

DRAFT MINUTES

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

28 NOVEMBER 2019 AT 10.00 AM TO 12.00 PM

BOURNEMOUTH UNIVERSITY, FERN BARROW, POOLE, DORSET BH12 5BB

MINUTES

Board Attendees:

Andrew Wickham (AW)
Arabella Lewis-Smith (AL)
Diane Grannell (DG)
Emma Hunt (EH)
Jim Andrews (JA)
Jim Stewart (JS) (Chair)
John Sutcliffe (JSu)
Nick Brook (NB)
Nicola Newman (NN)
Paul Read (PR)
Phil Richardson (PRi)
Richard Smith (RS)
Sara Uzzell (SU)
Sophia Story (SS)
Cllr Spencer Flower (SF)

Also Present:

Aidan Dunn (AD) (Dorset Council)
Bill Cotton (BC) (BCP Council)
David Lawrence (DL) (Dorset LEP)
Finn Morgan (FM) (Dorset LEP)
Graham Farrant (GF) (BCP Council)
John Sellgren (JS) (Dorset Council)
Kathryn Hill (KH) (Dorset LEP)
Lorna Carver (LC) (Dorset LEP)
Matt Prosser (MP) Dorset Council)

Apologies:

Cllr Gary Suttle (GS)
Ian Girling (IG)
Luke Rake (LR)
Cllr Mark Howell (MH)
Nick Gaines (NG)
Cllr Vikki Slade (VS)

Item	Notes and Decisions	Action
1.	<p>Apologies were received for: Cllr Gary Suttle, Ian Girling, Luke Rake, Cllr Mark Howell, Nick Gaines and Cllr Vikki Slade.</p> <p>Declarations of Interest: DG, PR and JA declared an interest in agenda item 5.1. BCP declared an interest.</p> <p>The Board confirmed they were happy to ask Sophia Story to become director and member of the Dorset Local Enterprise Partnership CIC.</p>	
2.	<p>The Minutes were agreed as an accurate reflection of the last meeting. There were no matters arising.</p>	
3.	<p>Director's Update</p> <p>LC updated the Board on the highlights of the paper.</p> <p>LC informed the Board that the Annual Performance Review with BEIS is taking place on 21 January and that LC, JS and AD will be attending. She also informed the Board that a formal Peer Review with Humber LEP will be taking place on 17 January, facilitated by the Centre for Public Scrutiny.</p> <p>JS updated the Board on the progress with the Great South West. He explained that, since the last Board meeting, he and LC have attended 4 or 5 meetings in Exeter and he has attended a number of meetings with Jake Berry MP. He was also invited to attend a meeting at No 10, which included a meeting with the Prime Minister, who gave his pledge of support. The prospectus should be issued soon and a copy will be circulated to the Board.</p>	
4.	<p>Strategy</p>	
4.1	<p>Local Industrial Strategy Update</p> <p>LC thanked the Board for their time and all the comments that have been received in relation to the Local Industrial Strategy (LIS).</p> <p>LC explained that the LIS will be submitted to Government and that they have a nine week timeframe where it will be circulated to various departments who will provide their comments and it will then be published.</p> <p>A discussion about the latest draft of the LIS took place. It was suggested that the diagram showing the 'Dorset Collaborative Cluster' could be updated to better illustrate this and make it easier for people to understand.</p> <p>It was mentioned that the Dorset Council Cabinet meeting is taking place on the 10th December and BCP Cabinet are now meeting on 20th December.</p> <p>It was agreed the Dorset LEP/BCP Council/Dorset Council should meet to discuss the LIS further.</p> <p>Action: LC to organise a meeting with Dorset LEP/BCP Council/Dorset Council to discuss the draft LIS further.</p> <p>Recommendation 1 - it was agreed further discussions were needed with the local authorities ahead of the LIS Steering Group meeting on 18 December.</p>	<p>LC</p>

Item	Notes and Decisions	Action
5.	Delivery Cont'd	
5.3	<p>Skills Advisory Panel and Board Update</p> <p>DL updated the Board on skills and explained that the Skills Advisory Panel and the Skills Board had been combined to create the Skills Advisory Panel and Board. He explained that the agenda for this group was being driven by DfE and BEIS. He updated on the work being carried out and the data being collated.</p> <p>A discussion took place on the work being undertaken and whether, once the data received from businesses had been reviewed, this covered looking at the FE and HE providers to see if they are already providing training for skills that business say they need. EH informed that the Skills Plan is really important to Dorset and do we ask for devolved funding so we can choose our own direction. The Plan does not currently look at ESIF funding and what is being done through that.</p>	
6.	Governance	
6.1	<p>Budget (Confidential - Commercially Sensitive)</p> <p>The budget report was discussed and changes that could be made to make the report more user friendly.</p>	
6.2	<p>Governance Update</p> <p>LC gave an update on the new Governance structure and mentioned that any Board Member can go on to any of the Committees if they would like to.</p> <p>Recommendations:</p> <ol style="list-style-type: none"> Note the progress of the Governance Review. Note that this is a work in progress and we are actively concluding the open search for business representatives to complete and enhance each group. If Board Members have capacity and appetite for additional groups please get in touch with Kathryn Hill in the first instance 	
7.	Papers for Information	
7.1	<p>Sub Group Updates</p> <p>The Board noted the paper.</p> <p>Dorset Tourism Association - RS updated the Board that when the National Coastal Tourism Academy draft paper is produced a copy will be circulated to the Board.</p>	
7.2	<p>Communications Update</p> <p>The Board noted the paper.</p>	
8.	Any Other Business	
	None	

Note: Date of Next Meeting - 28 January 2020 at 1.30 pm