

## **DRAFT MINUTES**

**DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD**

**22 JANUARY 2019 FROM 1.30 PM TO 4.00 PM**

**KINGSTON MAURWARD COLLEGE**

### **MINUTES**

#### **Board Attendees:**

Alison Moore (AM)  
Andrew Wickham (AW)  
Emma Hunt (EH)  
Cllr Jill Haynes (JH)  
Jim Andrews (JA)  
Jim Stewart (JS) (Chair)  
Cllr John Beesley (JB)  
John Sutcliffe (JSu)  
Luke Rake (LR)  
Cllr Mohan Iyengar (MI)  
Nick Brook (NB)  
Nigel Evans (NE)  
Richard Smith (RS)  
Sara Uzzell (SU)  
Cllr Spencer Flower (SF)

#### **Also Present:**

Alex Crook (AC) (BEIS)  
Bridget Downton (BD) (Purbeck District Council)  
Chris Shepherd (CS) (Bournemouth Borough Council)  
Kathryn Hill (KH) (Dorset LEP)  
John Sellgren (Dorset Councils)  
Lorna Carver (LC) (Dorset LEP)  
Lucy Green (LG) (Dorset LEP)  
Martina Hanulova (MH) (Dorset LEP)  
Matt Prosser (Dorset Councils)  
Matthew Piles (MP) (Dorset County Council)

#### **Apologies:**

Cllr Gary Suttle (GS)  
Ian Girling (IG)  
Cllr Janet Walton (JW)  
Nick Gaines (NG)  
Paul Read (PR)  
Cllr Rebecca Knox (RK)

Item	Notes and Decisions	Action
1.	<p>Apologies were received for: Gary Suttle, Ian Girling, Janet Walton, Nick Gaines, Paul Read and Rebecca Knox.</p> <p>It was noted that Matt Prosser and John Sellgren of the Dorset Councils were attending the meeting as observers.</p> <p>No Declarations of Interest were received.</p> <p>JS informed the Board that they had asked LR to continue as a co-opted Board Member for another 12 months.</p>	
2.	<p>The Minutes were agreed as an accurate reflection of the last meeting. There were no matters arising and all actions were closed.</p>	
<b>3.</b>	<b>Strategy</b>	<b>Action</b>
3.1	<p><b>South West Energy Strategy</b></p> <p>MH informed the Board of the background and history to the Energy Strategy. She explained the Energy Strategy Is a live document and as such will be updated on an annual basis.</p> <p>A discussion took place. The question whether this includes nuclear was asked and what do we need to do to get some of the funding that is available.</p> <p><b>The Board agreed the recommendations in the paper but wanted more information on the time commitment before anyone volunteered to become the Energy Board member champion:</b></p> <ul style="list-style-type: none"> <li>• Dorset LEP Board adopts the Energy Strategy for Dorset.</li> <li>• Dorset LEP commits to work in partnership with CloS and HoSW LEPs in the development and delivery of a Delivery Plan.</li> <li>• Dorset LEP formalises the Clean Growth Steering group already established.</li> <li>• Dorset LEP to continue its support of the South West Energy Hub and to work with local partners (through the Clean Growth Steering Group) to put forward Clean Growth and Energy projects for investment.</li> </ul>	
3.2	<p><b>Strategy Update (Confidential - Commercially Sensitive)</b></p> <p>LC updated the Board on the Strategy paper.</p>	
<b>4.</b>	<b>Delivery</b>	
4.1	<p><b>Delivery Update (Confidential - Commercially Sensitive)</b></p> <p>MH updated the Board on the delivery paper.</p>	
4.2	<p><b>Project Pipeline (Confidential - Commercially Sensitive)</b></p> <p>LC introduced the paper and explained the process undertaken. A discussion took place.</p>	

Item	Notes and Decisions	Action
<b>5.</b>	<b>Governance</b>	
5.1	<p><b>Budget (Confidential - Commercially Sensitive)</b></p> <p>LC updated the Board on the budget.</p>	
<b>6.</b>	<b>Papers for Information</b>	
6.1	<p><b>Sub Group Updates (Some papers are Commercial in Confidence - Board Members Only)</b></p> <p>The Board noted the paper.</p> <p><b>Rural Enterprise Group</b> - The Board approved the new Terms of Reference for the Rural Enterprise Group. The Board noted the Public Investment in Workspace Provision in Rural Dorset paper and that this paper could be shared.</p> <p><b>Dorset Tourism Association</b> - RS informed the Board that in relation to LGR, there were very positive changes in the merger of the Bournemouth and Poole Tourism departments.</p> <p><b>Inward Investment Group</b> - JSu informed the Board of the 'high potential opportunity' event taking place at Kingston Maurward on 8 February. He said that the Inward Investment team put in a lot of very hard work and was unsure what will happen going forward under new councils.</p> <p><b>Skills Group</b> - EH updated that the Skills Group had met for the second time last week and EH was elected to Chair this group.</p>	
6.2	<p><b>Communications Update</b></p> <p>The Board noted the paper.</p>	
<b>7.</b>	<b>Any Other Business</b>	
7.1	<p><b>Dorset LEP Website</b></p> <p>SU said she was very pleased that Dorset LEP were tendering for a new website and she was very happy to be involved if needed.</p>	
7.2	<p><b>Annual Performance Review</b></p> <p>LC updated the Board on the Annual Performance Review with BEIS. She mentioned that if any Board Member needs their Conflicts of Interest forms updated to contact the LEP Team.</p> <p>AC explained that this is a national process. BEIS are talking to all 38 LEPs during December and January and that they were in pre-moderation at the moment. They are looking to see the drive of continuous improvement. Once the process has been completed a letter will be send out to JS and LC.</p>	

## DRAFT MINUTES

Item	Notes and Decisions	Action
7.	<b>Any Other Business Cont'd</b>	
7.3	<b>A338</b>  MP updated that from a delivery point of view, all was going well. He thanked Bournemouth Council for all their work on communications for the work.	

Note: Date of Next Meeting - 28 March at 10.00 am

DRAFT