

## Dorset Local Enterprise Partnership CIC

Board Member Recruitment Process

September 2021

## Dorset LEP Board member recruitment process

Dorset LEP Board recruitment process is set out below

• Board Member job description and application pack published Applicants to submit application by the deadline Dorset LEP Nominations & Remuneration Committee review applications to Step ensure eligibility and produce shortlist Step Shortlisted candidate/s invited to interview Shortlisted candidates interviewed Step Recommendations for successful applicant submitted to the Dorset LEP Board Step for approval. Following Board approval, successful candidate invited to attend Dorset LEP Board and asked to complete Step Completion of Code of Conduct form Completion of Conflict of Interest form • Dorset LEP Board to confirm membership of new members at the next Dorset LEP Board meeting Dorset LEP Board member attend an induction meeting with Dorset LEP Chair

Documents supporting the above process are listed as Appendices and saved in the appropriate drive:

- Appendix 1: Dorset LEP Board Member Job Description
- Appendix 2: Dorset LEP Chair Job Description
- Appendix 3: Dorset LEP Deputy Chair Job Description
- Appendix 4: Dorset LEP Application Pack
- Appendix 5: Dorset LEP Screening Questionnaire

Step

and Director