

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD MEETING
24 JANUARY 2023 AT 1.30 PM TO 4.00 PM
ZOOM MEETING
AGENDA

Time	Item	Subject/Title	Presenter
1.30	1.	Apologies and declarations of interest	Cecilia Buffon
1.35	2.	Chair Update (verbal)	Cecilia Buffon
	3.	Policy	
1.50	3.1	Review of Growing Places Fund	May Palmer
2.20	3.2	Enterprise Zone Update	Vinita Nawathe
	4.	CIC business	
2.40	4.1	Executive Director update (verbal)	Vinita Nawathe
3.00	4.2	Business Update	Rebecca Davies
3.10	4.3	Skills Update	Rebecca Davies
	5.	For Noting	
3.20	5.1	Finance, Audit and Corporate Risk Committee - notes the 2022/23 financial position to date	Vinita Nawathe
	6.	Minutes from the Last Meeting	
3.30		Approve Minutes and actions from November Board Meeting and matters arising	Cecilia Buffon
3.40	7.	Any Other Business	

Note: Date of Next Meeting - 23 March 2023 at 10.00 am at the Arts University Bournemouth

LEP BOARD MEMBER KNOWN CONFLICTS OF INTEREST

Board Member	Project Name
Drew Mellor, BCP Council	Careers and Enterprise Company - Enterprise Advisor Network
	Careers and Enterprise Company - Careers Hub
Ian Girling, Dorset Chamber Of Commerce and Industry	Dorset Gateway - Custom Brokerage Service
	Dorset Gateway - Peer Network
	Dorset Gateway - EU Transition - International Trade Support
John Beesley, BCP Council	Careers and Enterprise Company - Enterprise Advisor Network
	Careers and Enterprise Company - Careers Hub
Luke Rake, Kingston Maurward College	Getting Building Fund - University Centre and Rural Business Hub
	Growing Places Fund - The Barn
Spencer Flower, Dorset Council	Getting Building Fund - Fibre Hub Connectivity in Rural Dorset
	Growing Places Fund - Ultrafast Broadband
	Careers and Enterprise Company - Enterprise Advisor Network
	Careers and Enterprise Company - Careers Hub
Tony Ferrari, Dorset Council	Getting Building Fund - Fibre Hub Connectivity in Rural Dorset
	GPF – Growing Places Fund - Ultrafast Broadband
	Careers and Enterprise Company - Enterprise Advisor Network
	Careers and Enterprise Company - Careers Hub

The papers for agenda Item 3.1 are not included as they are Commercially Sensitive

DORSET LEP MEETING COVER SHEET

Meeting Date	24 January	Item Number	3.2
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Dorset Local Enterprise Partnership: Enterprise Zone Committee Review		
Recommendations	It is recommended the Dorset LEP Board agrees to approve revised terms of reference for Dorset LEP Enterprise Zone Committee.		
Papers are provided for:	Decision <input checked="" type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input type="checkbox"/>

1. PURPOSE

As part of the Dorset LEP governance review, and on-going commitment to ensure successful delivery of the Dorset Enterprise Zone, work has been undertaken in partnership with Dorset Council to review and refresh effective Enterprise Zone processes. This report details amended terms of reference for the Dorset LEP Enterprise Zone Committee.

2. BACKGROUND

The Dorset Enterprise Zone is a major focus for economic regeneration in Dorset. A priority project for both Dorset Council (the land owner and lead) and Dorset Local Enterprise Partnership (the Enterprise Zone Programme sponsor), there is a vision for the site to attract new businesses and achieve economic and employment growth in key sectors particularly in defence, security, and advance manufacturing.

The Enterprise Zone, Dorset Innovation Park, is one of the largest strategic employment sites in Dorset and is an advanced engineering and manufacturing cluster of excellence for the South West. It is recognised as a major focus for the economic regeneration of South Dorset as it has the potential to facilitate up to 2,000 new jobs and attract dozens of new businesses to the area.

The initial Enterprise Zone proposal was a collaboration between the then Purbeck District Council, Dorset County Council and the Dorset Local Enterprise Partnership (LEP). The site is now being taken forward by Dorset Council and is wholly within the Council's ownership.

Dorset LEP has maintained a strong interest in the project and supported an Enterprise Zone Committee to oversee the performance and reporting of the Zone into Government and to set the strategic direction of the project.

With Dorset Council leadership across Enterprise Zone operations and development, and in their role as landowner, Dorset LEP recognises that responsibility for the running of the Zone lies with the Council.

Further, the Council have approved a £15m budget allocation to deliver infrastructure and property projects within the Enterprise Zone and are consequently reinvigorating their internal governance and delivery capabilities to enable this investment.

Dorset LEP will maintain an oversight role of progress of the Enterprise Zone via its Enterprise Zone Committee, which forms part of the retained governance in the LEP Assurance Framework.

There is a need to install appropriate governance structures within all aspects of the project to ensure:

- Clear accountability
- Strong and regular reporting
- Separation of responsibilities
- Appropriate decision making

3. RECOMMENDED REFINEMENTS

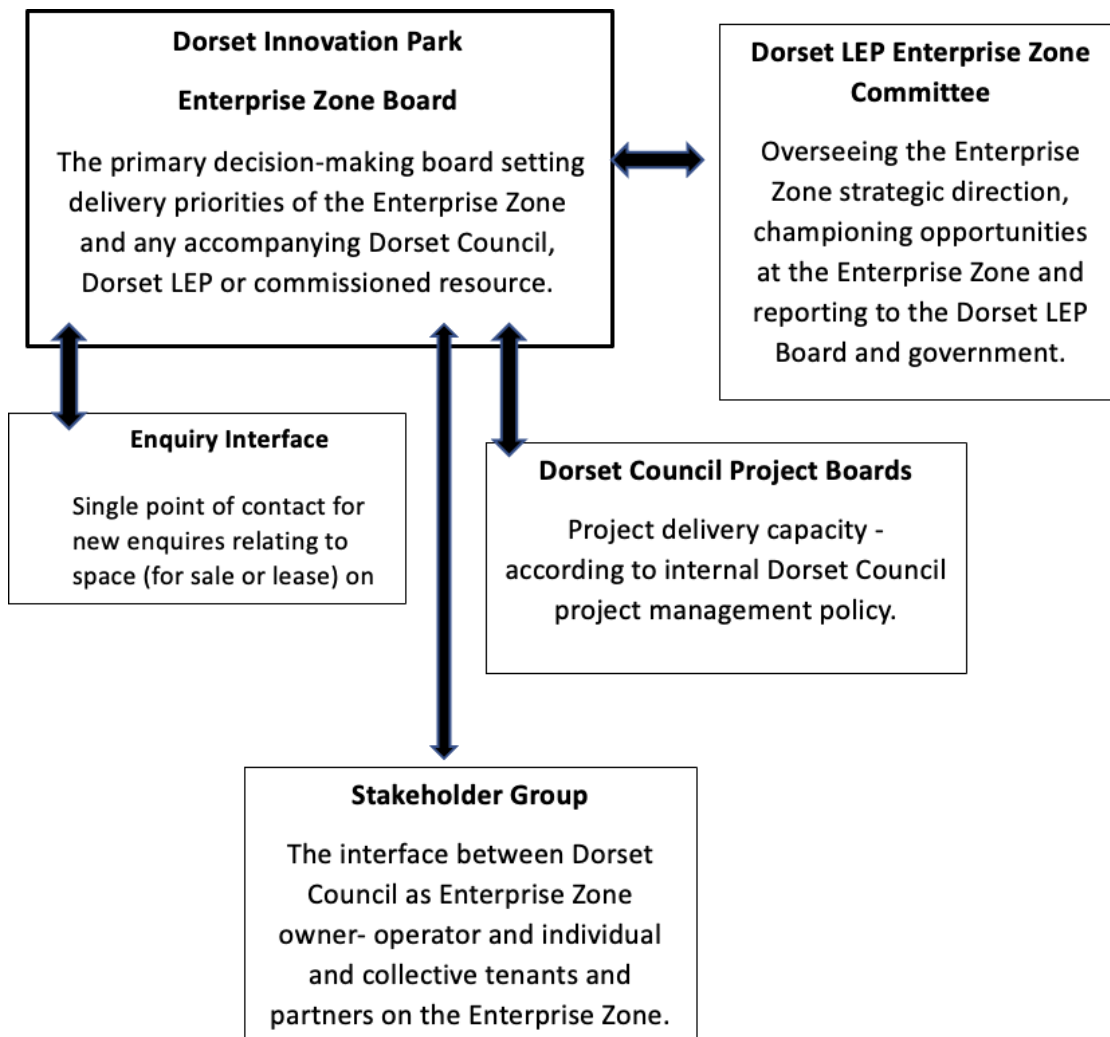
This review builds upon the previous LEP Enterprise Zone Committee terms of reference, whilst aligning to the revised process and structures taken forward by Dorset Council to lead delivery and operations.

Terms of reference are attached at Appendix 1.

It is intended that roles and responsibilities are flexible and project governance can adapt as the project evolves.

Dorset LEP will lead the Enterprise Zone Committee, with secretariat support from Dorset Council.

Dorset Council will lead all other groups, and be responsible for finalising terms of reference, etc.



APPENDIX 1

Dorset LEP Enterprise Zone Committee (*amended terms of reference*)

1. Purpose

1.1. The Dorset Enterprise Zone Committee (known as the Committee) has been established to focus as on oversight of the Dorset Enterprise Zone programme and its delivery. The Enterprise Zone is a major focus for economic regeneration in Dorset, attracting new businesses to achieve economic and employment growth in key sector.

1.2. The primary aim of the Committee is to unlock additional investment for Dorset through growth of the Enterprise Zone site and concurrent business rates growth return.

1.3. To support the work of the Dorset Innovation Park Enterprise Zone Board (led by Dorset Council) and its agreed investment and delivery plan.

1.4. Oversight of the Enterprise Zone programme in Dorset and reinvestment of any funds generated through business rates growth return.

2. Objectives

2.1. Agreeing the local Memorandum of Understanding and governance of the Enterprise Zone.

2.2. Reporting on the performance of the Enterprise Zone (via the Enterprise Zone Board and its agreed investment and delivery plan) to the Dorset LEP Board and onwards as appropriate.

2.3. Depending upon the extent of surplus generated through business rates growth, consider supporting wider investment packages for the site and beyond – to unlock growth and realise best return.

2.4. Agreeing mechanisms to attract businesses and capture opportunities for inward investment across Dorset through similar initiatives.

2.5. The Committee is responsible for overseeing the strategic direction and overall performance of the Enterprise Zone including:

- Overseeing the Enterprise Zone reinvestment fund pot (where there is sufficient retained business rates growth) against the agreed 4 funds (A-D):
 - A: EZ site operation and administration costs
 - B: Repayment of any borrowing costs incurred by Dorset Council or Dorset LEP to deliver EZ investment and implementation plan priorities.
 - C: Ad hoc delivery (revenue) costs
 - D: Economic Growth Investment Fund.
- Reviewing relevant reports that will indicate performance of the Enterprise Zone against original objectives and targets.
- Reporting to the Board as to the progress of the Enterprise Zone.
- Reporting to BEIS as to the progress of the Enterprise Zone.
- Reviewing and approving all business cases for Dorset LEP investment in the Enterprise Zone(s) for final approval by the Dorset LEP Board.
- To consider supporting wider investment packages for the site(s) – to unlock growth and realise the optimum return.

3. Status

3.1. The Committee is established as Committee to the Dorset LEP Board.

3.2. The Committee shall be fully accountable to the Dorset LEP Board.

4. Membership

4.1. Representation

4.1.1. All business of the Committee will be conducted in accordance with the Nolan Principles of Public Life (Appendix 2).

4.1.2. Membership will include:

- Independent chair (private sector)
- Two representatives of the Dorset LEP
- Two representatives from Dorset Council

4.1.3. Membership of the Committee will be reviewed on a three-yearly basis as the programme develops.

4.1.4. In attendance in a non-voting capacity will be:

- One representative from Department for Business Enterprise and Industrial Strategy (BEIS), Cities & Growth Unit.
- One Army Capability Directorate, Future Force Development, British Army HQ, Andover.
- Any officers of the Dorset LEP and Dorset Council.

Any additional members for the Committee must be approved by the Nomination and Remuneration (N&R) Committee on behalf of the Dorset LEP Board.

4.2. Chair

4.2.1. The Chair will be a private sector position independent from the Dorset LEP and Dorset Council.

4.2.2. The Chair shall be jointly agreed and appointed by the LEP Board and Dorset Council. A Deputy Chair will be elected by the Committee from amongst its members. Both positions will be subject to three-yearly renewal.

4.2.3. Duties of the Chair will include:

- Leading the smooth and effective operation of the Committee.
- To ensure the Committee is operating effectively and within its mandate, that budgets are appropriately applied and that proper policies and processes are in place and observed.

- To ensure timely advice and reporting to the Dorset LEP Board relating to the work of the Committee.
- To undertake activity as required according to the delivery plan and strategy.

4.3. Attendance

4.3.1. Committee members are expected to attend not less than 66% of meetings over a twelve month period.

4.3.2. If attendance by any member is delegated to another member of their organisation, the attendee will have the authority to vote and make decisions on their behalf and will be expected to do so.

4.4. Conflict of Interest

4.4.1. The Committee shall ensure that all conflicts of interest are fully disclosed.

4.4.2. The Secretariat shall maintain a Register of Members' Interests. Members shall supply information to the Secretariat for inclusion in the register, on joining the Committee, in response to any request for an update and on becoming aware of any new interest.

4.4.3. Should a member's interests change, they shall inform the Secretariat at the earliest opportunity.

4.4.4. Should an issue be discussed by the Committee which presents a conflict of interest to a member, the member shall declare the conflict of interest, regardless of whether they have previously declared the interest in the Register of Member's Interests. Such declarations shall be minuted.

4.4.5. Members shall not vote or participate in discussions on any issues on which they have registered an interest.

5. Meetings

5.1. Frequency:

5.1.1. Committee meetings shall be held up to **three times per year**. A calendar of future meetings will be set for a year at a time although the minimum notice required for a meeting is two weeks, to ensure that all members are afforded the opportunity to attend.

5.2. Papers:

5.2.1. The agenda and papers for meetings shall be issued at least 5 working days in advance of the meeting by the Secretariat.

5.2.2. Members may be asked to consider confidential or sensitive information concerning personal data, contracts, procurement processes or commercially sensitive data. In these circumstances may be asked to sign a non-disclosure agreement.

5.3. Quorum:

5.3.1. There should be a quorum of 50% one of which is the Chair.

5.4. Decision Making:

5.4.1. The Committee shall operate on the basis of consensus.

5.4.2. In the event that a consensus cannot be achieved on a matter requiring decision, that decision shall be taken by vote and carried if it is supported by over 50% of those present.

5.4.3. In the event of a tied decision, the Chair of the meeting will cast the deciding vote.

5.4.4. The Committee will not have the power to delay or refer decisions back to Dorset LEP.

5.4.5. The Committee will be able to publicise its conclusions and make recommendations for improvements to Dorset LEP's decision making processes. Alternatively, issues may be referred to the Finance Audit and Corporate Risk Committee for consideration.

5.4.6. If a decision needs to be made outside of the meeting, decision can be sought via Written Procedure (Appendix 3). All decision for funds A_C shall be via a completed pre-agreed EZ investment proforma. In such cases, the Secretariat shall write to each Committee member requesting agreement to a specified course of action. Committee members shall be given no fewer than five working days to respond to the Secretariat.

5.4.7. For a decision to be taken by Written Procedure, the number of members participating and the composition of those members must be as required for a quorate meeting. Over 50% of members responding to the request must indicate agreement to the proposal.

5.4.8. All decisions made by Written Procedure shall be ratified at the next scheduled meeting

5.5. Minutes:

5.5.1. Meeting minutes shall be disseminated to members no later than ten working days following the meeting. Minutes shall remain in draft until approval by the Committee at the next meeting.

5.5.2. Minutes shall be made publicly available on the Dorset LEP website. Minutes will be redacted where they contain personal information about individuals or commercially sensitive data or for good legal reason.

DORSET LEP BOARD MEETING COVER SHEET

Meeting Date	24-01-23	Item Number	4.2
Security Level:	Confidential <input checked="" type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input type="checkbox"/>
Paper Title	Dorset LEP Business update		
Recommendation	None – for information only		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

To brief the Board on delivery, activities and developments related to business growth and inward investment within Dorset LEP.

This report supports Dorset LEPs strategic objective for business growth and attracting inward investment to increase employment opportunity and raise productivity of businesses across the region.

2. SUMMARY

UK SPF - Both BCP and Dorset Councils now have confirmation of their UK Social Prosperity Funding for delivery until March 2024. We are working closely with BCP Council to understand plans for business support services and where Dorset LEP can compliment plans. Work with Dorset council is also underway.

Inward Investment - Prospectus for Inward Investment for 5 priority sectors in Dorset are available online and in print if needed. A further guide for Defence and Security is in development. Working with DIT partners, BCP and Dorset Council the team work to share resource and provide effective support service for inward investors.

South West Investment Fund - Work continues with the new access to financial initiatives, particularly supporting the British Business Bank and its development of the South West Investment Fund. Launch is planned for Spring with fund available from Summer 2023.

Growth hub funding delivery – we continue to delivery our growth hub commitments including the bid writing support, business signposting, CRM management, business growth programmes and sector development activity.

Maritime South West – a GSW Ocean Futures has been submitted to Innovate UK as a potential investment into marine development along the South Coast.

AI intelligence – working with Glass.ai we have further developed the mapping of Dorset businesses, to provide information for both councils that informs delivery needs of UK SPF. Using AI technology and the data crawler developed by Glass.ai we have been able to understand what businesses are needing, the questions being asked, and the answers being published. This intelligence has been shared with both councils as part of their UK SPF planning.

Future Farming Resilience – working with Devon County Council we are driving forward the delivery of support for farmers across Dorset. Delivery, funded by DEFRA, provides

free, information and business skills development workshops to help farmers and land managers navigate the changes brought about by the Agricultural Transition. Farmers will be supported to improve the environment, improve animal health and welfare and reduce carbon emissions. The project is aimed to target farmers as the government gradually reduces the Direct Payments, before ending in 2027. This support helps farmers plan and adjust.

Clusters – Dorset LEP continue to play an active role in a number of clusters including South West Regional Defence & Security Cluster, West of England Aerospace Forum, South West Agri-Tech, South West Aquaculture Network.

Dorset LEP Ambassadors – preparation work is underway to re-launch this programme with a revised focus and a drive to recruit a more diverse membership.

One Health nucleus – 2023 will see a One Health conference aimed at Changing Environments in July, as well as two directed OH breakfast events. With the nucleus having established an agritech cluster, we are looking to secure a second cluster of companies working in environmental science, working to ensure food security and resilience for the health of the population.

A briefing paper is attached at appendix 1. [the appendix is not shared as is confidential]

3. RECOMMENDATION

None – for information only.

DORSET LEP BOARD MEETING

Meeting Date	24 January 2023	Item Number	4.3
Security Level:	Confidential <input type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>
Paper Title	Dorset LEP Skills Update		
Recommendation	None – for information only		
Papers are provided for:	Decision <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>

1. PURPOSE

This paper provides an update from the Dorset Skills Advisory Panel and Board (SAPB), together with operational updates from Dorset LEP skills team in Dorset.

2. SUMMARY

Skills Strategy and Delivery

- **Skills Advisory Panel & Board (SAPB)**– the SAPB meets to share information relating to skills initiatives and provide strategy, collaboration and strength to the skills system and delivery for Dorset. The committee meets quarterly with the next meeting on the 13th February 2023.
- **Labour Market Information (LMI)** – the latest LMI will be published in February and will provide Q4 and annual data for the Dorset labour market.
- **Multiply** – Skills and Learning are delivering numeracy support through a variety of methods in line with the national programme to help adults improve numeracy skills.
- **Skills Boot Camps** – a bid has been submitted to Department for Education in collaboration with Somerset County Council to deliver Wave 4 Skills Boot Camps. The procurement of wave 4 will give greater focus to business need, inviting providers to meet skills requirements. Given a positive outcome from DfE, the procurement will run in Feb – Apr period, with delivery commencing in late spring.
- **BCP Council Skills Strategy and Implementation** – the implementation of the action planning under this plan continues, working across all providers in BCP area. An updated action plan will be available in February.
- **Strategic Development Fund 2022/23** – Dorset Colleges have been awarded £1.5m to enhance capital equipment for provision of sustainability related apprenticeships and qualifications. Bournemouth and Poole College launched their programme in November, with a packed audience of providers and business. Weymouth College will be rolling out their programme in February.
- **FE area review** – the Department for Education is conducting a review of Further Education across the county.

LSIP Update

From Dorset Chamber, an update on their delivery of Dept of Education funded Local Skills Improvement Plan for Dorset.

- Sector focus
 - Agriculture, Agri-tech and Aquaculture
 - Advanced Manufacturing and Engineering including Aerospace, Defence and Marine
 - Construction
 - Digital Tech and Creative
 - Health and Social Care
- Themes
 - The most pressing skills issues
 - Transferable 'soft' skills affecting all businesses cross-sector
 - Where innovation and investment are changing the demand for skills
 - Net Zero targets, Climate Change and other environmental goals
 - Business process change/digitalisation
- SAPB, Employer, Provider and Learner advisory groups active
- Desk research active
- In-house recruitment of a Data Analyst – change of plan, continuing to use LEP external analyst
- Procurement of B2B external research supplier - Insightful based in Poole appointed and active
 - Online survey live <https://www.surveymonkey.co.uk/r/3DDSMJ5> - please complete
- Next steps –
 - more 1:1 interviews, sector focus groups
 - February 24 - sharing emerging priorities and developing an action plan to evolve and promote provision. Merley House, Wimborne – the link to book is <https://www.eventbrite.co.uk/e/local-skills-improvement-planning-workshop-tickets-484253193337>
 - March, provider consultation and confirm priorities for action
 - April circulate draft report and action plan with final evidence update
 - May – final report and action plan shared and signed off by Chamber Board
 - May 26 – submit to Secretary of State

Dorset Careers Hub Update

Following the strategic update provided at the November Board, I'd like to highlight a couple of events delivered by the hub.

Dorset Careers Live

Dorset Careers hub had a very successful Dorset Careers Live event at Poole Dolphin with partner organisation exhibiting. We had good footfall, meaningful conversations with young people (years 8 - 13) and their parents/carers (and some grandparents). We also had discussions with local adults who were interested in retraining or returning to work. Through school promotion and the social media marketing we had raised awareness and attracted visitors. As a result, we will look to run one in Weymouth and Portland, and a post-results day event in summer.

SLT Sessions

In our first event for senior leaders, at the end of November, we attracted around 30 head teachers, deputy heads and governors to join fellow educators to hear the latest updates and inspiration from the world of careers education. Oli De Botton, CEO of The Careers and Enterprise Company was our keynote speaker, taking the stage alongside sessions on building a successful Alumni programme, an overview of Dorset's LMI and LSIP, and research findings into the aspirations, treatment, and achievement amongst working class boys.

Our aim was to build a stronger relationship with this largely disengaged, but key group in the work of DCH, and we achieved our goal, with consistently high audience engagement during the conference sessions and an animated networking dinner. From the feedback forms 87% of attendees gained a wider understanding of the careers education landscape and are likely to allocate more time to it in their institution.

Future events are planning, with 9th March being a North Dorset Careers Fair.

The Dorset Careers Hub will be reporting back to government on Tuesday 17th January for their annual review. The achievements to September '22 have been positive and we are currently anticipating having 100% Enterprise Advisor coverage by close of Jan 2023.

3. RECOMMENDATION

None – for information only.

The papers for agenda Item 5.1 are not included as they are Commercially Sensitive

DRAFT MINUTES

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

24 NOVEMBER 2022 FROM 10.15 AM TO 12.45 PM

**WEYMOUTH COLLEGE, CRANFORD AVE, WEYMOUTH DT4 7LQ
AND VIRTUALLY VIA MICROSOFT TEAMS**

MINUTES

Board Attendees:

Cecilia Buffon (CB) (Chair)
Ian Girling (IG)
Jim Andrews (JA)
Cllr John Beesley (JB)
Julia Howe (JH)
May Palmer (MP)
Nicola Newman (NN)
Cllr Spencer Flower (SF)
Cllr Tony Ferrari (TF)

Also Present:

Kathryn Hill (KH) (Dorset LEP)
Matt Prosser (MPr) (Dorset Council)
Rebecca Davies (RD) (Dorset LEP)
Vinita Nawathe (NW) (Dorset LEP)

Apologies:

Cllr Drew Mellor (DM)
Liz Williams (LW)
Luke Rake (LR)
Nick Gaines (NG)
Paul Gough (PG)
Paul Read (PR)
Sophia Story (SS)

Item	Notes and Decisions	Action
1.	<p>Apologies were received for: Cllr Drew Mellor, Liz Williams, Luke Rake, Nick Gaines, Paul Gough, Paul Read, Sophia Story</p> <p>There were no Declarations of Interest.</p> <p>CB informed that this was Liz Williams' last meeting as her term as a co-opted Board member ends on 1 December 2022.</p>	
2.	<p>Policy</p>	
2.1	<p>Current Context – Strategic Discussion</p> <p>Board members discussed the current political and economic context. Perspectives on the Autumn Statement, Levelling up, Devolution were considered. Board members shared intelligence from their sectors regarding the effects of the current economic climate on businesses, availability of staff, work placements for students and housing.'</p> <p>There was a consensus that there should be a strong Dorset wide voice in Parliament and that effort should be made to brief our MPs to lobby collectively for our area.</p>	
2.2	<p>Governance Structure</p> <p>CB mentioned there was going to be a review of the LEP Board with the aim of making it smaller and also revamping the Dorset Ambassadors.</p> <p>VN updated that the next submission to BEIS of our future plans has been put back and she is waiting to hear when the new date will be.</p> <p>SF commented that if the Board was going to become smaller, we need to ensure a skills audit is carried out to make sure we have the right skills around the table.</p> <p>ACTION: VN to ensure a Board Skills Audit Questionnaire is circulated for them to complete.</p> <p>It was suggested that it might be a good idea to bring in a representative from the ICB to engage with the LEP. MPr thought the Integrated Care Partnership might be the better option and he could help with contacts if needed.</p>	
3.	<p>CIC Operations</p>	
3.1	<p>Business Growth and Inward Investment Update</p> <p>RD said she would take her paper as read and updated the Board that the Invest in Dorset brochures are now complete and captured the great things that we collaborate on in Dorset and show case the highlights. She informed that we will produce paper copies of the brochures for specific events. She said the brochures were produced in collaboration with the two local authorities and LEP.</p> <p>CB stated she would like printed copies to give to our MPs.</p>	

Item	Notes and Decisions	Action
3.2	<p>Skills Update</p> <p>RD said she would take her paper as read. She mentioned that the Skills Boot Camps is a key project she is working on. She informed that the Department of Education have to be driven by business and the Skills Boot Camps can help fill some of those gaps. Hopefully the LSIP will help us attract some of those people who are in the in-active category.</p> <p>VN informed the Board that RD has all the LMI data and it is easy to find on our website.</p> <p>RD explained she was attending a number of events around the county to present the LMI data.</p> <p>NN gave a brief update on the LSIP and that there has been great partnership working so far. The next part is about asking questions that have hopefully not been asked before and she informed they are going to commission an external marketing research company.</p>	
3.3	<p>Nominations and Remuneration Committee</p> <p>It was noted that there had not been a Nominations and Remuneration Committee meeting held since the last report but that Liz Williams' term as a co-opted Board member ends on 1 December 2022.</p>	
3.4	<p>Finance and Corporate Risk Committee</p> <p>VN explained the next meeting will be held on Friday 2 December. She updated that there is currently a review taking place of the Growing Places Fund, our revolving loan scheme, to look at whether this is the best use of these funds.</p>	
3.5	<p>Overview and Scrutiny Committee</p> <p>VN explained that the Committee met recently but that there has not been anything major to scrutinise of late. She thought it was good that this Committee is in place and ready to be utilised.</p>	
3.6	<p>Great South West Update</p> <p>CB updated that she attended the GSW Energy Summit in Plymouth yesterday. She said there were a lot of useful discussions around skills, the grid, the supply chain. She said that people want affordable, reliable energy supply and this is something people need now, affordable energy so they can heat their homes and run their businesses.</p> <p>VN explained that capacity only gets added to the grid when there are applications to be on it. Current regulation does not allow the grid to forecast and supply ahead of actual demand. A change to the regulation is something that we could lobby for.</p> <p>CB informed that they are looking at 2026 for the next tranche of the grid.</p>	

Item	Notes and Decisions	Action
3.7	Marine Cluster Launchpad EOI and Defence Cluster Launchpad EOI VN explained that Innovate UK had put out a call for expressions of interest to partner with them to develop clusters. As a result of this, the GSW has submitted an expression of interest for a Marine Cluster and Dorset Council have put in an expression of interest for a Defence cluster. News about the progress of these submissions would not be heard until at least the end of the year.	
4.	Minutes from the Last Meeting	
	It was noted that the Minutes from the last meeting would be circulated for approval.	
5.	Any Other Business	

Note: Date of Next Meeting - 24 January at 1.30 pm