

Dorset Local Enterprise Partnership

Committee Member

Applicant Information Pack

October 2020

Foreword

Joining a Dorset Local Enterprise Partnership (LEP) committee is an opportunity for business leaders to support our various activities aimed at growing the local economy and creating new jobs.

Dorset LEP is seeking credible people who can see the bigger strategic picture, offer challenge and insight and genuinely input into the process of advancing Dorset LEP's agenda of fostering real and positive change in the Dorset region for the ultimate benefit of all. Strong partnership skills are essential and members will need to be collaborative in their style and approach.

As a committee member, you will have the unique opportunity to help drive forward the economic agenda for Dorset.

If you are excited by this opportunity and have the proven ability to meet and deliver our aspirations, we would be pleased to receive your application.

About Dorset LEP

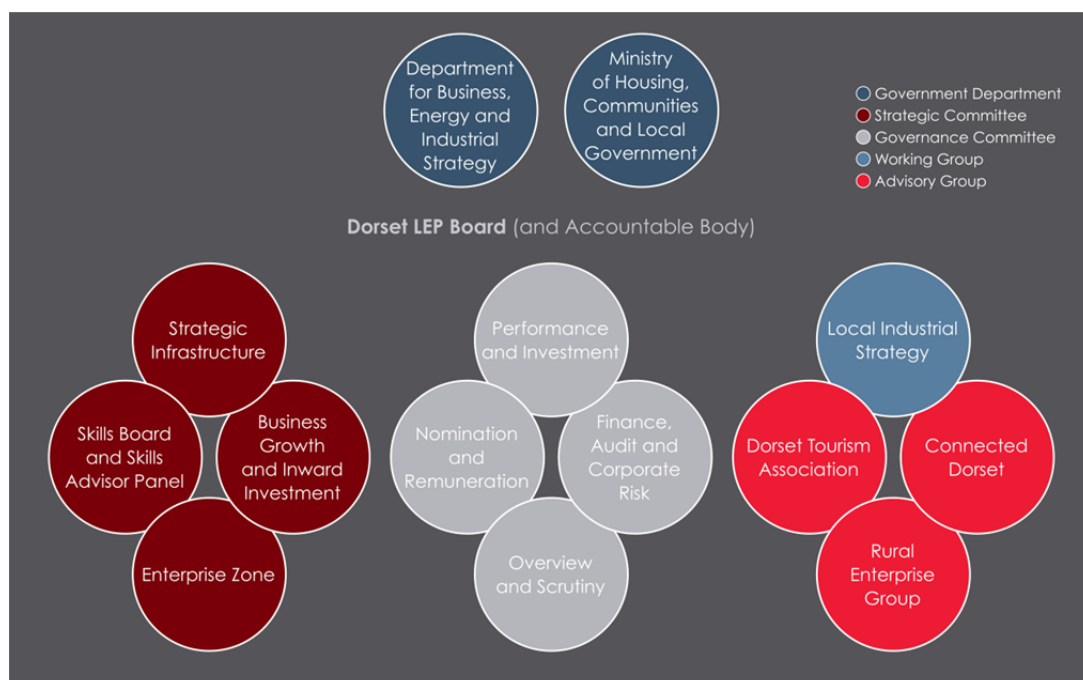
Dorset LEP is one of 38 local enterprise partnerships in the UK, tasked by the Government to drive forward sustainable private sector growth and job creation.

As a high-performing LEP we bring together local businesses, education providers, voluntary organisations as well as the public sector to tackle key barriers to growth.

Thanks to its targeted approach and development of a Local Industrial Strategy for Dorset, Dorset LEP has, to date, secured circa £250m from the Government and other sources to support economic growth in the county.

Purpose of our committees

The key purpose of our committees is to provide overall guidance and direction for economic development interventions in Dorset and make recommendations to the [Dorset LEP Board](#). Our governance structure is as follows and all committees report into the Dorset LEP Board.



The Opportunity

This is an opportunity for a business leader to become a member of a Dorset LEP committee or be placed on a reserve list for when a vacancy arises.

The committees we currently have expected vacancies for in January 2021 are:

- [Performance & Investment Committee](#)
- [Overview & Scrutiny Committee](#)
- [Business Growth and Inward Investment Committee](#)
- [Finance, Audit & Corporate Risk Committee](#).

We are looking to create a pipeline of members for future vacancies for:

- [Skills Advisory Panel & Board](#).

Roles and Responsibilities

Committee members have a responsibility to uphold high standards of integrity and probity. They will support Dorset LEP's Chair and Deputy Chair to instil appropriate culture, values and behaviours in the committee room and beyond.

The duties and responsibilities of a committee member are to:

- Attend meetings of the relevant Dorset LEP committee
- Support the Committee Chair by leading on activities relevant to their knowledge and experience
- Contribute to the setting of the overall strategy, priorities, business planning, and the monitoring of committee performance
- Contribute knowledge and expertise to identify the economic and demographic issues facing the area, the strengths and opportunities, and the initiatives which should be taken to drive economic growth, as relevant to the committee required
- Feedback to their stakeholders on committee decisions and activities.

Person Specification

Committee members must:

- Represent business
- Have first-hand knowledge and current experience of the Dorset LEP business environment, through a strong and proven track record of local business leadership
- Have experience and understanding of structuring effective working relationships with both the public and private sector
- Have knowledge, understanding and a demonstrable commitment to leading and delivering economic change in the Dorset LEP area

- Have the ability to make informed, balanced and independent judgements on key economic issues in Dorset as relevant to the committee
- Have the ability to consider the long-term implications and broad view of issues, identifying opportunities and key risks.

Time Commitment

It is inevitable that the time commitment of individual members will vary. As such, the following is considered a typical commitment required over a year:

- Approximately three committee meetings
- Time before and between meetings to read papers and stay abreast of relevant developments.

The anticipated time commitment is one day per month.

Period of Appointment

This is specified in the relevant committees Terms of Reference:

- [Performance & Investment Committee](#)
- [Overview & Scrutiny Committee](#)
- [Business Growth and Inward Investment Committee](#)
- [Finance, Audit & Corporate Risk Committee](#).

Remuneration

Committee positions are not remunerated.

Equal Opportunities

Dorset LEP is committed to having a Board which embraces diversity and equality. In line with this commitment, the opportunity is open to business leaders from all backgrounds and sectors and we actively encourage applications from under-represented groups in Dorset.

How to Apply

If you feel you have the skills and experience to meet these challenges and wish to apply for this opportunity, please supply a current CV along with a supporting statement (two sides A4 maximum) to Kathryn Hill: khill@bournemouth.ac.uk.

The covering statement should include:

- The name of the committee you wish to join
- Why you are interested in joining the committee
- The skills and experience you possess which you feel would be most relevant to the role.

Application deadline: 12 noon, Tuesday 1 December 2020.

Currently meetings are undertaken via video conference.

Recruitment Process

