

**DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD**

**22<sup>ND</sup> MAY 2018**

**1.30 PM TO 4.00 PM AT BOURNEMOUTH UNIVERSITY**

**MINUTES**

**Board Attendees:**

Alison Moore (AM)  
Andrew Wickham (AW)  
Emma Hunt (EH)  
Cllr Gary Suttle (GS)  
Jim Andrews (JA)  
Jim Stewart (JS) (Chair)  
Cllr John Beesley (JB)  
John Sutcliffe (JSu)  
Kim Slowe (KS)  
Luke Rake (LR)  
Nigel Evans (NE)  
Cllr Rebecca Knox (RK)  
Richard Smith (RS)  
Sara Uzzell (SU)

**Also Present:**

Alex Crook (AC) (BEIS)  
Andrew Flockhart (AF) (Borough of Poole)  
Bill Cotton (BC) (Bournemouth Borough Council)  
Bridget Downton (BD) (Purbeck District Council)  
Catherine Bonnett (CB) (Dorset LEP)  
Katherine May (KM) (Dorset LEP)  
Kathryn Hill (KH) (Dorset LEP)  
Lorna Carver (LC) (Dorset LEP)  
Maxine Bodell (MB) (Dorset County Council)  
Richard Bates (RB) (Dorset County Council)

**Apologies:**

Ian Girling (IG)  
Cllr Janet Walton (JW)

**Presenting:**

Anton Bridge - Metro-Dynamics  
Ben Lucas - Metro-Dynamics  
Kevin Fenning - Metro-Dynamics  
Stephen Hill (SH) (Dorset Councils Partnership)

Item	Notes and Decisions	Action
1.	<p>Apologies were received for: Ian Girling and Cllr Janet Walton.</p> <p>Declarations of Interest: Jim Andrews declared an interest in an item to be covered under 4.1.</p>	
2.	<p>The Minutes were agreed as an accurate reflection of the last meeting. There were no matters arising. JS mentioned that he had been asked to be Vice-Chair for the Great South West and that an event in Westminster was planned for later in the year.</p>	
<b>3.</b>	<b>Strategy</b>	
3.1	<p><b>Dorset Strategic Narrative</b></p> <p>Ben Lucas, Kevin Fenning and Anton Bridge from Metro-Dynamics presented and introduced the work they are starting on the Dorset Strategic Narrative. A discussion took place. There is a need to have a clear ambition on where Dorset wants to get to and that the LEP Board can get behind in order to sell this to Government. There will be no more growth deals and the Strategic Narrative will help the LEP bid into the individual funding schemes that will become available.</p> <p>The LEP needs to set out its ambition and express whatever it wants to see in it. It needs to tell a story that feels right for local people.</p> <p>Metro-Dynamics will be in touch with Board members to discuss this work with them further.</p>	
3.2	<p><b>Creative Industries Sector Deal</b></p> <p>EH gave an update on the LEP Network Creative Industries meeting she attended.</p> <p><b>The Board approved the recommendations in the paper:</b></p> <ol style="list-style-type: none"> <li><b>1. To ensure that the Creative and Digital industries remain a key part of the Local Industrial strategy, and to be part of the CLIP.</b></li> <li><b>2. To hold a future event on the various funding opportunities that relate (as above and through other streams, e.g UKRI)</b></li> </ol>	
3.3	<p><b>Housing Update</b></p> <p>Stephen Hill gave a presentation from the Strategic Planning forum and Catherine Bonnett spoke to her report and the recommendations in it. A discussion took place.</p> <p>The recommendations in the paper were not agreed. It was agreed that more discussions need to take place and an update brought back to the Board.</p>	
3.4	<p><b>Partnership Working</b></p> <p>LC gave an update on the partnership working currently taking place with the Great South West and Solent LEP.</p> <p>An initial meeting with Solent LEP has taken place and a second meeting is to be organised to take this forward.</p>	

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3.	<b>Strategy Cont'd</b>	
3.4	<p><b>Partnership Working Cont'd</b></p> <p>LC informed that the Chief Exec of the Solent LEP has been invited to attend the July Board meeting and LC is going to attend their July Board meeting.</p> <p><b>The Board approved the recommendations in the paper:</b></p> <p><b>To note the progress made with regional partnership working and to continue to support the approach.</b></p>	
4.	<b>Delivery</b>	
4.1	<p><b>Delivery Update (Commercially Sensitive)</b></p> <p>KM ran through the paper and gave an update on the projects.</p>	
5.	<b>Governance</b>	
5.1	<p><b>Governance Update</b></p> <p>KM explained this was about the ongoing work following on from the Mary Ney review.</p> <p><b>The Board approved the recommendation in the report:</b></p> <p><b>Dorset LEP Board to approve the Dorset Growth Deal dashboard to be displayed on Dorset LEP website.</b></p>	
5.2	<p><b>Budget (Confidential)</b></p> <p>LC ran through the budget paper and the budget was discussed.</p>	
6.	<b>Papers for Information</b>	
6.1	<p><b>Sub Group Updates (Some papers are Commercial in Confidence - Board Members Only)</b></p> <p>The Board noted the papers from the Sub Groups.</p> <p>The proposed membership of the revised LEP Skills Board was discussed and it was explained that this was Stage 1 of a process and based on a review last year.</p> <p><b>Action: Local Authority Board Members to get schools to engage with the members of the LEP Skills Board.</b></p>	<p><b>Local Authority Board Members</b></p>
6.2	<p><b>Communications Update</b></p> <p>The Board noted the communicated update.</p>	

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7.	<b>Any Other Business</b>	
	<p><b>Dorset Ambassador</b> LC mentioned to the Board about the Dorset Ambassador role and asked if any Board member was interested in being one to take some information</p> <p><b>Poole Maritime Festival</b> All Board members are invited to the Poole Maritime Festive and the Dorset LEP Reception on Wednesday 6 June at 6.00 pm at the Guildhall, Market Street, Poole</p> <p><b>Conflicts of Interest</b> LC explained that KH had been in touch with Board Members to ask them to review and update their Conflicts of Interest form. This is an ongoing piece of work.</p>	

**Note: Date of Next Meeting - 26 July at 10.00 am at Bournemouth University**