

DORSET LEP SKILLS ADVISORY PANEL & BOARD

19th September 2019, 9.00am - 11.00am

University House Board Room
Arts University Bournemouth

Note: parking arranged at Bournemouth University – visitors carpark

AGENDA

#	Item	Time	Lead	Purpose	Annex
1	Welcome and introductions	9.00 (15 min)	Emma Hunt	ACTION: 1. Members to note the establishment of the Skills Advisory Panel and Board.	Annex 1 Annex 2
2	Introduction to the LEP, governance & skills team structure	9:15 (15 min)	Martina Hanulova	Information	
3	Terms of Reference	9:30 (15 min)	Emma Hunt	ACTION: 2. Members to agree the Terms of Reference for the Skills Advisory Panel and Board.	Annex 3 Annex 4
4	Skills Analysis	9:45 (35 min)	Shane Vallance	ACTION: 3. Members note the progress in the development of the Skills Analysis.	Annex 5 Annex 6
5	LIS update	10:20 (30 min)	Sandra Rothwell	ACTION: 4. Members to note the content of this report and build on the emerging evidence base and issues to help shape the direction of the Local Industrial Strategy	Annex 7

				(people and skills focus) in alignment with the work of the SAP's 5 stage process.	
6	Dorset Careers Hub update	10:50 (5 min)	Helen Stevenson	Progress update	
7	Skills Capital update	10:55 (5 min)	Martina Hanulova	Progress update	

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