

**DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD**

**THURSDAY 22 NOVEMBER FROM 10.00 AM TO 12.30 PM**

**THE TANK MUSEUM, BOVINGTON**

**MINUTES**

**Board Attendees:**

Andrew Wickham (AW)  
Emma Hunt (EH)  
Cllr Gary Suttle (GS)  
Ian Girling (IG)  
Jim Andrews (JA)  
Jim Stewart (JS) (Chair)  
Luke Rake (LR)  
Cllr Mohan Ivengar (MI)  
Nick Brook (NB)  
Nick Gaines (NG)  
Paul Read (PR)  
Cllr Philip Broadhead (PB)  
Cllr Rebecca Knox (RK)  
Richard Smith (RS)  
Sara Uzzell (SU)

**Also Present:**

Alex Crook (AC) (BEIS)  
Andrew Flockhart (AF) (Borough of Poole)  
Bill Cotton (BC) (Bournemouth Borough Council)  
Bridget Downton (BD) (Purbeck District Council)  
Daniel Turner (DT) (BEIS)  
David Walsh (DW) (Dorset County Council)  
Emma Taylor (ET) (BEIS)  
Heather Lappin (HL) (Dorset County Council)  
Kathryn Hill (KH) (Dorset LEP)  
Lorna Carver (LC) (Dorset LEP)  
Rob Dunford (RD) (Dorset LEP)

**Apologies:**

Alison Moore (AM)  
Cllr Janet Walton (JW)  
Cllr John Beesley (JB)  
John Sutcliffe (JSu)  
Nigel Evans (NE)

**Presenting:**

Tony Greenham - South West Mutual Limited  
Darryl Tidd - Talbot Village Trust  
James Gibson Fleming, Trustee, Talbot Village Trust  
Professor Norman Apsley, Development Consultant, Talbot Village Trust  
David West, Studio Egret West, Masterplan Architect  
Neil Darwin - Deyton Bell

Item	Notes and Decisions	Action
1.	<p>Apologies were received for: Alison Moore, Cllr Janet Walton, Cllr John Beesley, John Sutcliffe, and Nigel Evans</p> <p>Declarations of Interest were received from:</p> <p>IG in relation to the Dorset Gateway            JA in relation to the Growth Deal Projects for the Orthopaedic Research Institute and Institute of Medical Imaging and the Talbot Village Trust presentation            PR in relation to a Growing Places Fund application</p>	
2.	<p>The Minutes were agreed as an accurate reflection of the last meeting.</p>	
<b>3.</b>	<b>Guest Presentations</b>	
3.1	<p><b>South West Community Bank</b></p> <p>Tony Greenham gave a presentation on the creation of the South West Community Bank. He explained that they need £3m to get to the provisional licence stage. They are talking to a broad range of investors. They have a mix of public and private investors and West Dorset Council have recently confirmed they will invest. The Head Quarters are currently in Exeter but the final decision has yet to be decided.</p> <p><b>The LEP Board agreed the recommendations below subject to the caveats that the LEP cannot guarantee the performance of the Bank.</b></p> <ul style="list-style-type: none"> <li><b>To give public support to the formation of South West Mutual as a welcome addition to the landscape of financial provision in Dorset, particularly in contributing to sustainable and inclusive economic growth</b></li> <li><b>To make introductions where appropriate to potential investors, including local authorities, and other key stakeholders.</b></li> </ul>	
3.2	<p><b>Studio Egret West Talbot Quarter Proposals by Talbot Village Trust</b></p> <p>James Gibson, Darryl Tidd, Norman Apsley and David West introduced themselves.</p> <p>David West gave a presentation on the project, explaining the proposed plans.</p>	
<b>4.</b>	<b>Delivery</b>	
4.1	<p><b>Innovation Strategy</b></p> <p>Neil Darwin of Deyton Bell gave a presentation providing an overview of the work carried out to date on producing an Innovation Strategy for Dorset.</p> <p>A discussion took place around the table and a number of Board members confirmed they would be happy to have a discussion with Neil about innovation.</p> <p><b>Action: Draft strategy to be circulated to the board</b></p>	

Item	Notes and Decisions	Action
<b>4.</b>	<b>Delivery Cont'd</b>	
4.2	<p><b>Horizon 2038</b></p> <p>LC confirmed that Horizon 2038 was near completion.</p> <p>JS congratulated the LEP team for the huge amount of work put into this document.</p> <p><b>Action: KH to circulate the Horizon 2038 document to the Board by the end of the week.</b></p>	KH
4.3	<p><b>Local Industrial Strategy</b></p> <p>LC gave an update on the local industrial strategy and that Government has released guidance.</p> <p><b>The Board agreed all the recommendations in the paper:</b></p> <ol style="list-style-type: none"> <li>1. <b>Board Members to note the progress</b></li> <li>2. <b>Board members to volunteer to be part of the steering group.</b></li> <li>3. <b>Please note the diagram to summarise the process.</b></li> </ol> <p><b>Action: If any Board members would like to volunteer to be part of the Steering Group please email KH.</b></p> <p>Daniel Turner mentioned that they want to agree local industrial strategies in all areas by March 2020. They hope to communicate exactly what it will look like as soon as possible. It was stressed that the evidence base is very important. Collaboration is important.</p> <p>AC explained there was an important cross over with the national and local strategies but Government need to see the LEP is doing what is right for Dorset. Focus on productivity and where those gains can be made for Dorset</p>	Board Members
4.4	<p><b>Partnership Working</b></p> <p>RD gave an update on partnership working and the work that has been done on Great South West. On 19 November a meeting was held with Jake Berry MP.</p> <p>All to note that Innovate UK are holding their south west conference on 30 January 2019 at Bournemouth University.</p>	
4.5	<p><b>Governance Update</b></p> <p>LC gave an update on governance. She explained that work on governance was always ongoing. She informed that we have our Annual Conversation with Government in December.</p> <p><b>JA left the meeting at 11.40 am</b></p>	

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<b>5.</b>	<b>Delivery</b>	
5.1	<p><b>Delivery Update (Confidential - Commercially Sensitive)</b></p> <p>RD gave an update on delivery. He mentioned the new Board Delivery Update email and if anyone has any comments to email him.</p> <p>RD updated that the Wessex Field application has gone in and that the Planning Board is in January.</p> <p><b>LR and EH left the meeting at 11.50 am</b></p> <p>PB and RK did not take part in the vote regarding recommendations 2 and 3.</p> <p><b>The Board agreed all the recommendations in the paper:</b></p>	
5.2	<p><b>Project Pipeline Update (Confidential - Commercially Sensitive)</b></p> <p>RD gave an update on the project pipeline.</p> <p><b>RK left the meeting at 11.58 am</b></p> <p>He explained the process for the project pipeline. LC explained that the money had to be allocated and spent by third quarter 2020.</p> <p><b>The Board agreed all the recommendations in the paper:</b></p> <ol style="list-style-type: none"> <li><b>1. To approve the proposed next steps and their timing.</b></li> <li><b>2. To volunteer to take part in the Board workshop.</b></li> </ol> <p><b>Action: All to email KH if you would like to be part of the workshop to prioritise these projects.</b></p> <p>LR and PR volunteered.</p> <p>LC explained it is a requirement for us to have a Delivery Plan in place by April 2019. The Delivery Plan document will be emerging before April. AC informed that the LEP Network is working on what exactly this looks like. How we engage with more businesses, people, skills will be part of what is expected from the Delivery Plan.</p>	<b>All</b>
<b>6.</b>	<b>Governance</b>	
6.1	<p><b>Budget (Confidential - Commercially Sensitive)</b></p> <p>LC spoke about the budget and a discussion took place.</p>	

Item	Notes and Decisions	Action
<b>7.</b>	<b>Papers for Information</b>	
7.1	<p><b>Sub Group Updates (Some papers are Commercial in Confidence - Board Members Only)</b></p> <p>The Board noted the papers.</p> <p><b>Dorset Tourism Association</b> - RS informed at the last DTA Board meeting a discussion took place on the Dorset National Park and it was decided there was not yet a compelling case for transformational benefit of having a National Park within Dorset. The Dorset National Park Team will be providing further information to the DTA.</p> <p>RS also mentioned the Package Travel Directive that has come from BEIS and that small tourism businesses need to collaborate and this would block that collaboration.</p> <p><b>Action: AC to get RS a contact within BEIS for him to discuss this with.</b></p>	<b>AC</b>
7.2	<p><b>Communications Update</b></p> <p>The Board noted the paper.</p>	
7.3	<p><b>Local Nature Partnerships Update</b></p> <p>The Board noted the paper.</p>	
<b>8.</b>	<b>Any Other Business</b>	
8.1	LC informed the Board that the LEP is holding a Women's Business Leader lunch on Monday 26 November.	
8.2	<p>LC informed the Board that there is going to be a new round of Board Member Recruitment and an advert will go out shortly.</p> <p><b>Action: KH to circulate the new LEP Board Member recruitment information to the Board.</b></p>	<b>KH</b>
8.3	JS informed the Board that a 'Women in Maritime' event will be taking place in Poole in 2019.	
8.4	AC thanked the LEP Board for welcoming Daniel Turner and Emma Taylor to the Board meeting to observe and see how a LEP Board works.	
8.5	JS informed the Board that RD was leaving Dorset LEP. He thanked RD for all his hard work whilst working at Dorset LEP and wished him well in his new role.	

Note: Date of Next Meeting - 22 January 2019 at 1.30 pm at Kingston Maurward