

## OVERVIEW & SCRUTINY COMMITTEE MEETING

**15 FEBRUARY**

**10AM -12PM**

### Invited Attendees:

- Chair: TBC
- Independent: Aaron Lawes (Deputy Chair), May Palmer
- DLEP: Lorna Carver (Director), Sara Uzzell (Board Member), Corrina Osborne (Head of Governance & Operations), Daniela Doncakova (Senior Programme Manager)
- BCP: Councillor Paul Hilliard, Councillor Lawrence Williams
- Dorset Council: Councillor Jon Andrews, Councillor Dave Bolwell

### AGENDA

Item	Subject/ Title	Presenter	Actions / Recommendations	Documents / web resources
1.	Welcome Apologies and Declarations of Interest	Sara Uzzell	Record Declarations of Interest	-
2.	Chair nomination	Sara Uzzell	To allocate a Chair.	
3.	Actions from last meeting	Sara Uzzell	Note the actions on the following page are completed or will be by the conclusion of the January meeting.	<ul style="list-style-type: none"> <li>• Minutes from September meeting</li> </ul>
4.	Overview of Governance & Assurance Arrangements	Corrina Osborne	-	<ul style="list-style-type: none"> <li>• Overview of Governance</li> <li>• <a href="#">Governance Structure</a></li> <li>• <a href="#">Current Board membership</a></li> <li>• <a href="#">Board member webpage</a></li> </ul>
5.	Strategy: the impact of COVID-19 on Dorset LEP strategic direction	Corrina Osborne	-	<ul style="list-style-type: none"> <li>• Covid impact on strategy</li> <li>• <a href="#">Local Industrial Strategy</a></li> <li>• <a href="#">Dorset LEP Business Plan 2020/21</a></li> <li>• <a href="#">Investment Prospectus</a></li> <li>• <a href="#">COVID-19 Economic Impacts &amp; Recovery: Dorset</a></li> </ul>

Item	Subject/ Title	Presenter	Actions / Recommendations	Documents / web resources
6.	Risk Management Framework	Corrina Osborne	-	<ul style="list-style-type: none"> <li>Risk Management Framework</li> <li><a href="#">Risk Management Framework</a></li> </ul>
7.	Project Lifecycle	Daniela Doncakova	-	<ul style="list-style-type: none"> <li><a href="#">Decision Making &amp; Due Diligence Policy</a></li> <li><a href="#">Monitoring and Evaluation Plan</a></li> </ul>
8.	Future Work Programme discussion	Sara Uzzell	To agree recommendations for areas of activity to review.	Draft Work Programme document
9.	Any other business	All	-	-

Date of next meeting: 27 April 10am-12pm.

## ACTIONS FROM LAST MEETING

Action	Status
Action 1: SU to provide an overview of Board activity/ key changes at the beginning of future Overview & Scrutiny Committee meetings.	Ongoing. This will occur in the meeting.
Action 2: CO to circulate link to published Performance & Investment Committee papers and Audit, Finance & Corporate Risk Committee papers after each respective meeting.	Completed.
Action 3: CO to provide information for the Committee in advance of the January meeting related to risk management, the impact of Covid-19 on strategic direction and the governance of committees feeding into the Board and the evolution of Board membership to inform discussions.	Completed. Papers/ links included in pack for Committee and presentation will take place within January meeting.
Action 4: CO to invite Martina Hanulova to the January meeting to provide an overview and to circulate key policies on project decision making and governance.	Completed. Papers included in pack for Committee and presentation will take place within January meeting.
Action 5: Committee to send any questions from published papers in advance to CO.	
Action 6: It was agreed that work programmes beyond January would be determined at the next meeting and CO to add to the agenda.	Completed.
Action 7: CO to make a note of the suggestions for future work for discussion.	Completed -added to future work programme document.
Action 8: It was agreed that the January meeting should be extended to 2.5 hours.	Completed.

## DRAFT MINUTES

### DORSET LOCAL ENTERPRISE PARTNERSHIP (LEP) OVERVIEW & SCRUTINY COMMITTEE

9 SEPTEMBER 2020 FROM 3-5pm

#### VIDEO CONFERENCING MEETING

#### MINUTES

##### Committee Attendees:

Phil Broadhead (PB)  
 Aaron Lawes (AL)  
 Jon Andrews (JA)  
 Paul Hilliard (PH)

##### Also Present:

Lorna Carver (LC) (Dorset LEP)  
 Corrina Osborne (CO) (Dorset LEP)  
 Sara Uzzell (SU) (Dorset LEP Board member)

##### Apologies

Dave Bolwell (DB)

Item	Notes and Decisions	Action
1.	<p>Apologies were noted.</p> <p>PB welcomed all to the meeting. He stated the purpose of this meeting is to scope the future work programme and to address any pressing matters.</p> <p>There were no declarations of interest and PB reminded the Committee to complete and return their Conflict of Interest forms.</p>	
2.	<p><b>Actions from last meeting</b></p> <p>The Committee noted the following actions as completed:</p> <ul style="list-style-type: none"> <li>Action 1: Schedule Committee meeting three times per year.</li> <li>Action 2: Update terms of reference regarding casting vote of the Chair.</li> <li>Action 3: Circulate minutes, presentation and call for further ideas and establish a meeting for early September. Following this, meetings would be scheduled for 3 times per year.</li> </ul> <p>It was noted under Action 1 that the Committee agreed additional meetings can be added if needed.</p> <p>The minutes were agreed as an accurate reflection of the last meeting.</p>	
3.	<p><b>Future Work Programme</b></p> <p>The draft Future Work Programme document had been circulated to the Committee in advance of the meeting. CO explained that priority areas had been suggested for the January meeting within the paper; these were the overview of governance arrangements as this would provide wider context for the Committee and the impact of covid-19 on strategy as this was timely.</p> <p>SU recommended that at the start of all future meetings, an overview of key areas of Board activity and pertinent changes since the last meeting are verbally highlighted for context and agreed to provide this at future meetings. This will ensure the Committee are not just informed as to how decisions are made but how activity is kept on track and how we work responsively to</p>	

	<p>constantly deliver. PB was supportive of this approach and stated that the Committee should review matters retrospectively but must also undertake forward facing work to ensure recommendations can be fed into future decision making.</p> <p><b>Action: SU to provide an overview of Board activity/ key changes at the beginning of future Overview &amp; Scrutiny Committee meetings.</b></p> <p>SU gave an overview of Board activity since the last meeting and highlighted that the Board papers capture all formal discussions. Key areas of activity specified by SU included the matter of the end of the Growth Deal Funding period and ensuring partners deliver on activity before the end of March 2021 to avoid any funds being returned to government.</p> <p>CO added that the Performance &amp; Investment Committee is responsible for the performance of projects which includes risk at an individual level and the Audit, Finance &amp; Corporate Risk Committee is responsible for considering any corporate level risk. She recommended that the link to the published Performance &amp; Investment Committee papers and Audit, Finance &amp; Corporate Risk Committee papers are circulated each time they are published to the Overview &amp; Scrutiny Committee and this was agreed.</p> <p><b>Action: CO to circulate link to published Performance &amp; Investment Committee papers and Audit, Finance &amp; Corporate Risk Committee papers after each respective meeting.</b></p> <p>SU stated another key area of Board activity currently is centred around strategy and creating an Investment Prospectus based on the Local Investment Strategy to demonstrate programmes of activity to accelerate the Dorset ambition. Key to this is ensuring Local Authority strategies are complementary and aligned.</p> <p>SU informed the Committee that the Board will also be considering the Board member recruitment process in September. PB thanked SU for the update.</p> <p>PB reflected that three areas of activity should inform the January work programme for the committee:</p> <ol style="list-style-type: none"> <li>I. Risk: an overview as to how this is managed.</li> <li>II. Strategy: the impact of covid-19 on Dorset LEP strategic direction.</li> <li>III. Governance: how each of the committees feed into the Board and how the Board membership is evolving.</li> </ol> <p>The Committee agreed with these areas of focus for the January meeting.</p> <p><b>Action: CO to provide information for the Committee in advance of the January meeting related to all of the three areas to inform discussions.</b></p> <p>JA asked whether any flexibility would be given by government for Growth Deal Funding and LC confirmed there would not be. She highlighted that many projects within this fund were due to complete in December 2019 and therefore have three months flex to meet the March 2021 deadline, that the projects are monitored closely with the delivery partners and that the Dorset LEP is confident delivery will be on time. She also highlighted that there is a pipeline of ready-to-go projects which meet Green Book Assessment should any project look as though it cannot deliver and funds can be allocated to these.</p> <p>PB asked how the Overview &amp; Scrutiny Committee would gain oversight of the scrutiny of existing projects. CO recommended that Martina Hanulova be invited to give an overview presentation and key policies on decision making</p>	<p>SU</p> <p>CO</p> <p>CO</p>
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**Note: Date of Next Meeting – 5 January 2021**

## OVERVIEW & SCRUTINY COMMITTEE

<b>Meeting Date</b>	15.02.21		
<b>Security Level:</b>	<b>Confidential</b> <input type="checkbox"/>	<b>Commercially Sensitive</b> <input type="checkbox"/>	<b>Unclassified</b> x
<b>Paper Title</b>	Overview of Governance		
<b>Papers are provided for:</b>	<b>Decision</b> <input type="checkbox"/>	<b>Discussion</b> <input type="checkbox"/>	<b>Information</b> x

### 1. PURPOSE

This paper gives an overview of Dorset LEP governance.

### 2. SUMMARY/BACKGROUND

#### 2.1 Overview of LEPs

LEPs were set up in 2011 as non-statutory partnerships between the public sector and the private sector.

There are 38 LEPs across England and they play a central role in determining local economic priorities and undertaking activities to drive economic growth and job creation, improve infrastructure and raise workforce skills within the local area. LEPs have responsibility for bidding for central government funding and influencing local funding streams and ensuring that these deliver against the locally agreed priorities. There is no single model of LEPs but all adhere to the same National Assurance Framework principles.

The Board is the governing body of the Dorset LEP and is tasked with developing localised strategies, setting priorities and supporting delivery teams. The Board is made up of public and private sector volunteers from across the Dorset area and from a wide range of industries and led by a business Chair. Dorset LEP is established as a company and Board members are company directors.

#### 2.2 National Governance

The government has entrusted LEPs with significant public funds and as such they have a responsibility to achieve their objectives. LEPs are expected to have clear systems, rules, practices and processes in place to ensure that decisions are made in a transparent manner, by the appropriate persons or groups and on merit.

LEPs are accountable to government through their relationship with the Department for Business, Energy and Industrial Strategy and the Ministry of Housing, Communities and Local Government and their cross department Cities and Local Growth Unit. LEPs are subject to regular review by government in order to assure they are fit for purpose, acting within the governance policies and sufficiently well-resourced to deliver their objectives, particularly in relation to the industrial strategy.

The National Local Growth Assurance Framework is the primary document that sets out the government's operating guidance for LEPs to develop their own Local Assurance Frameworks. Members of the LEP Board, other LEP committees, advisory groups and LEP officers must work within these agreed governance structures and should at all times demonstrate the highest standards of conduct.

Several reviews of LEPs have been conducted:

- Ney Review of Local Enterprise Partnership Governance and Transparency (2017)
- Strengthened Local Enterprise Partnerships Review (2018)

- Local Enterprise Partnerships: An Update on Progress (2019).

### 2.3 Local Governance

The Local Assurance Framework sets out how we take decisions, and the processes we go through for taking decisions involving public funding. It covers governance and decision making, transparency, accountability, strategic ambition and direction, roles and responsibilities, policies and procedures, decision making and ensuring value for money and effective programme delivery.

Committees and working groups are made up of Board members and industry professionals and the Dorset LEP Board is the ultimate decision-making function. The LEP Chair and Director establish and embed culture of transparency and accountability through proactive leadership.

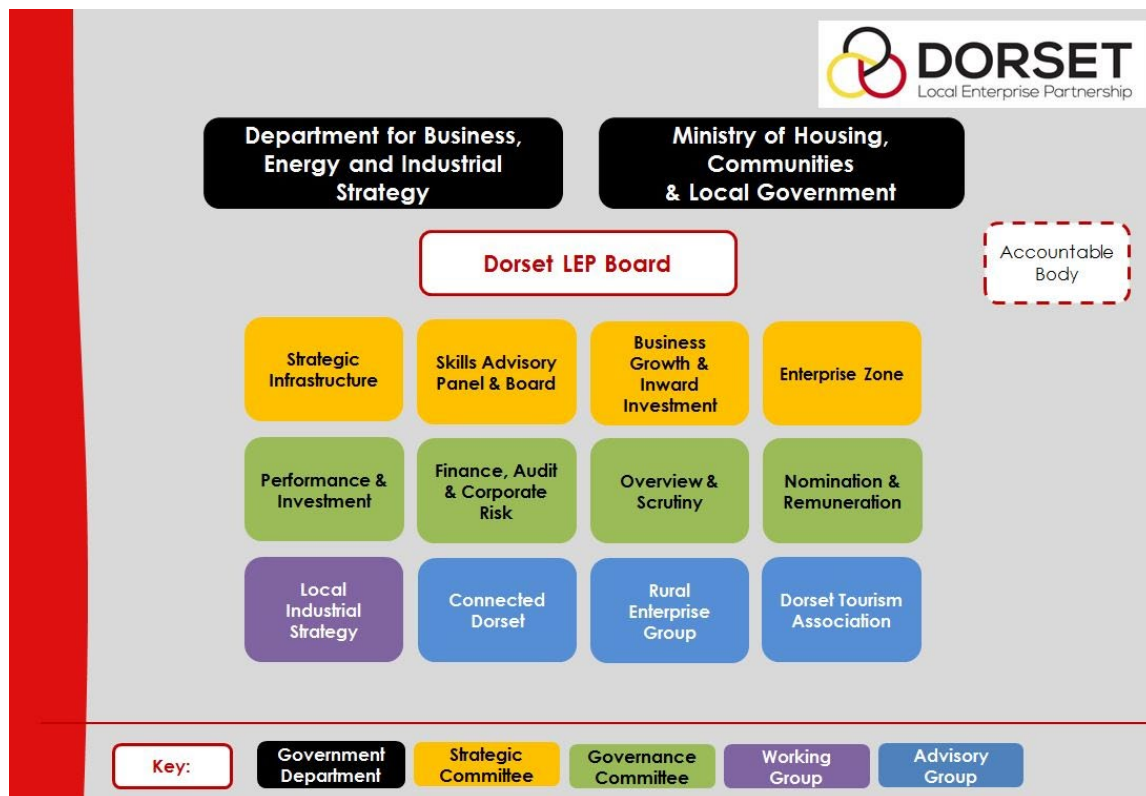
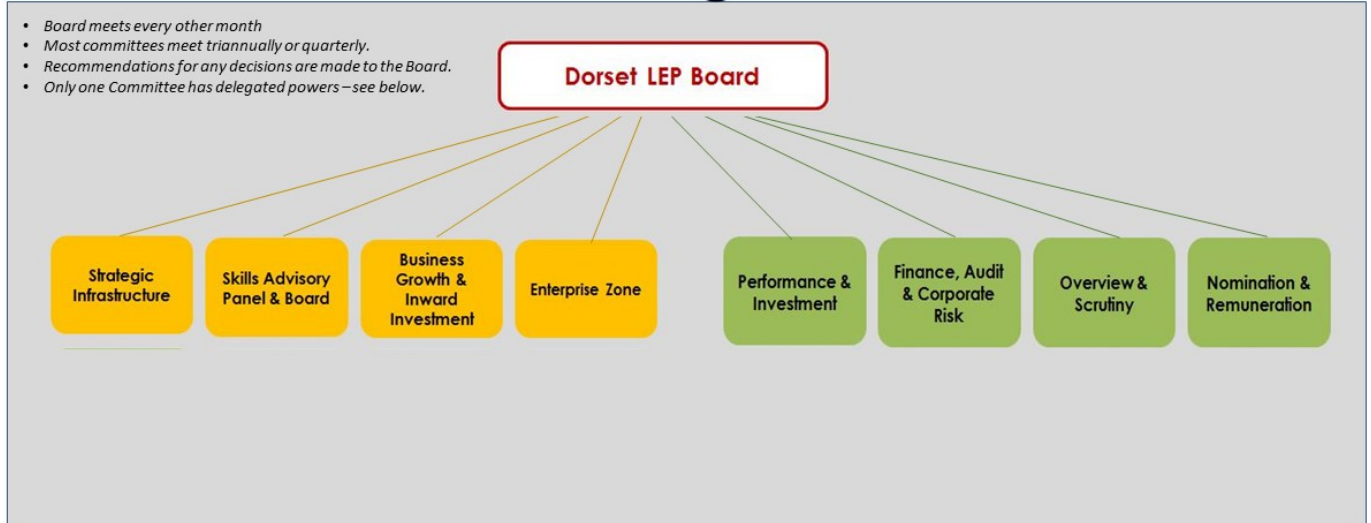


Fig 1. Governance structure



# Board Decision Making



Performance and Investment Committee has delegated powers regarding decision making over changes to projects within the programme:

- Scope: agree changes to a scheme that achieve the original purpose (may arise from 'value for money' assessment or re-engineering a scheme).
- Time: agree phasing or completion by 2 quarters movements.
- Budget: agree a 10% change of project value.
- Re-profile: agree a 5% of project cost, across a financial year.

Any decision outside of the defined range must be in the form of a recommendation to the Dorset LEP Board

Fig 2. Board decision making

## 2.4 Dorset LEP Board

The Dorset LEP Board is the ultimate decision-making function. Board members are Dorset LEP company directors and are bound by Articles of Association and they must complete adhere by policies such as Local Assurance Framework, Code of Conduct, Conflict of Interest etc.

The Board is private sector led (80%) and the 20 current members can be found on our webpage <https://www.dorsetlep.co.uk/board-members>. There is a dedicated Equality and Diversity member of the Board and SME member of the Board.

Membership is 3 years with the option to extend for a further three and all roles other than that of Chair are not remunerated.

All members are recruited through an open and transparent process and the most recent recruitment round was November 2020 following which we now have a strong pipeline of members. All new Board members undergo an induction process.

## 2.5 Accountable Body Function

Dorset LEP Board, and its supporting governance structure is the strategic body responsible for taking decisions on Dorset LEP business and Dorset LEP programme activity. The Accountable Body is responsible for overseeing the proper administration of financial affairs within the Dorset LEP when these affairs relate to public funds. Dorset LEP and the Accountable Body work together to agree an effective responsibility arrangement, including defining roles and responsibilities, and mutually supporting each other to provide good governance.

Dorset Council is the Accountable Body for Dorset LEP and it has 2 key functions:

Finance: holding public funds paid by Government on behalf of the Dorset LEP and processing payments.

Oversight: ensuring public funds are handled in line with the relevant procedures and grant conditions and that funds are used with propriety, regularity and deliver value for money. This includes an oversight function of processes such as Dorset LEP governance and transparency arrangements, compliance with the Framework and agreement on scrutiny arrangements, to ensure that the checks and reporting requirements of the Section 151 Officer are met; this includes retaining appropriate documentation on decisions around funding.

### **2.6 Section 151 Officer**

Aidan Dunn is the Section 151 Officer and holds the role of Executive Director (Corporate Development) at the Accountable Body (Dorset Council).

The Section 151 Officer as financial and governance oversight of decisions made by Dorset LEP. This role ensures oversight of the proper administration of financial affairs with the Dorset LEP is carried out throughout the year and provides documentation to government to confirm this annually. The Section 151 Officer invited to all Board meetings but is not entitled to vote or otherwise make LEP decisions.

### **3. RECOMMENDATIONS**

None – for information only.

## OVERVIEW & SCRUTINY COMMITTEE

<b>Meeting Date</b>	15.02.21		
<b>Security Level:</b>	<b>Confidential</b> <input type="checkbox"/>	<b>Commercially Sensitive</b> <input type="checkbox"/>	<b>Unclassified X</b>
<b>Paper Title</b>	Update on the impact of Covid on Strategy		
<b>Papers are provided for:</b>	<b>Decision</b> <input type="checkbox"/>	<b>Discussion</b> <input type="checkbox"/>	<b>Information X</b>

### 1. PURPOSE

This paper gives an overview of the impact of Covid on Dorset LEP strategy.

### 2. SUMMARY/BACKGROUND

The following table outlines the development of strategy and the incorporation of Covid into this.

<b>Date</b>	<b>Strategy</b>	<b>Comments</b>
December 2019	<a href="#">Dorset Local Industrial Strategy</a> (LIS)	<ul style="list-style-type: none"> <li>A plan for the place, built on a robust evidence base.</li> <li>It was created in consultation with Dorset stakeholders over a 12-month process.</li> <li>Highlights from the LIS can be found <a href="#">here</a>.</li> </ul>
March 2020	<a href="#">Dorset LEP Delivery Plan</a>	<ul style="list-style-type: none"> <li>February 28 Covid officially hits the UK.</li> <li>Delivery plan was published in March 2020 and therefore references this as an emerging topic.</li> </ul>
July 2020	<a href="#">Covid 19 Economic Impacts and Recovery</a>	<ul style="list-style-type: none"> <li>Commissioned research in order to test the LIS evidence base in light of Covid-19.</li> <li>Findings help develop understanding of the mechanisms by which the pandemic will affect the Dorset economy.</li> <li>Analysed risk and resilience factors that will drive local economic outcomes, and how these could play out in Dorset relative to pre-Covid baseline assumptions and comparator geographies.</li> <li>Helped us understand the medium and longer-term implications of the Covid crisis for key business sectors, clusters and sub-geographies – the challenges and the opportunities; to identify potential for local action and influence over outcomes.</li> <li>Confirmed existing strategic objectives and action plans did not need to be re-assessed nor the priority topics / questions revisited with stakeholders.</li> </ul>
March 2021	<a href="#">Dorset Investment Prospectus</a>	<ul style="list-style-type: none"> <li>Plan for the place, building on LIS and incorporating Covid recovery.</li> <li>Created in consultation with Dorset stakeholders over a 9 month process.</li> <li>Anticipated publication March 2021.</li> </ul>

### 3. RECOMMENDATIONS

None – for information only.

## OVERVIEW & SCRUTINY COMMITTEE

<b>Meeting Date</b>	15.02.21		
<b>Security Level:</b>	<b>Confidential</b> <input type="checkbox"/>	<b>Commercially Sensitive</b> <input type="checkbox"/>	<b>Unclassified</b> x
<b>Paper Title</b>	Risk Management Framework Overview		
<b>Papers are provided for:</b>	<b>Decision</b> <input type="checkbox"/>	<b>Discussion</b> <input type="checkbox"/>	<b>Information</b> x

### 1. PURPOSE

This paper gives an overview of the risk management framework.

### 2. SUMMARY/BACKGROUND

The purpose of the [Risk Management Framework](#) is to ensure that key risks to Dorset LEP's delivery are identified, managed, monitored and escalated effectively across project, programme and corporate levels. It covers the approach to risk management and process and activities adopted for identifying and managing risk across corporate, programme and project level. It also identifies the roles and responsibilities for employees in active risk management.

Key principles of the Risk Management Framework are that

- risk management activity will:
  - be aligned to corporate and programme aims, objectives and priorities.
  - encompass all strategic and operational areas that may prevent Dorset LEP from fulfilling its strategic aims.
  - anticipate and take preventative action to avoid risk rather than managing the consequences
  - seek to realise opportunities that arise from the monitoring of risk
- a consistent approach for the identification, assessment and management of risk will be embedded throughout the organisation.
- risk control and mitigation strategies will be appropriate to the scale of risk.
- all employees are required to take responsibility for the effective management of risk throughout the organisation.
- the Dorset LEP Executive Team are responsible for implementing this policy and for the escalation of risks to the Corporate Risk Register as required.

To evaluate risk, each risk is clearly defined by stating the cause and consequence of it. Five key risk categories have been identified that have the potential to create a significant impact onto delivery if not managed effectively – finance, reputation, delivery, legal & governance and health & safety.

The following figures outline the risk management process, reporting, risk impact scoring, evaluation criteria and key responsibilities.

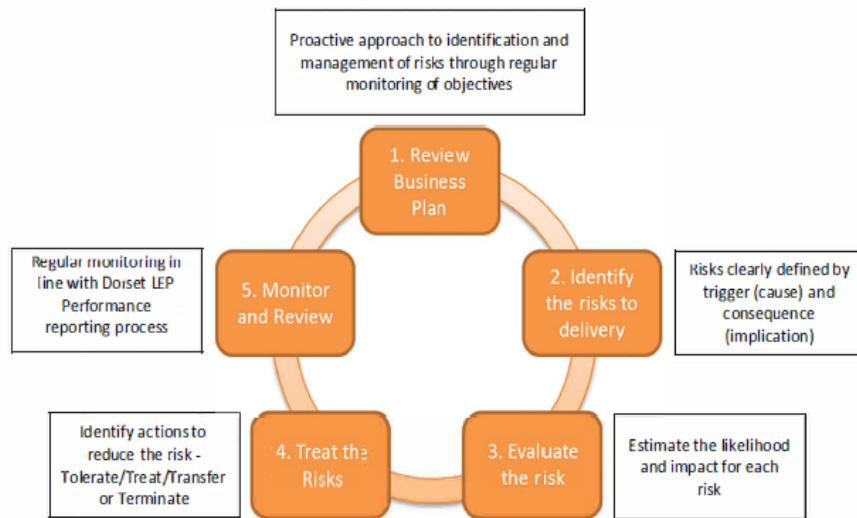


Fig 1. Risk management process

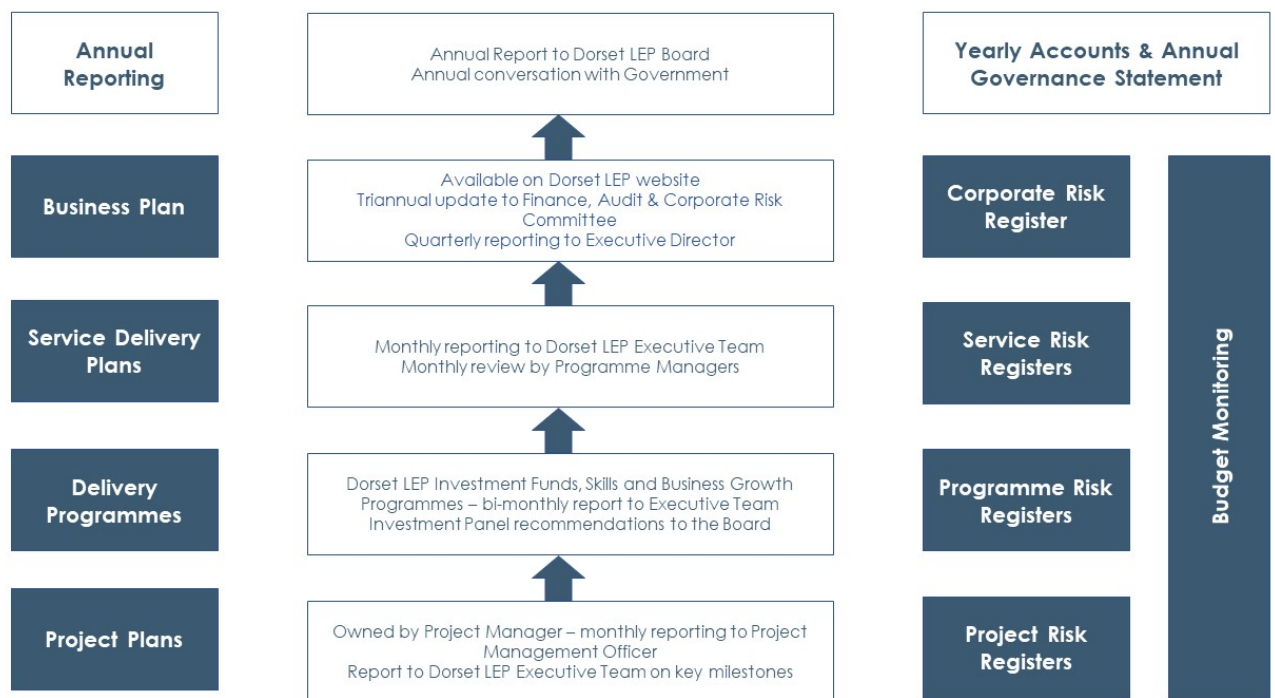
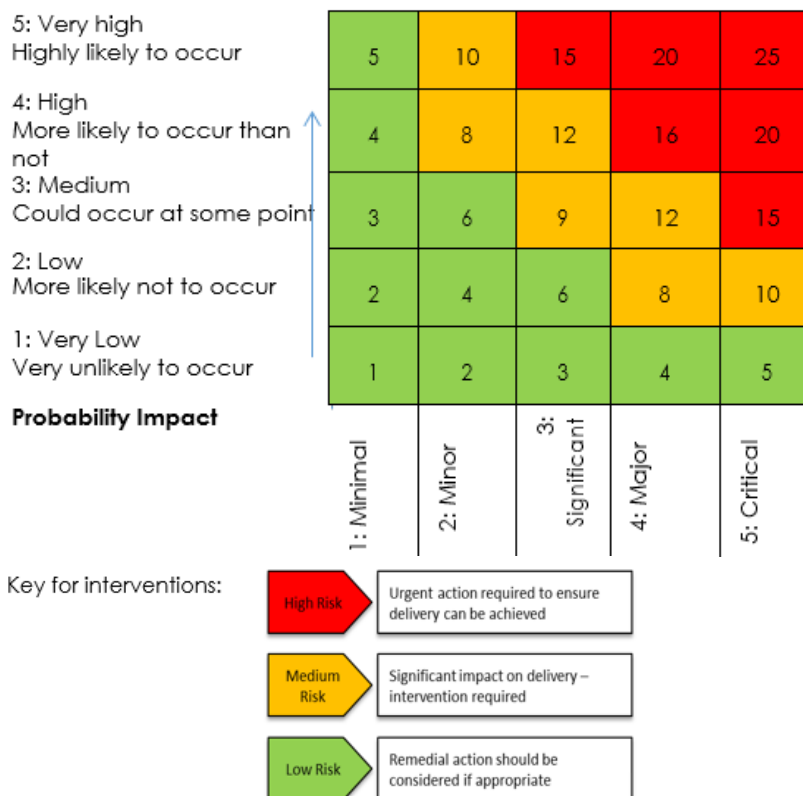


Fig 2. Risk management reporting

Consequence	1: Minimal	2: Minor	3: Significant	4: Major	5: Critical
<b>Financial</b>	<b>Minimal</b> delay in the provision of funding.	<b>Minor</b> delay in the provision of funding.	<b>Significant</b> delay in the provision of funding.	<b>Major</b> delay in the provision of funding.	<b>Critical</b> delay in the provision of funding.
<b>Legal &amp; Governance</b>	All constitutional and legislative requirements have been met and Dorset LEP is acting within its statutory powers.	There is <b>potential for legal action</b> but measures to mitigate against any action can be demonstrated and no legislation has been breached. Litigation, claims or fines up to £10K.	<b>Discretionary opinion</b> on the interpretation of <b>legislation</b> or <b>contractual terms</b> is applied to confirm Dorset LEP's ability to proceed with activities. Litigation, claims or fines up to £25K.	<b>Discretionary opinion is not followed</b> and action taken contrary to advice of legal colleagues. Litigation, claims or fines up to £50k.	<b>Failure to comply with legislation</b> and contractual obligations leading to the <b>possibility</b> of a litigation, arbitration or adjudication <b>claim being brought</b> . Litigation, claims or fines up to £100K.
<b>Delivery</b>	Threat could have a minimal impact on the quality of, or delivery delays of <b>up to 3 months</b> .	Threat could have a minor impact on the quality of, or delivery delays of between <b>3 and 6 months</b> .	Threat could have a significant impact on the quality of, or delivery delays of between <b>6 and 9 months</b> .	Threat could have a significant impact on the quality of, or delivery delays of between <b>9 and 12 months</b> .	Threat could have a critical impact on the quality of, non-delivery, or delivery delays of <b>greater than 12 months</b> .
<b>Health &amp; Safety</b>	Known H&S threats effectively managed through appropriate control measures.	Potential for <b>minor injury</b> to occur that can be satisfactorily managed through Safety Management Systems.	Potential for <b>moderate injury</b> or dangerous occurrence to be sustained, possible reporting to the Regulatory body.	Potential for a breach in H&S rules resulting in likely intervention by the Regulatory body.	<b>Severe injury or fatality</b> likely to occur. Regulatory body intervention probable with threat of statutory enforcement or prosecution.

Fig 3. Risk impact scoring criteria



Treat	Take direct action to reduce the level of risk to an acceptable level. Actions must be SMART (specific, measurable, agreed, realistic, timely) and allocated to individuals.
Tolerate	No additional actions taken.
Transfer	Transfer the risk to another organisation or partner to resolve.
Terminate	The risk may be so serious that withdrawal from the activity should be considered.

Fig 4. Risk evaluation criteria and management

Role	Responsibility for Risk Management
Dorset LEP Board	Oversee effective delivery of the Dorset LEP's objectives and management of risk
Dorset LEP Finance, Audit and Corporate Risk Committee	Provide independent assurance of the risk management framework
Dorset LEP Overview & Scrutiny Committee	Increase transparency of decisions made by Dorset LEP, explore and interrogate rationale for decisions and make recommendations for improvements of future decision making.
Dorset LEP Executive Director	Review progress towards delivery of the business plan
Dorset LEP Programme Leads	Advise on specific delivery risks
Dorset LEP Senior Executive Team	Accountability for delivery of the business plan and management of the risks affecting its delivery. Ownership of Corporate Risk Register and departmental risk registers
Programme Leads	Ensure the risk management process is promoted, managed and implemented effectively in the organization. Manage departmental risks
Programme and Project Boards	Own programme and project risk registers, escalating risks to the Dorset LEP Programme Leads/ Executive Director as appropriate
Employees	Identify and manage risk effectively in their jobs, liaising with their managers to identify new or changing risks
Internal Audit	Review the risk management process and provide assurance to officers and members on the effectiveness of controls

Fig 5. Risk responsibilities

### **3. RECOMMENDATIONS**

None – for information only.



**Overview and Scrutiny Committee  
Draft Work Programme 2020/21**

**January 2021**

<b>Subject</b>	<b>Details</b>
Risk	An overview of how this is managed
Strategy	The impact of Covid-19 on Dorset LEP strategic Direction
Governance	Overall assurance arrangements, committees and reporting into Board and constitution of Board.

## Suggestions from first two meetings – to be discussed.

Subject	Details	Origin of Item	Comments	Date of Meeting
Engagement	Review how Dorset LEP engages with the business community and how this could be strengthened, including potential funding applications.	-	Presentation on the current strategies to be provided along with key data as required to evidence engagement.	
	Review of public engagement and promotion activity to identify opportunities to maximise this.	-	Presentation on the current strategies to be provided along with key data as required to evidence engagement.	
Transparency	Review and advise the Dorset LEP Board on matters of transparency, ensuring that the LEP is meeting the highest standards of transparency and, in particular, the required standards as set down by the Central Government.	Terms of Reference	Presentation on the requirements laid out in the Local National Assurance Framework and how they are being fulfilled.	
	Funding allocation process			
Best Practice	To liaise with other LEP's over the development and dissemination of best practice. Best practice sharing via BEIS.	<a href="#">Strengthened Local Enterprise Partnerships.</a>	Paper on the Peer Review of the Dorset LEP with the Humber LEP and key documents.	
Delivery	Review how entire programmes of activity are evaluated and how assurance of its delivery can be best provided.	-	Review of requirements of documents such as the <a href="#">Dorset Growth Deal</a> and Dorset LEP current practice.	
	Review barriers to on-time project delivery to ascertain if controllable measures can be implemented by the Dorset LEP to reduce this.	-	Presentation of barriers as provided by delivery partners and overview of management controls, project management and reports.	
	Arrangements for delivery of Enterprise Zones			
Strategy	Review end-to-end processes regarding opportunities for funding in terms of transparency. Advise on any measures to be implemented in the future where Dorset LEP may wish to issue calls for specific strategic projects linked to the Local Industrial Strategy objectives.	-	Presentation on the end-to-end processes, key paperwork and potential strategic areas for future funding calls.	
	Review of activity around energy and digital connectivity			
	MP engagement and alignment with Dorset LEP strategy.			