

DRAFT MINUTES

DORSET LOCAL ENTERPRISE PARTNERSHIP BOARD

7 OCTOBER AT 10.00 AM TO 12.30 PM

BOURNEMOUTH UNIVERSITY, TALBOT CAMPUS, FERN BARROW, POOLE

MINUTES

Board Attendees:

Andrew Wickham (AW)
Diane Grannell (DG)
Cllr Gary Suttle (GS)
Ian Girling (IG)
Jim Andrews (JA)
Jim Stewart (JSt) (Chair)
John Sutcliffe (JSu)
Luke Rake (LR)
Cllr Mark Howell (MH)
Nick Brook (NB)
Nicola Newman (NN)
Paul Read (PR)
Phil Richardson (PRi)
Richard Smith (RS)
Sara Uzzell (SU)
Cllr Spencer Flower (SF)
Cllr Vikki Hale (VH)

Also Present:

Chris Shepherd (CS) (BCP Council)
David Lawrence (DL)
Finn Morgan (FM)
Graham Farrant (GF) (BCP Council)
John Sellgren (JS) (Dorset Council)
Kathryn Hill (KH) (Dorset LEP)
Lorna Carver (LC) (Dorset LEP)
Martina Hanulova (MH)
Sally Edgington (SE) (BEIS)

Presenting:

Kate Ryan (KR) (BCP Council)
Sandra Rothwell (SR)

Apologies:

Aidan Dunn (AD) (Dorset Council)
Arabella Lewis-Smith (AL)
Emma Hunt (EH)
Nick Gaines (NG)

Item	Notes and Decisions	Action
1.	<p>Apologies were received for: Arabella Lewis-Smith, Emma Hunt, Nick Gaines and Aidan Dunn.</p> <p>JS welcomed DG back to the LEP Board. He informed the Board that Sophia Story had been invited to join the LEP Board and would be joining from the November Board meeting.</p> <p>Declarations of Interest were received for:</p> <p>LR declared an interest in item 5.1 DG declared an interest in item 5.1 MH and VH declared an interest in item 5.2 IG declared an interest in item 5.3</p>	
2.	<p>The Minutes were agreed as an accurate reflection of the last meeting. There were no matters arising.</p>	
3.	<p>Directors Update</p> <p>LC explained the paper was to provide the Board with a flavour of the broader strategic activity taking place.</p> <p>She informed the Board that they have been left a copy of the Annual Report and the GSW prospectus. She updated on the ongoing work with the MoD regarding the Enterprise Zone and that things were progressing well. She also provided an update on the One Health conference that took place at Kingston Maurward.</p>	
4.	<p>Strategy</p>	
4.1	<p>LIS Update</p> <p>LC and SR gave an update on the Local Industrial Strategy (LIS).</p> <p>SE explained that she has taken over from Alex Crook for the time being. She confirmed that the LIS needs to be evidence based and unique to Dorset.</p> <p>SR explained that the interaction between the four clusters (Creative and Culture, Health and Care Tech, Defence and Security, Enviro-tech) is something special within Dorset.</p> <p>The Board discussed the LIS one page document.</p> <p>GS requested more information on the figures for the ageing population and will contact SR directly about this.</p> <p>SR informed that the next steps would be to take on board the comments raised during the discussion and to update the one page document.</p> <p>Action: SR to Incorporate comments into one page document and circulate to the LIS Steering Group.</p>	<p>SR</p>

Item	Notes and Decisions	Action
4.	Strategy Cont'd	
4.2	<p>Great South West Update</p> <p>LC updated the Board on the progress made with Great South West (GSW). She informed that there have been a number of meetings and further discussions will be had.</p> <p>JSt informed that all the South West Local Authorities are now involved for the first time. He explained an All Party Parliamentary Group has been formed for the South West and linking this to the GSW. The GSW is moving forward and they have received positive feedback.</p>	
5.	Delivery	
5.1	<p>Delivery Update (Confidential - Commercially Sensitive)</p> <p>MH updated the Board on delivery.</p>	
5.2	<p>Holes Bay</p> <p>Kate Ryan (KR) gave a presentation on the Holes Bay site.</p>	
5.3	<p>Dorset LEP Business Growth and Inward Investment Update</p> <p>FM updated the Board on Business Growth and Inward Investment. He explained that under the new governance structure it was decided to bring together Business and Inward Investment. The first Steering Group met in September to agree the Terms of Reference and there is currently recruitment taking place for members to this Committee.</p> <p>FM informed the Board that Government has provided three different funding avenues for Brexit Readiness and Dorset LEP has been successful in securing this funding. FM asked if any Board Member has any conversations where concerns over Brexit were raised to please let him know.</p>	
6.	Governance	
6.1	<p>Budget (Confidential - Commercially Sensitive)</p> <p>The budget paper is to inform and update the board on the 2019/20 Financial position.</p>	
7.	Papers for Information	
7.1	<p>Sub Group Updates (Some papers are Commercial in Confidence - Board Members Only)</p> <p>The Board noted the papers.</p>	
7.2	<p>Communications Update</p> <p>The Board noted the paper and the recommendations:</p> <ol style="list-style-type: none"> Board to highlight future stakeholder engagement activity (visits, meetings etc.) 	

Item	Notes and Decisions	Action
7.	Papers for Information Cont'd	
7.2	Communications Update Cont'd 2. Board to highlight future stakeholder engagement activity (visits, meetings etc.) 3. Board member organisations communications colleagues publicise the work of Dorset LEP as appropriate 4. Suggestions for inclusion in the newsletter please let Connor Tracy know	
8.	Any Other Business	
	Brexit IG informed that the Chamber was successful with a bid to help support businesses. Any business can receive help, whether or not a member of the Chamber. Contact the Chamber for more information.	

Note: Date of Next Meeting - 28 November at 10.00 am

DRAFT