

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD
MINUTES OF MEETING HELD ON 23 JANUARY 2018
FROM 1.30 PM TO 4.00 PM AT BOURNEMOUTH UNIVERSITY

Board Attendees:

Andrew Wickham (AW)
Emma Hunt (EH)
Cllr Cherry Brooks (representing Gary Suttle)
Ian Girling (IG)
Jim Andrews (JA)
Jim Stewart (JS) (Chair)
John Beesley (JB)
John Sutcliffe (JSu)
Kim Slowe (KS)
Luke Rake (LR)
Cllr Mohan Iyengar (representing Janet Walton)
Nigel Evans (NE)
Richard Smith (RS)
Sara Uzzell (SU)

Also Present:

Alex Crook (AC) (BEIS)
Andrew Flockhart (AF) (Borough of Poole)
Catherine Bonnett (Dorset LEP)
Charlotte Knight (Dorset LEP)
Claire Corrie (Dorset LEP)
Heather Lappin (HL) (Dorset County Council)
Bill Cotton (BC) (Bournemouth Borough Council)
Bridget Downton (BD) (Purbeck District Council)
Kathryn Hill (KH) (Dorset LEP)
Mike Harries (MH) (Dorset County Council)
Rob Dunford (RD) (Dorset LEP)

Apologies:

Andrea Smith (AS)
Alison Moore (AM)
Cllr Gary Suttle (GS)
Cllr Janet Walton (JW)
Cllr Rebecca Knox (RK)

Item	Content	Who
1	<p>Apologies and Declaration of Interest</p> <p>Apologies received: Alison Moore, Andrea Smith, Gary Suttle, Janet Walton and Rebecca Knox</p> <p>It was noted that Andrea Smith has resigned from the Board as she is moving to Cornwall in February. JS thanked her for her working during her time on the Board.</p> <p>Declarations of Interest: RS declared an interest in the Growth Hub as his wife is applying for a grant. JA/EH/JS all declared an interest in the Growth Deal projects. JSu declared an interest in the Enterprise Zone.</p>	
2	<p>Minutes of Last Meeting and Matters Arising</p> <p>The Minutes were agreed as an accurate reflection of the last meeting and the Action Log was reviewed.</p> <p>There were no matters arising. JS informed that he had chaired the last BIG Steering Group meeting and was happy to continue chairing this unless another Board member would like to do it. It was agreed he would continue to Chair this meeting.</p>	
3.	<p>FOR DISCUSSION AND/OR DECISION</p>	
3.1	<p>Industrial Strategy</p> <p>LC mentioned the paper included information on a number of economic proposals and bids linked to the Industrial Strategy and our SEP that we are currently supporting. This information has also been sent to our MPs. Board Members were asked to actively support Dorset bids.</p> <p>LC ran through the presentation on the Industrial Strategy. She mentioned the LEP can deliver the Industrial Strategy locally without having a local Industrial Strategy. It is up to the Board how they would like to take this forward.</p> <p>A discussion took place regarding the local Industrial Strategy. It was mentioned that the LEP would need a clear consensus and a vision behind what it was doing. Something to say this is what we want and this is what we want from Government. There is no guarantee that every area will have a local Industrial Strategy but we need to think about how to make the argument for us a local Industrial Strategy stronger and working regionally would be important. It was mentioned in the Annual conversation that we need to be more ambitious.</p> <p>JS and LC updated that they had met recently with Conor Burns MP and it was a very good meeting.</p> <p>It was suggested that the LEP needs to have a conversation on what it is not going to do as well as what it is going to do.</p> <p>ACTION: LC to come back to the March Board meeting with a clear strategy and time lines.</p>	<p>LC</p>
3.2	<p>Mary Ney Review</p> <p>LC introduced the paper and explained that Government have accepted all recommendations put forward in the Mary Ney review, including the introduction of a number of new forms we now have to use for Code of Conflict, Conflicts of Interest and Whistleblowing Policy.</p>	

Item	Content	Who
3.	FOR DISCUSSION AND/OR DECISION CONT'D	
3.2	<p>Mary Ney Review Cont'd</p> <p>DECISION MADE: The Board approved adopting the new forms for Code of Conflict, Conflicts of Interest and Whistleblowing Policy. These will be circulated to be completed to meet 28 February deadline.</p> <p>The Board was also asked to approve Rob Dunford as the Dorset LEP assigned officer responsible for the Whistleblowing Policy.</p> <p>DECISION MADE: The Board approved Rob Dunford as the assigned responsible officer for the Whistleblowing Policy.</p> <p>JS explained that he and LC will work with each Chair of the Sub Groups to review the Terms of Reference to take account of the Mary Ney recommendations.</p> <p>ACTION: JS and LC to meet with each Chair of the Sub Groups and bring recommendations to the March Board meeting.</p>	<p>All</p> <p>All</p> <p>JS/LC</p>
3.3	<p>Strategic Achievements and Opportunities</p> <p>LC went through each of the maps and explained that would be something that each Board Member will be able to have to hand. She explained that they would be used at the conference planned for April to engage with businesses. It is designed to capture the work we do outside Dorset as well as the achievements within Dorset.</p> <p>A discussion took place and it was mentioned that it would be a good idea to add a date, as they will be out of date as soon as they are printed.</p> <p>ACTION: Charlotte Knight to contact each Board Member to get feedback and comments on the maps.</p> <p>ACTION: If any Board Member has any feedback/comments or suggestions for additional maps to contact LC ASAP.</p>	<p>CK</p> <p>ALL</p>
3.4	<p>Dorset LEP Data Dashboard</p> <p>RD presented on the Data Dashboard. A discussion took place around the data and it was wondered where we compare against other rural LEPS and the rest of the UK outside of London. The comment was made about being careful not to let the data drive the strategy.</p> <p>ACTION: If any Board Member has any comments or suggestions to contact RD.</p>	<p>ALL</p>
3.5	<p>Housing Update</p> <p>Catherine Bonnett spoke to the Housing Update paper and the recommendations within it. She informed that Dorset has submitted 6 bids into the Planning Delivery Fund.</p>	

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3.	FOR DISCUSSION AND/OR DECISION CONT'D	
3.6	<p>Energy Strategy</p> <p>BC spoke to the Energy Strategy paper and explained that clean energy and clean growth have been identified as a strategic priority for Government. There are economic opportunities for Dorset in supporting clean growth and clean energy. Dorset LEP has a joint energy strategy with the Heart of the South West LEP and Cornwall LEP. A South West Energy Hub is about to be established in Bristol and Dorset LEP is a partner in this.</p> <p>ACTION: If anyone would like to get involved with this initiative to contact Bill Cotton.</p>	ALL
3.7	<p>Great South West</p> <p>LC gave an update on Great South West. Great South West is looking for volunteers to be part of a new Steering Group. There is a need to give Government a reason to be interested in this area.</p> <p>A discussion took place and it was mentioned that rather than each LEP having a small voice, this is an opportunity to talk with a strong voice. JS thought it was a good idea and there was a need to throw some weight behind it. It does not mean we will not look to engage with anyone else.</p> <p>It was mentioned that the South West is the only area that does not have a Sub National Transport group. MH informed that there was a meeting scheduled on 6 February to discuss this.</p> <p>JS informed that the Solent LEP was now involved in the South West, as they feel they have a lot in common with things happening in the South West, as well as in the East.</p> <p>It is important to get political support for the Great South West as well.</p>	
4.	PROGRAMME MANAGEMENT	
4.1	<p>Programme Management Update (Commercial in Confidence - Board Only)</p> <p>RD gave an update on the Growth Deal projects.</p>	
4.2	<p>'Other' Projects Update (Commercial in Confidence - Board Members Only)</p> <p>RD gave an update on the 'Other Projects'.</p>	
5.	FOR INFORMATION	
5.1	<p>Budget (Confidential in Confidence - Board Only)</p> <p>The budget was discussed.</p>	

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5.	FOR INFORMATION	
5.2	<p>Sub Group Update (Some papers are Commercial in Confidence - Board Members Only)</p> <p>The Sub Group Update papers were noted.</p> <p>Connected Dorset - JS informed that he had attended a meeting in Westminster to galvanise support to put pressure on the Secretary of State regarding improving links with the M4 and the south coast. Those attending included the West of England Metro Mayor and people from Bath and North East Somerset, Dorset, Wiltshire.</p> <p>Enterprise Zone - JS informed that the official launch event for the Enterprise Zone was happening on Friday 26 January.</p> <p>Rural Enterprise Group - LR said he was very pleased that JS had attended the last Rural Enterprise Group meeting and it was appreciated by a lot of the REG Group members.</p>	
5.3	<p>Communications Update</p> <p>LC asked Board Members to note the last page and the list of upcoming events. If anyone would like more information on any event please contact Charlotte Knight.</p>	
6.	ANY OTHER BUSINESS	
6.1	<p>Date of Next Meeting: 22 March at 10.00 am Venue: Kingston Maurward College</p>	