

## ENTERPRISE ZONE COMMITTEE MEETING AGENDA

19 JULY 2021, 10AM -12PM

**MS TEAMS CONFERENCE CALL (details in your outlook calendar invitation)**

### Members:

Chair: John Sutcliffe (Dorset LEP Board Member)  
 Cllr Tony Ferrari (Landowner, Dorset Council)  
 John Sellgren (Landowner, Dorset Council)  
 Glenn Richardson (British Army – MoD representative)  
 Dr Corrina Osborne (Interim Dorset LEP Director)  
 Elizabeth Spence (Department of Business, Enterprise & Industrial Strategy) BEIS

### Invited Attendees:

Cecilia Bufton (Dorset LEP Chair)  
 Daniela Doncakova (Senior Programme Manager)

Item	Subject/ Title	Presenter	Actions / Recommendations	Documents – confidential
1.	Welcome Apologies and Declarations of Interest	John Sutcliffe	<ul style="list-style-type: none"> <li>Record declarations of interest</li> </ul>	-
2.	Minutes and actions from previous meetings	John Sutcliffe	<ul style="list-style-type: none"> <li>Review of the minutes from previous meetings</li> </ul>	<ul style="list-style-type: none"> <li>Annex 1 - EZ Committee draft minutes 6 May</li> <li>Annex 2 - EZ Committee draft minutes 24 May</li> <li>Annex 3 - EZ Committee draft minutes 8 June</li> </ul>
3.	EZ reporting	Daniela Doncakova	<ul style="list-style-type: none"> <li>Overview of EZ Q1 reporting statistics</li> </ul>	<ul style="list-style-type: none"> <li>Annex 4 - BEIS Q4 return submission</li> <li>Annex 5 - BEIS Q1 monitoring report</li> <li>Annex 6 - Q1 Employee numbers</li> <li>Annex 7 - EZ transactions/business rates</li> </ul>
4.	Update on business rate generation	Tony Ferrari	<ul style="list-style-type: none"> <li>Review of business rate generation</li> </ul>	-
5.	Update on Enterprise Zone investment plan	Tony Ferrari	<ul style="list-style-type: none"> <li>Review of EZ investment plan details, job generation forecast &amp; next steps</li> </ul>	-
6.	REDACTED		<ul style="list-style-type: none"> <li></li> </ul>	-
7.	Academic presence on EZ	John Sutcliffe	<ul style="list-style-type: none"> <li>Review of academic engagement plan</li> </ul>	<ul style="list-style-type: none"> <li>Annex 8 - Academic footprint contacts (work in progress)</li> </ul>
8.	REDACTED		<ul style="list-style-type: none"> <li></li> </ul>	-
9.	Highlights for Dorset LEP Board	John Sutcliffe	<ul style="list-style-type: none"> <li>Salient points for Dorset LEP Board</li> </ul>	-
10.	AOB	John Sutcliffe	<ul style="list-style-type: none"> <li>Any other business</li> </ul>	-

**Actions from previous meetings**

1. LC (now CO) to continue to work towards agreeing the MoU and associated business rates with JS.
2. AC (now GR) to share the report from Allied Consulting with the Committee.
3. AC (now GR) to engage with DASA and DSTL to explore opportunities for the park.
4. CB and JSe to review how strategic marketing of the Enterprise Zone can be improved.
5. Dorset Council will take the landowner responsibility forward and capitalise on the site; whilst pushing forward with the recommendations that are to set out in the strategy.
6. Dorset LEP can assist with exploring the academic presence on site and the interest across the academic community.
7. Dorset LEP can assist and foster reach into government to help achieve the site's ambition.
8. JSe to review the job generation forecast prior to the next standard Committee meeting (19 July). Dorset Council to include job generation forecast in the investment plan.
9. TF and LC (now CO) to discuss the communications infrastructure that is to be taken forward (layer under the overall industrial strategy into the defence piece and how it evolves).
10. JSe and ES to discuss the levelling up fund to feed into the wider park strategy.
11. LC (now CO) and JSe to further discuss the investment plan and the next steps at regular meetings; including government priority themes and government streams that could be anticipated for delivering the EZ investment plan.
12. JSe to provide more information and detail on the Investment Plan at the next Committee meeting (19 July).
13. JSe and GR to discuss and share the thinking with MoD colleagues.