

DRAFT MINUTES

DORSET LOCAL ENTERPRISE PARTNERSHIP SKILLS ADVISORY BOARD AND PANEL

13 FEBRUARY 2023 FROM 2.00 PM TO 4.00 PM

TEAMS MEETING

MINUTES

Board Attendees:

Luke Rake, Kingston Maurward College, Chair (LR)
 Adrian Trevett, Bournemouth, Christchurch and Poole Council (AT)
 Phil Sayles, Bournemouth and Poole College (AT)
 David Matthews, Upton Beach Consulting (DM)
 Jon Gibson, Dorset and Somerset Training Providers (JG)
 Julia Howe, Weymouth College (JH)
 Karen Taylor, DWP (DD)
 Lesley Haig, AECC (LH)
 Lesley Spain, Skills and Adult Community Education (LS)
 Lisa McManus, University Hospitals Dorset NHS Foundation Trust (RR)
 Nicola Newman, Dorset Chamber (NN)
 Rod Davis, Dorset and Somerset Training Providers (RD)
 Rebecca Davies, Dorset LEP Head of Enterprise, Skills and Industry (Rebecca)

Apologies:

Heidi Cooper-Hind, Arts University Bournemouth (HCH)
 Tim Ford, Independent Director (TF)
 Hugh Joseph, Air Bearing Solutions (HJ)
 Jim Andrews, Bournemouth University (JA)
 Jon Bird, Dorset Council (JB)

| Item | Notes and Decisions | Action |
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| 1. | <p>Welcomes were extended to Lisa McManus, UHD and Jon Gibson, DSTPN.</p> <p>There were no Declarations of Interest.</p> | |
| 2. | <p>Approval of Minutes of Last Meeting – November 2022</p> <p>The Minutes were agreed as an accurate reflection of the last meeting. Both actions had been completed.</p> | |
| 3. | <p>Local Skills Improvement Plan (LSIP) Research and Plan</p> <p>NN updated the SAPB with the progress of the LSIP work. This included the scope changes made by DfE, timetable for delivery and research opportunity. Full details are in the presentation accompanying these minutes. PS recognised the difficult task for the Chamber in developing the LSIP, gathering survey data from economic sectors and bringing this together into a coherent plan that is achievable and manageable with only limited additional funding available.</p> <p>Action: RD to circulate to the Board the presentation given by NN.</p> | RD |

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| 3. | <p>FE Accountability Statements</p> <p>Accountability statements – providers need to complete FE accountability statements following changes made by the Skills Bill. These relate to the LSIP, and strategic plans need to reflect the LSIP. Aligned to this will be an FE dashboard showing the public how the funding is being spent. The statements are a developmental piece of work, and partners/organisations will be able to feed into the accountability process during late spring/summer.</p> | |
| 4. | <p>Skills Boot Camp – Wave 4 Changes</p> <p>JG provided an update on Skills Boot Camps and the changes to Wave 4 procurement. Working with Somerset Council, we would seek to procure business need of skills and the secure provider delivery in response. The aim is to ensure learners can secure job interviews following completion of the training, therefore, helping providers with the wrap around service and completion rates.</p> <p>Action: RD to circulate to the Board the DSTPN presentation given by JG.</p> | RD |
| 5. | <p>Local Authority Updates</p> <p>BCP Update</p> <ul style="list-style-type: none"> • UK SPF - plans for delivery of business support services, including grants for growth, start up and exporting should go live mid-March, with further delivery going live in the new financial year. These will include low carbon, town and district centres and tourism. • Levelling Up – the award of £20m has been received by BCP and is currently progressing through the approval and planning process. • Love where you work – BCP worked with BU to deliver a Love Where you Work with 40 businesses and 600 young people attending. This followed research to understand why young people are less attracted to local jobs. • Bounce Back Challenge – comms campaign running to highlight the success of the ARG grants delivered to businesses during Covid19. • KPMG/CSR project – this project is complimentary to the LSIP identified challenge of how business engage with skills organisation. KPMG are talking to local businesses and providers to understand the challenges and the types of solution that might be useful. <p>Dorset Council Update</p> <ul style="list-style-type: none"> • UK SPF – AT gave an update of knowledge of DC UK SPF delivery, as there is a desire to ensure UK SPF across the county has similarities, and ensure businesses receive similar services. AT would catch up with JB next week. <p>Skills and Learning Update</p> <ul style="list-style-type: none"> • UK SPF – April 2024 Skills funds will be available through this grant and planning around delivery needs are starting now. These are likely to include those who have been supported previously with ESFA funding, with new areas for those who are inactive and introduction of green skills. • Multiply – learners are now in their 100's now, which is up from pre-Christmas levels. A new year of Multiply will start in April 2023. • SDF Project - S&L are running the FE tutor and employee sustainability workshops as part of the SDF funding. These are online and now live, with great feedback | |

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| 5. | <p>Local Authority Updates Cont'd</p> <p>Skills and Learning Update Cont'd</p> <p>on the first one delivered. Details for booking are below:</p> <p>'Environmental Sustainability Workshop for Teaching and Learning staff Outcome: To embed sustainability in subject delivery</p> <p>The aim of this workshop is to ignite an interest in environmental protection and to encourage you to be a driving force behind making your workplace and home life more environmentally sustainable. Tutor Amber Peters MSc in Environmental Studies</p> <p>To fit in with busy lifestyles and commitments Skills and Learning will allow an individual to choose the most appropriate day and time to attend a workshop to suit their needs.</p> <p>All workshops will run between 9.30 am to 1.30 pm on the following dates:</p> <p>Thursday 23rd February Monday 27th February Saturday 4th March Monday 6th March Monday 13th March Thursday 16th March Monday 20th March Saturday 25th March Monday 27th March</p> <p>Please complete this online form to book your place: https://www.skillsandlearningace.com/learning-with-us/forms/learning-agreement-sustainability/</p> | |
| 6. | <p>Labour Market Information (LMI) - 2022</p> <p>Link to LMI full presentation - https://www.dorsetlep.co.uk/latest-insights</p> <p>There was a focus on the numbers of work aged people currently in the 'Inactive' category. Across Dorset and BCP this is now 21% of the workforce, 95,700 people. KT from DWP advised there will be work happening in DWP to try to understand this picture further and new programmes around in work career progression.</p> <p>Digital Skills, Innovation and Learning Hub</p> <p>Dorset LEP have been awarded a contract to deliver the Digital Skills, Innovation and Learner Hub following a tender from BCP Council. This will be a physical delivery from Boscombe High Street, as well as signposting to partner delivery opportunities. Delivery will include a range of bespoke programmes on a business and population need basis.</p> | |
| 6. | <p>Any Other Business</p> <p>It was agreed the next meeting would be moved to 9th May 2023.</p> | |