

**DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD**

**25 JANUARY 2022 FROM 1.30 PM TO 4.00 PM**

**ZOOM MEETING**

**MINUTES**

**Board Attendees:**

Andrew Wickham (AW)  
Cecilia Buffon (CB) (Chair)  
Ian Girling (IG)  
Jim Andrews (JA)  
Jim Stewart (JS)  
Cllr John Beesley (JB)  
John Sutcliffe (JSu)  
Luke Rake (LR)  
May Palmer (MP)  
Nick Gaines (NG)  
Nicola Newman (NN)  
Paul Gough (PG)  
Phil Sayles (PS)  
Sara Uzzell (SU)  
Cllr Tony Ferrari (TF)

**Also Present:**

Corrina Osborne (CO) (Dorset LEP)  
Daniela Doncakova (DD) (Dorset LEP)  
Elizabeth Spence (ES) (BEIS)  
Kathryn Hill (KH) (Dorset LEP)  
Neil Gorman (NG) (Dorset Council)  
Rebecca Davies (RD) (Dorset LEP)  
Sandra Rothwell (SR)

**Apologies:**

Arabella Lewis-Smith (AL)  
Cllr Drew Mellor (DM)  
Liz Williams (LW)  
Paul Read (PR)  
Sophia Story (SS)  
Cllr Spencer Flower (SF)

Item	Notes and Decisions	Action
1.	<p>Apologies were received for: Arabella Lewis-Smith, Cllr Drew Mellor, Liz Williams, Paul Read, Sophia Story and Cllr Spencer Flower.</p> <p>Declarations of Interest:            JS declared an interest in respect of Poole Harbour Commissioners Border Control Post project.            LR declared an interest in the One Health Nucleus Proposal</p>	
<b>2.</b>	<b>For Decision / Discussion</b>	<b>Action</b>
2.1	<p><b>Interim Director's Update</b></p> <p>CO took the paper as read. She mentioned a couple of points to highlight, the first being the positive initial feedback regarding the DLEP Annual Performance Review and the meeting with Government colleagues to discuss this further is in a couple of weeks. The second was engagement with the British Business Bank regarding the £200m SW Regional funding was going well.</p> <p><b>Action: The Board notes:</b></p> <ul style="list-style-type: none"> <li>• <b>The ongoing delay to the LEP review and the corporate risks associated with this.</b></li> <li>• <b>The positive indicative outcome of the Annual Performance Review.</b></li> <li>• <b>The continuing work around key sectors and infrastructure.</b></li> </ul>	All noted
2.2	<p><b>One Health Nucleus Proposal (Confidential - Commercially Sensitive)</b></p> <p>LR explained that the One Health Nucleus is a One Health focused Knowledge Exchange entity which will support potential high-growth companies to establish clean growth commercial solutions to global One Health problems. He outlined a proposal for a pilot which will seek to establish the best service model for a fully operational One Health Nucleus and will also identify potential funding models.</p> <p><b>Action: The Board approved submitting the One Health Nucleus Project Proposal for government funding.</b></p>	All approved
2.3	<p><b>Nominations and Remuneration Committee (Confidential - Commercially Sensitive)</b></p> <p>JA explained that there are three board members whose terms are coming to an end shortly. Although the future form and function of the Board is unknown until the LEP Review is announced, it was recommended that the re-election of these Board members be approved.</p> <p>LR and NN left the room whilst the Board considered this. LR and NN then re-joined the meeting.</p> <p><b>Action: The Board approved the following recommendations:</b></p> <ul style="list-style-type: none"> <li>• <b>The Board are recommended to agree the second term appointments of Board members.</b></li> <li>• <b>The Board are recommended to note a Board Composition Review will be undertaken once the outcome of the LEP Review is known.</b></li> </ul>	All approved

Item	Notes and Decisions	Action
<b>3.</b>	<b>For Information / To Note</b>	
3.1	<b>Chair's Update</b>  CB thanked all Board Members for their continued participation, including the chairing of Committees, despite the disruption whilst we wait for the outcome of the LEP Review. She thanked the Council Leaders for the positive discussions they have been having. She went on to thank CO for her continued positive leadership through this uncertain time and RD also, for all the work she is doing at what is a very challenging time.	
3.2	<b>Finance, Audit and Corporate Risk Committee (Confidential - Commercially Sensitive)</b>  CO said she would take the papers as read. She thanked May Palmer for taking on the role of Chair of the Committee. CO highlighted that the red risks in the Risk Register were around the outcome of the LEP Review.  <b>Action: The Board noted the Finance Report 2021/22.</b>	All noted
3.3	<b>Performance and Investment Committee (Confidential - Commercially Sensitive)</b>  NN said she would take the paper as read. A discussion took place around the recommendations in the paper. It was agreed that NG would attend a future Committee meeting.  <b>Action: DD to invite NG to the next PIC meeting.</b>  <b>JA left the meeting at 3.00 pm</b>	DD
3.4	<b>Business Growth and Inward Investment Committee</b>  JSu informed that work was ongoing on how to establish the role and function of the committee. He emphasised that the Dorset Ambassadors is a valuable tool which should be enhanced further.  <b>Action: The Board noted the recommendations in the paper:</b> <ul style="list-style-type: none"> <li>• <b>Notes the Peer Networks programme update, including risks identified.</b></li> <li>• <b>Notes the progress of an English Aquaculture Innovation Hub in Dorset.</b></li> <li>• <b>Notes the launch of the Design Innovation Support.</b></li> <li>• <b>Notes the start of work around the creation of a Farming Innovation Group.</b></li> <li>• <b>Notes the update on the proposals for a South West Maritime Innovation Service.</b></li> </ul>	All noted
3.5	<b>Skills Advisory Panel and Board</b>  LR thanked RD and Mira Koseva for all the work they undertake for this Committee and welcomed Phil Sayles and Paul Gough to it. He informed the Board that the Skills Advisory Panel and Board works effectively and advised that the updated Skills Action Plan was coming out this month.  <b>Action: The Board noted the work of the Dorset Gateway Skills Brokerage and the skills support offered to business, along with the Labour Market Information review of 2021 and the impact of continuing Covid-19 and EU-exit challenges.</b>	All noted

Item	Notes and Decisions	Action
<b>3.</b>	<b>For Information / To Note</b>	
3.6	<b>Minutes of last meeting and matters arising</b>  The Minutes were agreed as an accurate reflection of the last meeting. There were no matters arising.	
3.7	<b>Enterprise Zone Committee (Confidential - Commercially Sensitive)</b>  JSu said he would take the paper as read and highlighted a couple of points to note.	
3.8	<b>Advisory Group Updates</b>  <b>Rural Enterprise Group</b> - LR explained that as he is also Chair of the Local Nature Partnership, some key crossover issues are being worked on together as well as working with the Dorset Tourism Association where needed too.  <b>Dorset Tourism Association (DTA)</b> - CO highlighted that DTA meetings are themed, as per the paper, and if any Board member would like to attend, to get in touch and an invitation can be sent.	
<b>4.</b>	<b>Any Other Business</b>	
	There was no other business raised.	

Note: Date of Next Meeting - 24 March 2022 at 10.00 am