

PERFORMANCE AND INVESTMENT COMMITTEE MINUTES
02 March 2021 (2 pm - 4 pm)
MS Teams Video Conference
DRAFT MINUTES
Committee Attendees:

Jim Stewart (JS), Chair
 Luke Rake (LR)
 Nicola Newman (NN)
 Lorna Carver (LC)

Also Present:

Daniela Doncakova (DD)
 Dr Corrina Osborne (CO)
 Cecilia Bufton (CB)
 Rosie Macnamara (RM)
 Rebecca Davies (RD) – Agenda item 6
 Stephen Williams (SW) – Agenda item 6

Apologies:

Cllr Spencer Flower (SF)
 Cllr Drew Mellor (DM)
 Rob Mills (RB)

Item	Apologies and declarations of interest	Action
1.	<p>Jim Stewart's (JS) chaired the meeting.</p> <p>Apologies were received for Cllr Spencer Flower (SF), Cllr Drew Mellor (DM) and Rob Mills (RB).</p> <p>Declarations of interest were received from Jim Stewart for projects that were discussed at the meeting relating to Poole Harbour Commissioners (PHC) and Luke Rake for all projects that that were discussed at the meeting relating to Kingston Maurward College (KMC).</p>	
Item	Minutes and actions from previous meeting	Action
2.	<p>All actions, from the previous meetings have been addressed and resolved.</p> <p>Minutes from the January 2021 meeting were approved by the Committee members.</p>	
Item	Terms of Reference	Action
3.	<p>The updated terms of Reference that were circulated following the last meeting were discussed.</p> <p>DECISION – The Committee agreed the updated Terms of Reference.</p>	

Item	Local Growth Fund (LGF) & Getting Building Fund (GBF) update	Action
4.	<p><u>LOCAL GROWTH FUND</u> DD provided an overview of Growth Deal programme delivery and highlighted projects at risk. Details were given covering the programmes financial status.</p> <p><u>GETTING BUILDING FUND</u> DD gave an update on Getting Building Fund (GBF) programme. No risks to date have been identified; all projects are progressing at pace.</p> <p>NOTE – The Committee noted the financial and programmatic update, including risks identified.</p>	
Item	Growing Places Fund (GPF) update	Action
5.	<p>DD provided an overview of Growing Places Fund projects.</p> <p>NOTE – The Committee noted the financial and programmatic update, including risks identified.</p>	
Item	Skills Landscape	Action
6.	<p>RD and SW gave a presentation to the Committee members on the Skills landscape, and the remit and work of the Dorset LEP skills team.</p> <p>LR commented that once the White paper on skills is finalised it would be beneficial discussing this at the Committee with the team.</p> <p>All slides will be shared with the Committee members.</p>	Dorset LEP
Item	Dorset Gateway, Enterprise Zoe & Careers Enterprise Company	Action
7.	<p>Papers were noted by the Committee. DD and CO provided highlights on the Enterprise Zone and DD provided highlights on Dorset Gateway.</p>	
Item	Any Other Business	Action
8.	<p>No other business was raised at the meeting.</p>	

Note: Date of Next Meeting – 4 May 2021 (2pm – 4pm)