset and B&P Tourism to ensure continuity, but this remains a risk. Similarly, the Coastal Tourism Academy is now part of Bournemouth Council and is currently at risk of being dismantled.

The opportunities sit in the potential to review the delivery of tourism in the county, particularly in conjunction with looking at our county brand on the LEP.

Networking

We continue to organise a series of networking functions, with the purpose of bringing together small businesses in a fragmented industry to inspire collaboration and creativity. The key barrier recently imposed has been the "Package Travel Directive", which means that any organiser of collaborative tourism needs to take insolvency insurance. This significantly undermines all attempts to improve product development. The DTA is working with other South West bodies, through Great South West, to mitigate the implementation, but we would like the support of the Dorset LEP Board in our approaches to BEIS.

National Park

The DTA will have a presentation from the National Park team on 15th November and will determine their position thereafter.

Great South West

Sara Uzzell and Richard Smith are on the working group for Tourism as part of the Great South West Rural Workstream. The early emphasis is:

- Extending the season (ie productivity)
- Retaining expenditure
- Driving improved performance.

Central to all efforts will be the collaborative generation of data about audiences and performance. This is likely to be a cross-LEP process.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 nd November 2018	Item Number	7.1
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Dorset LEP Housing Update Paper		
Recommendation	<p>That the Dorset LEP Board note the contents of this report and</p> <ul style="list-style-type: none"> o Communicate and advocate to partners the importance of prioritising housing delivery and ambitious plans for growth to attract Homes England investment and support. 		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

The report has been prepared to give an update to the Board on key housing activities and to inform them of the headline statements in Homes England's Strategic Plan.

2. SUMMARY/BACKGROUND

Dorset Viability Symposium

Picking up on the recommendations of the DLEP Housing Report a Dorset Viability Symposium was arranged on behalf of the Dorset local authorities. The Dorset wide event looked at issues of viability, with briefings from a range of public and private sector organisations and covered a range of topics. The event was very well attended by officers and members from the Dorset councils and further work is underway with partners to progress this issue locally.

Meeting with Homes England

The DLEP recently hosted a meeting with local house builders and development specialists to look at local challenges to housing development and options to improve delivery in Dorset. The meeting was attended by the deputy chief executive of Homes England, Tom Walker, who provided a brief overview of national objectives for housing and to listen to local concerns.

Homes England – Strategic Plan

Released at the end of October, Homes England's Strategic Plan sets out how Homes England will use their new powers together with their expertise and investment programmes to respond to the national housing crisis and drive forward key delivery objectives. The plan proposes to achieve its objectives a number of key activities:

- Unlocking and enabling land
- Providing investment products including for major infrastructure
- Supporting the affordable housing market
- Providing expert support to priority locations
- Addressing the barriers facing small builders
- Supporting modern methods of construction (MMC)
- Delivering home ownership products such as Help to Buy.

The strategy places considerable emphasis on **place making** and collaboration and support for ambitious places and organisations. Making it clear that it welcomes partners who shared their ambition, in working with local authorities the strategy states that 'our activity will be guided by your plans, insight and leadership.... and we'll support the **most ambitious** local authorities...' The strategy goes on to ask that local authorities make housing delivery a top priority, particularly in areas of England with the greatest need.

The strategy makes clear that Homes England will be looking to work with more local authorities to get homes built, where they have a clear plan, ambition for growth and are in priority areas. We are currently led to understand that priority areas and greatest need specifically relate to affordability. It is worth noting that all areas of Dorset were identified by Government as being in the top 50% least affordable areas in its Additional housing revenue account borrowing programme prospectus.

3. RECOMMENDATION

That the Board note the contents of this report and

- o Communicate and advocate to partners the importance of prioritising housing delivery and ambitious plans for growth to attract Homes England investment and support.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	7.1
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Dorset LEP Rural Enterprise Group up-date		
Recommendation	None - for information		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

To provide an update for the Dorset LEP Board.

2. SUMMARY/BACKGROUND

- 2.1 **Employment land development in rural areas:** further discussion took place to develop the paper proposing an approach to ensure development of allocated employment land. Additional evidence has been provided to strengthen the case for proactive intervention and identify the benefits for increased productivity. Agreed that Luke Rake would engage with and begin dialogue with members of the Dorset LEP Board.
- 2.2 **European Agricultural Fund for Rural Development (EAFRD):** this fund is now closed to applications. Officers of the Rural Payments Agency are now processing applications from Dorset, which included a late surge of interest as the deadline approached. Further progress reports will be provided when appraisal of expressions of interest are completed.
- 2.3 Three further calls for European Structural Investment Funds are currently open, until 23 November 2018. These fall under the European Regional Development Fund and cover research and innovation, business support and low carbon themes.
- 2.4 **LEADER rural development programme:** Dorset's Local Action Groups (LAGs) have currently awarded some £2.2 million to 52 projects.
- 2.5 Northern Dorset LAG was partly successful in a bid for additional funds under a voluntary reallocation process in September, securing an additional £41,000 to deliver projects. There will be a second round in the new year – in which we intend to bid for funds for both LAGs.
- 2.6 **Terms of reference:** these were subject to the prescribed annual review by the Group. A constructive discussion considered the scope of the Rural Enterprise Group, and the 'fit' of the current membership to deliver activity in support of the LEP's priorities.
- 2.7 It was generally agreed that the focus of activity ought to remain on encouraging enterprise in rural areas, and not be too distracted by very relevant issues such as the availability of affordable housing. The Group felt it had a very relevant role to

play in rural proofing the broader work of the LEP and its sub-groups, and in discussion will seek to clarify how this can be most effectively and appropriately achieved.

- 2.8 Revised draft terms of reference to be agreed by the next meeting of the Rural Enterprise Group, prior to formal approval by the LEP Board.

3. RECOMMENDATION

None - paper for information

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	7.2
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	PR & Communications Update for September and October 2018		
Recommendation	<ul style="list-style-type: none"> • Board to highlight future stakeholder engagement activity (visits, meetings etc.) • Board member organisations communications colleagues publicise the work of Dorset LEP as appropriate • Suggestions for inclusion in the newsletter please let Charlotte Knight know 		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

To update the board on strategic PR and communications activity during September and October 2018.

2. SUMMARY/BACKGROUND

Dorset LEP Communications Coordinator

We are pleased to welcome Alex Gennis as our new Dorset LEP Communications Coordinator. Alex is a student at Bournemouth University, currently on his placement year. His main responsibilities will be to help improve our online engagement, particularly via social media and the website.

Media exclusive – Bournemouth and Dorset Echo

We were pleased to have recently secured a special media exclusive interview with Darren Slade, business editor of both the Bournemouth and Dorset Echo. The nature of the interview was to promote the release of our Statement of Intent and highlight our economic ambitions for Dorset. You can read coverage of the interview online [here](#).

A338 communications

We are continuing to monitor and deliver ongoing communication as part of the A338 roadwork situation. Strategic guidance and support is being given by the Dorset LEP communications consultant for the BIG Programme, and we are being both proactive and reactive to ensure that Dorset LEP's reputation is not impacted upon negatively and that the public have the right information.

LEP Network

Dorset LEP website

Key statistics

	September / October	July/ August	May / June
Number of sessions	6,314	5,764	5,237
Number of page views	17,245	15,848	14,665
Users	4,379	3,907	3,689

New users	3,938	3,490	3,344
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- Most popular pages visited (unique page views):
 - Dorset Innovation Park (617)
 - Business Support (541)
 - Meet the Board (537)
 - BIG Programme (467)
 - Dorset LEP team (466)

Press releases, statements and announcements

[Dorset LEP's Bournemouth International Growth Programme's third road investment scheme completed](#)

[We are hiring - Strategy Development Manager x 2](#)

[Up to £8m EU funding available for growth and jobs in Dorset](#)

[Businesses are in the zone](#)

[Major new visitor attraction for Dorset moves closer](#)

[£11.7 million improvements at Townside reaches next key stage](#)

[Start of major transport improvements in Dorset](#)

[Opening the doors to business growth](#)

[Dorset LEP Annual Report 2017-2018](#)

[Dorset LEP appoints Sara Uzzell as new Deputy Chair](#)

[Why more women should consider applying for LEP board positions](#)

[Putting the South West on the map](#)

Media coverage

Date	Outlet	Tone	title and link
02-Sep	Dorset Echo	Positive	New multi-million-pound 'Eden Project' for Portland on the way
03-Sep	Dorset Echo	Positive	Fast-track steps revealed to develop county innovation park
05-Sep	Dorset Echo	Neutral	Letter: The Western route relief road could have been up and running within a few years
07-Sep	DCCI	Positive	Putting The South West on The Map
14-Sep	LEP Network	Positive	LEPs unite to forge Great South West Partnership to exploit economic potential
24-Sep	LEP Network	Positive	Why more women should consider applying for LEP board positions
24-Sep	DCCI	Positive	Plan Ahead For Major Road Improvements At Townside Area In Poole
24-Sep	Bournemouth Echo	Positive	£11.7m Townside scheme set to support expansion of Port of Poole
27-Sep	Bournemouth Echo	Negative	Fears of longer delays as nine month A338 and Hunger Hill schemes start at same time
01-Oct	Dorset Echo	Neutral	Everything you need to know about the A338 roadworks

Oct 02-			Nine-month project to redesign Hunger Hill junction in Poole starts Monday
Oct 03-	Bournemouth Echo	Positive	
Oct 04-	DCCI	Positive	Opening the doors to business growth
Oct 11-	Bournemouth Echo	Positive	REVEALED: Dorset Tourism Awards 2018 finalists
Oct 17-	Bournemouth Echo	Neutral	Bournemouth council respond to A338 chaos
Oct 19-	Bridport & Lyme Regis News	Neutral	Sir Oliver Letwin Column: Welcoming the appointment of unitary council chief executive
Oct 19-	DCCI	Positive	Up to £8m EU funding available for growth and jobs in Dorset Dorset Business Awards celebrate finalists with exclusive drinks reception
Oct 19-	DCCI	Positive	
Oct 19-	LEP Network South West	Positive	Dorset LEP business investment pays dividends
Oct 20-	Business Insider	Positive	£8M EU FUNDING AVAILABLE TO DORSET
Oct 20-	Bournemouth Echo	Neutral	Wessex Fields scheme rethink Hurn Roundabout re-designed as part of wider project to ease congestion
Oct 23-	Bournemouth Echo	Positive	Great South West alliance will be 'bigger than Northern Powerhouse'
Oct 25-	Dorset Echo	Positive	Hunger Hill roadworks to pause on Christmas Eve despite plea for longer break
Oct 29-	Bournemouth Echo	Neutral	
Oct 31-	Built Environment Networking	Positive	Merger to give Bournemouth 'more clout'
Oct	Bournemouth Echo	Neutral	Dorset LEP defends A338 and Hunger Hill work

Social media highlights

Below is a table containing all the key Twitter statistics for the month's of September and October.

	September	October
Average engagement rate	1.3%	1.8%
Average link clicks per day	4	5
Average retweets per day	2	3
Average likes per day	5	5
Average replies per day	0	0
Mentions	70	86
New followers gained	56	51

The top tweet from September 2018 was:



The purpose of this tweet was to promote ORI/BEIS/Local Growth Fund. This tweet generated 9,196 impressions and 128 engagements (likes, retweets etc.).

The top tweet from October 2018 was:



The purpose of this tweet was to promote Dorset joining with the rest of the south west in a bid to give the region the same clout as the Northern Powerhouse and the Midlands Engine. This tweet generated 4,148 impressions and 89 engagements (likes, retweets etc.).

We're hoping to see an improvement in our statistics in the coming months as we are increasing the frequency of our tweets.

Our Linked In Group now has 439 members.

Dorset LEP newsletter

Our latest newsletter can be viewed [here](#). The open rate is 28.5%, which is above industry average (21.3%). We now have 550 subscribers. The top link clicked was the strategy development manager vacancies, followed by the Annual Report.

3. RECOMMENDATION

- Board to highlight future stakeholder engagement activity (visits, meetings etc.)
- Board member organisations communications colleagues publicise the work of Dorset LEP as appropriate
- Suggestions for inclusion in the newsletter please let Charlotte Knight know

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	22 November 2018	Item Number	7.3
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	LOCAL NATURE PARTNERSHIP		
Recommendation	None		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

This paper intends to update the Board on the collaboration between Dorset LEP and LNP.

2. SUMMARY/BACKGROUND

Contribution to Horizon 2038

Dorset LNP Board reviewed and contributed to the second and final draft of the strategy document, Horizon 2038, which is currently being finalised by Dorset LEP. The feedback ensured that sustainability and environmental considerations are an integral part of our 20-year economic ambitions.

Conference Presentation

Luke Rake delivered a presentation at a conference co-organised by Bournemouth University and LNP. This interactive conference explored future horizons for natural capital in Dorset as part of the Bournemouth University's TPAL Project.

Mechanisms and consequences of tipping points (TPAL) is a three-year (2016-2019) research project funded by the UK Natural Environment Research Council (NERC) under the Valuing Nature Programme.

3. RECOMMENDATIONS

None